![ercot logo]

Request for Information for
Email Communication and Distribution
Management_02-24_JT

Date of Release: February 19, 2024

1. General Information

1.1. Request for Information (RFI) Objective

This is a Request for Information (RFI) only and does not constitute a commitment, implied or otherwise, that the Electric Reliability Council of Texas, Inc. (ERCOT) will take procurement action in this matter.

The ERCOT objective in this RFI is to evaluate Respondent's product and service offerings to better understand the features regarding email and SMS subscription solutions for multiple mailing lists.

Electric Reliability Council of Texas (ERCOT) will be using Workday Strategic Sourcing (WSS) to manage the submission process for this RFI.

In order to participate, each respondent is required to create a free supplier account with Workday Strategic Sourcing by accessing the following link and following the instructions for new account creation.

https://us.workdayspend.com/rfps/public/617194

Once registered, you can view details and ask questions (via the WSS message center) to ERCOT within the WSS platform. You will also be able to invite additional team members to collaborate and submit your RFI response.

1.2. ERCOT Point of Contact

The sole point of contact for inquiries concerning this RFI is:

Jason Terrell
ERCOT
2705 West Lake Drive
Taylor, Texas 76574
Jason.Terrell@ercot.com

All communications relating to this RFI must be directed to the specified ERCOT Point of Contact. All other communications between a Respondent and ERCOT staff concerning this RFI are prohibited. Failure to comply with this section may result in ERCOT's disqualification of the Information.

1.3. Procurement Timeline

Procurement Timeline	
RFI Release Date	February 19, 2024
Notice of Intent to Respond	February 27, 2024
Respondent Questions Due	February 29, 2024
Response to Respondent Questions	March 07, 2024
Respondent Responses Due	March 28, 2024
Respondent Presentations	TBD
Future Solicitation for Proposal (if needed)	TBD