Manage PowerGADS User Access in MPIM

Job Aid

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Overview

This **Manage PowerGADS User Access in Market Participant Identity Management (MPIM)** job aid provides guidance for User Security Administrators (USAs) and Back-Up User Security Administrators (BUSAs).

It covers three core tasks:

- Creating a user and assigning the required PowerGADS entitlement
- Modifying an existing user and adding or removing a PowerGADS entitlement
- Terminating a user's PowerGADS access

Target Audience

Audience	Description
User Security Administrators (USAs) and Back-Up User Security Administrators (BUSAs)	Administrators responsible for creating and maintaining user accounts and assigning PowerGADS entitlements in MPIM.

PowerGADS Entitlements

Entitlement	Description	User Type
PG_M_OPERATOR	Market Participant PowerGADS Operator	Market Participant user with an RE profile

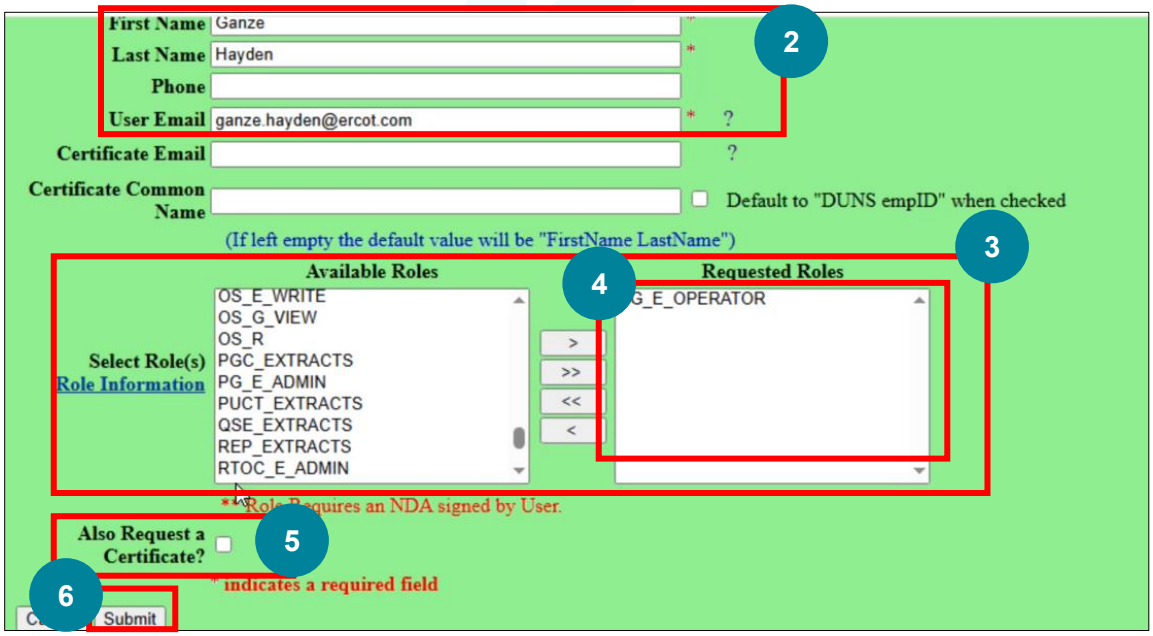
Procedural Steps: Create a User and Assign PowerGADS Access

To create a user and assign PowerGADS access, follow the steps below:

1. On the **Market Participant Identity Management** page, click **Create**



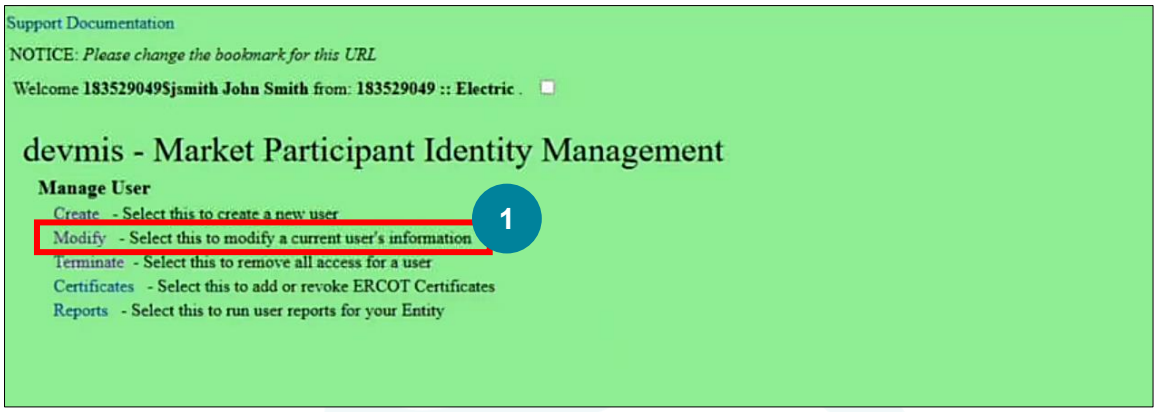
2. Enter the user's **First Name**, **Last name**, and **User Email**.
3. From the **Available Roles** list, select the required PowerGADS entitlement and click the right arrow to move it to the **Requested Roles** list.
4. Verify that the correct entitlement appears in the **Requested Roles** list.
5. Leave **Also Request a Certificate?** unselected.
6. Click **Submit**.



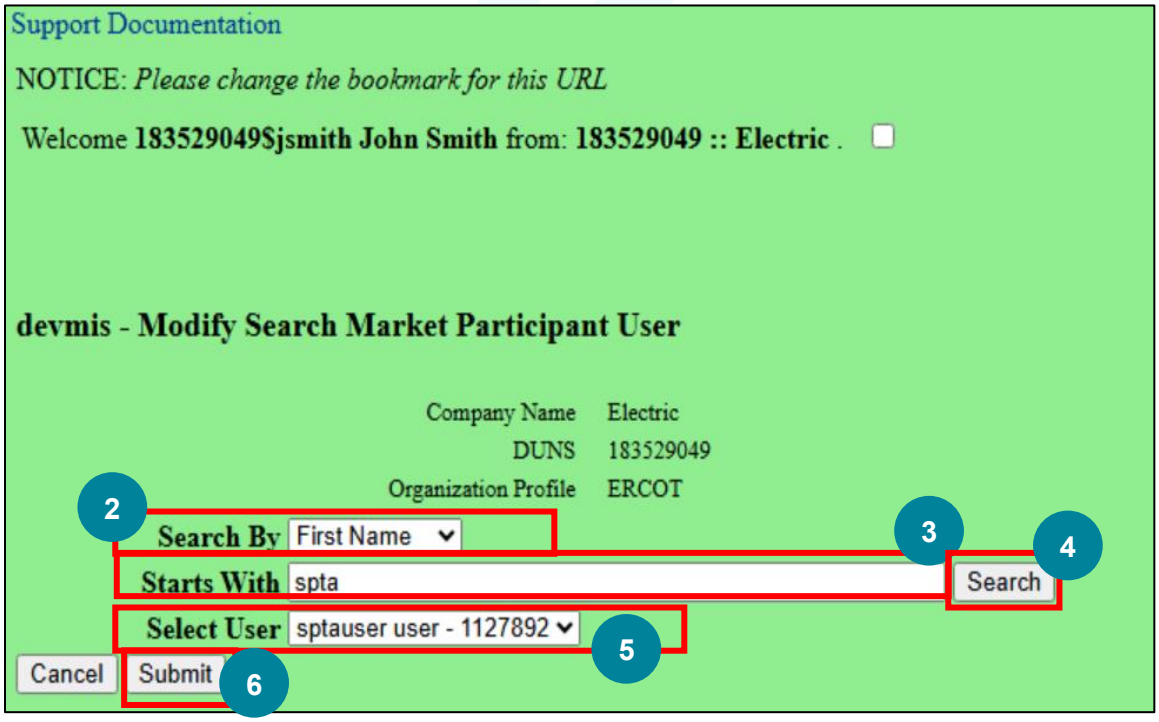
Procedural Steps: Modify PowerGADS User Access

To add or remove a PowerGADS entitlement for an existing user, follow the steps below:

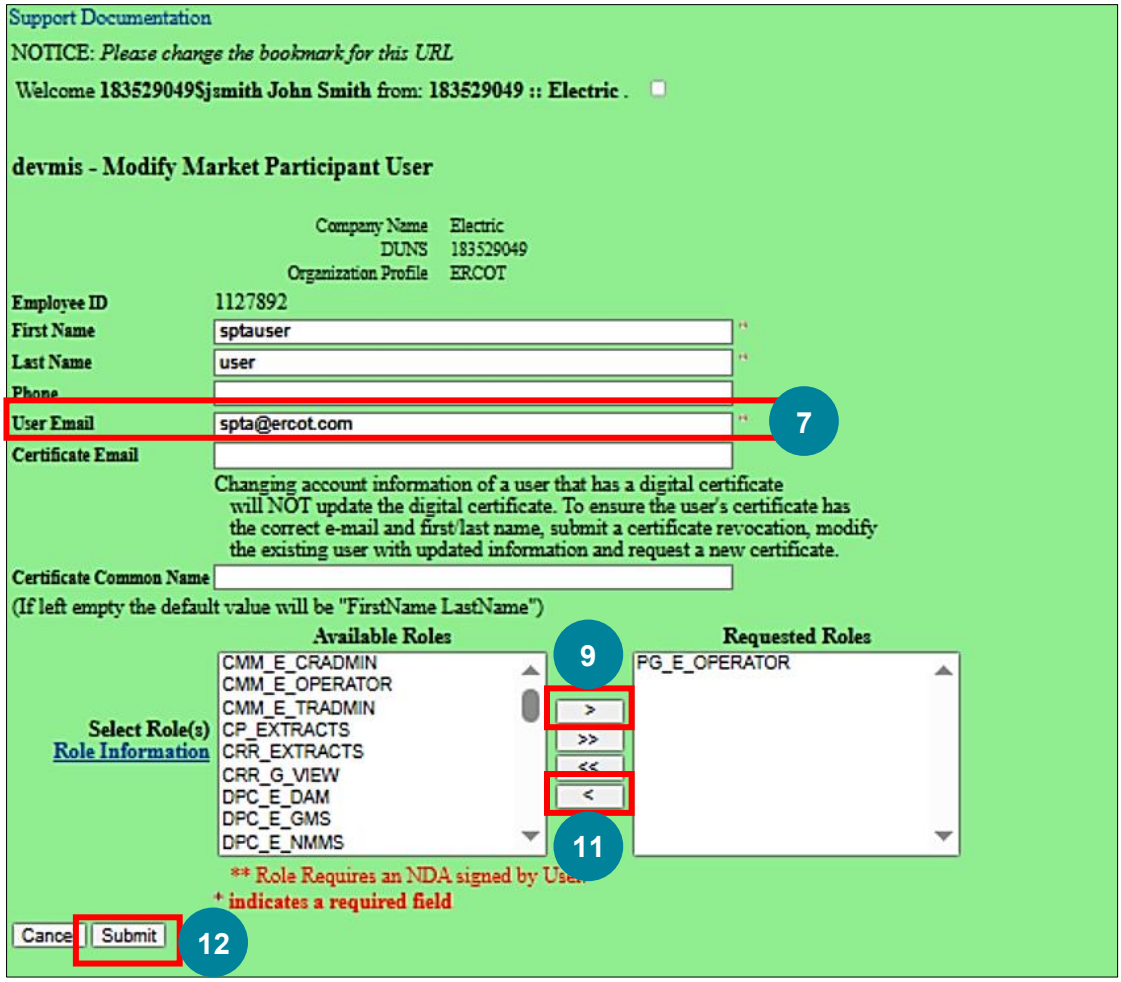
1. On the **Market Participant Identity Management** page, click **Modify**



2. From the **Search By** drop-down list, select the appropriate search criterion.
3. In the **Starts With** box, enter the user information.
4. Click **Search**.
5. From the **Select User** list, select the applicable user.
6. Click **Submit**.



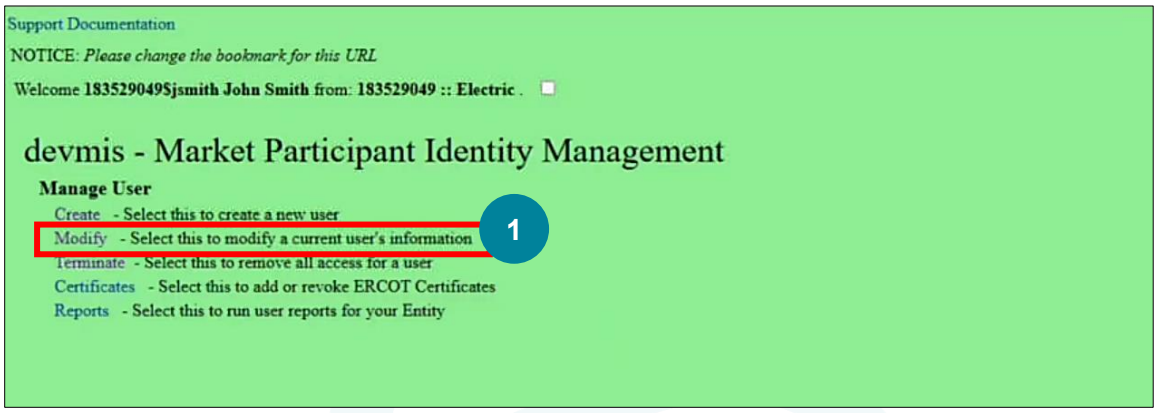
7. Verify the user's **User Email**.
8. To add an entitlement, select the required PowerGADS entitlement from the **Available Roles** list.
9. Click the **right arrow** to move the entitlement to the **Requested Roles** list.
10. To remove an entitlement, select the PowerGADS entitlement from the **Requested Roles** list.
11. Click the **left arrow** to remove the entitlement.
12. Click **Submit**.



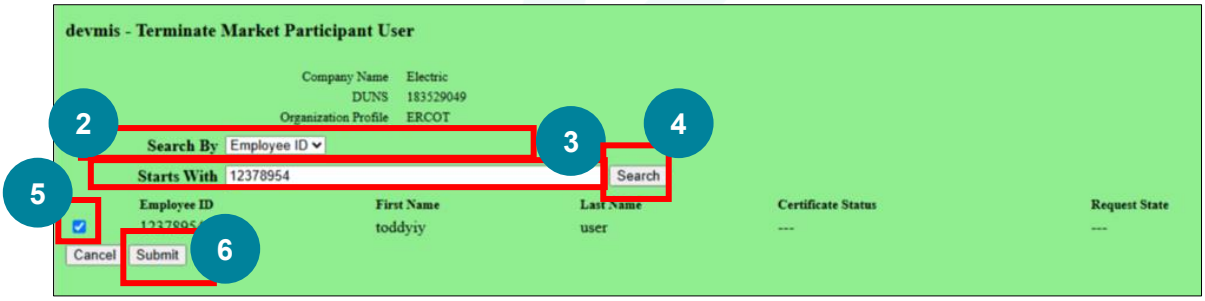
Procedural Steps: Terminate a User's Access

To remove PowerGADS application access for a user, follow the steps below:

1. On the **Market Participant Identity Management** page, click **Modify.**



2. From the **Search By** drop-down list, select the appropriate search criterion.
3. In the **Starts With** box, enter the user information.
4. Click **Search**.
5. Select the **checkbox** next to the applicable user.
6. Click **Submit**.
7. User's access is removed **successfully**.



Further Support

You have reached the end of the job aid.

For assistance with the activities described in this job aid, please contact IAM2FutureReady@ercot.com for **further support**.

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