TAC Leadership is requesting that the following criteria be used to complete the assessment.   Self Assessments are due no later than July 2, 2025.

* **Review of Scope/Procedures**
  + Is the current Scope of the subcommittee/working group/task force still valid and are they performing these functions effectively;
  + Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated to improve efficiency?
  + Are there activities the subcommittee/working group/task force is performing that are not reflected in the current scope?
  + Does the scope/procedures need to be revised to better align with the current Strategic Objectives of ROS/TAC and ERCOT?
* **Review Open Action Items list**
  + Is the subcommittee/working group/task force actively discussing and addressing open issues, ongoing issues, etc.
  + On average (annually), how many Revision Requests are being discussed?
  + If the group does not routinely consider Revision Requests, what agenda items are most routinely discussed (manuals, cases, event performance, etc.)?
* **Subcommittee/Working Group/Task Force Meetings**
  + How frequently does the subcommittee/working group/task force meet and what is the typical duration of these meetings?
  + Are meetings well attended?
  + How does the subcommittee/working group/task force produce their agenda?
  + What specific impediments exist to facilitating an effective and productive subcommittee/working group/task force meeting, including notice or posting requirements?
  + Percentage wise, how often are agendas/materials posted in a timely manner (at least one week prior to the meeting)?
  + What changes should be made to improve meeting effectiveness?
* **Is the working group/task force aligned with the appropriate subcommittee?**
* **Is the subcommittee/working group/task force still necessary to achieve ROS/TAC and ERCOT Strategic Objectives?**