**DRAFT**

**Minutes of the Retail Market Subcommittee (RMS) Meeting – Webex Only**

**Tuesday,** **October 15, 2024 – 9:30 a.m.**

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|  |  | |  |
| Attendance |  | |  |
| Andrews, Cameron | Austin Energy | |  |
| Bevill, Rob | Texas-New Mexico Power Company (TNMP) | |  |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) | |  |
| Burke, Tom | RWE Renewables (RWE) | |  |
| Callender, Wayne | CPS Energy | |  |
| Ghormley, Angela | Calpine Corporation (Calpine) | |  |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | |  |
| Khan, Amir | Chariot Energy | |  |
| Lyles, Doug | Bryan Texas Utilities (BTU) | |  |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) | |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | |  |
| Pokharel, Nabaraj | Office of Public Utility Council (OPUC) | |  |
| Schatz, John | Luminant Generation | |  |
| Schmitt, Jennifer | Rhythm Ops, LLC | |  |
| Scott, Kathy | CenterPoint Energy (CNP) | |  |
| Shepherd, Bill | Denton Municipal Electric (DME) | |  |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) | |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | |  |
|  |  | |  |
| The following proxy was assigned:   * Jonathan Arnold to Jennifer Schmitt   *Guests:* | |  |  |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | |  |
| Bonde, Vrushal | PNM Resources | |  |
| Burke, Thomas | RWE | |  |
| Clark, Joanne | Hansen CX | |  |
| Contreras, Johanna | Hansen CX | |  |
| Fernandez, Tomas | NRG | |  |
| Hughey, Christine | BP | |  |
| Jones, Monica | CNP | |  |
| Levine, Norm | NRG | |  |
| Lotter, Eric | Grid Monitor | |  |
| Macias, Jesse | AEP | |  |
| Nunes, Frank | VertexOne | |  |
| Rochelle, Jenni | CES LTD | |  |
| Shadle, Paula | NEC | |  |
| Wade, Jim | CES LTD | |  |
| Wall, Kim | Hansen CX | |  |
| Wiegand, Sheri | TXU | |  |
|  |  | |  |
| *ERCOT Staff:* |  | |  |
| Carswell, Cory |  | |  |
| Hanna, Mick |  | |  |
| Hanson, Pamela |  | |  |
| Michelsen, Dave |  | |  |
| Thurman, Kathryn |  | |  |
| Troublefield, Jordan |  | |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

John Schatz called the October 15, 2024 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Schatz directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Mr. Schatz reviewed the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*September 10, 2024*

Participants reviewed the September 10, 2024 RMS Meeting Minutes and noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update

Mr. Schatz reviewed the disposition of items considered at the September 19, 2024 TAC meeting.

ERCOT Updates (see Key Documents)

*Flight Update*

Dave Michelsen summarized the Flight Update including Retail Market Test Flight 0924. Some participants requested future discussions regarding lessons learned and requested deadline clarification.

*Retail Projects Update*

Mr. Michelsen reminded participants that the Texas Standard Electronic Transaction (Texas SET) Version 5.0 implementation date is November 11, 2024.

*Information Technology (IT) Report*

Mr. Michelsen reviewed the September 2024 IT Report.

*Service Level Agreement (SLA) Discussion for 2025*

Mick Hanna previewed 2025 Release Calendar dates and details and remarked that this item will receive further discussion at the October 24, 2024 Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group meeting. Mr. Michelsen acknowledged a potential need for a related Nodal Protocol Revision Request (NPRR) to clarify that retail transaction response timing requirements will not include the duration of a planned and approved ERCOT retail system.

*Changes in File Sharing*

Cory Carswell provided a ‘2024 Demand Response Survey Transition from Proofpoint to SharePoint’ presentation and clarified that October 31, 2024 is the final deadline for participants to transfer from Proofpoint to SharePoint.

Texas SET Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities.

*Texas SET 5.0 Implementation Guide*

Kathryn Thurman reviewed the Texas SET 5.0 Implementation Guide. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot) Mr. Schatz also requested that stakeholders review the related Texas SET 5.0 Examples in anticipation of an upcoming RMS Email Vote scheduled to occur from October 22 to October 24, 2024.

Market Coordination Team (MCT) for Texas SET Version Releases (see Key Documents)

Kathryn Thurman reviewed MCT activities.

Combined Ballot

**Eric Blakey moved to approve the Combined Ballot as follows:**

* **To approve the September 10, 2024 RMS Meeting Minutes as submitted**
* **To approve the Texas SET 5.0 Implementation Guide as presented with a November 11, 2024 implementation date**

**Mr. Patrick seconded the motion. The motion carried unanimously. The Independent Power Marketer (IPM) Segment was not present for the vote.** *(Please see ballot posted with Key Documents)*

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Sheri Wiegand reviewed LRITF activities.

TDTMS (see Key Documents)

Monica Jones reviewed TDTMS Working Group activities. Some participants requested that ERCOT alert the market of the upcoming October 24, 2024 ‘MarkeTrak Changes Associated with TXSET V5.0 Training’ through the posting of a MarkeTrak ribbon notification; other participants requested ERCOT communicate Texas SET conversions to the market via market notices.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Tomas Fernandez reviewed RMTTF activities.

Other Business

*Potential Cancellation of November RMS Meeting*

Market Participants discussed meeting efficiencies in consideration of the November 11, 2024 Texas SET V5.0 implementation. Mr. Schatz stated that the November 5, 2024 RMS meeting will be cancelled.

*CNP 2024 SAP Support Pack planned outage*

Kathy Scott previewed an upcoming December 13 through December 14, 2024 outage to enhance service packs.

*2025 ERCOT Membership/Segment Representative Elections*

Pamela Hanson reminded Market Participants that the 2025 ERCOT Membership Record Date is Friday, November 1, 2024 and that segment representative elections begin Tuesday, November 5, 2024.

*No Report*

* Profiling Working Group (PWG)

Adjournment

Mr. Schatz adjourned the October 15, 2024 RMS meeting at 11:45 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at: <https://www.ercot.com/calendar/10152024-RMS-Meeting-_-Webex> [↑](#footnote-ref-2)