**DRAFT MINUTES**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **March 5, 2024 – 9:30 a.m.**

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|  |  | | |  |
| Attendance |  | | |  |
| *RMS Representatives:* |  | | |  |
| Andrews, Cameron | Austin Energy | | | Via Teleconference |
| Arnold, Jonathan | APG&E | | | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) | | |  |
| Burke, Tom | RWE Renewables | | | Via Teleconference |
| Callender, Hudson | CPS Energy | | | Via Teleconference |
| Doerrfeld, Mindy | Tenaska Power Services (Tenaska) | | |  |
| Ghormley, Angela | Calpine Corporation (Calpine) | | |  |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | | | Via Teleconference |
| Khan, Amir | Chariot Energy | | | Via Teleconference |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) | | |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | | |  |
| Pokharel, Nabaraj | Office of Public Utility Council (OPUC) | | | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | | |  |
| Schatz, John | Luminant Generation | | |  |
| Scott, Kathy | CenterPoint Energy (CNP) | | |  |
| Shepherd, Bill | Denton Municipal Electric (DME) | | | Via Teleconference |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) | | |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | | | Via Teleconference |
|  |  | | |  |
| The following proxies were assigned:   * Doug Lyles to Cameron Andrews | |  | |  |
| * Jennifer Schmitt to Kyle Patrick | |  | |  |
| *Guests:* | |  | |  |
| Apodaca, Amber | Oncor | | | Via Teleconference |
| Argetsinger, Ayca | AEP | | | Via Teleconference |
| Ashley, Kristy | Customized Energy Solutions | | |  |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | | | Via Teleconference |
| Barnes, Bill | NRG | | | Via Teleconference |
| Belin, Deb | Earth Etch | | | Via Teleconference |
| Bevill, Rob |  | | | Via Teleconference |
| Broach, Eric | Nextera | | | Via Teleconference |
| Busch, Aly | LP&L | | | Via Teleconference |
| Busch, Ashley | LP&L | | | Via Teleconference |
| Butler, William | LP&L | | | Via Teleconference |
| Chen, Jeff | CNP | | |  |
| Compton, Dawn | Oncor | | |  |
| Cook, Michelle | LP&L | | | Via Teleconference |
| Cooksey, Matthew | OPUC | | | Via Teleconference |
| Doehring, Lee E. | CNP | | |  |
| Earnest, Melinda | AEP | | | Via Teleconference |
| Fails, Heather | Oncor | | |  |
| Fernandez, Tomas | NRG | | |  |
| Fraire, Susana | LP&L | | | Via Teleconference |
| Gardner, Clint | LP&L | | | Via Teleconference |
| Gibbs, Dale | Just Energy | | | Via Teleconference |
| Gomez, Laura | LP&L | | | Via Teleconference |
| Gutierrez, Toney | AEP | | | Via Teleconference |
| Hansen, Matthew | Gexa | | | Via Teleconference |
| Hunt, Mark | AEP | | | Via Teleconference |
| Juarez, Cindy | AEP | | | Via Teleconference |
| Keefer, Andrew | City of Denton | | | Via Teleconference |
| Keller, Jenna | Potomac Economics | | | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | | | Via Teleconference |
| Koz, Brian | Wolframium Power | | | Via Teleconference |
| Lee, Jim | CNP | | |  |
| Levine, Norman | NRG | | | Via Teleconference |
| Lewis, William | Payless Power | | | Via Teleconference |
| Lotter, Eric | Grid Monitor | | | Via Teleconference |
| Lowerre, Dee | NRG | | |  |
| Macias, Jesse | AEP | | |  |
| Meazle, Melenda | Oncor | | | Via Teleconference |
| Nunes, Frank | VertexOne | | | Via Teleconference |
| Ortiz, Krista | LP&L | | | Via Teleconference |
| Pak, Sam | Oncor | | |  |
| Pena, Edelmira | Revolution Energy | | | Via Teleconference |
| Perez, Yvette | Octo Energy | | | Via Teleconference |
| Pliler, Steve | Vistra | | | Via Teleconference |
| Rohrer, Carrie | Big Data Energy | | | Via Teleconference |
| Rowley, Chris | Oncor | | |  |
| Teaff, Ty | Teaff Power Consultants | | | Via Teleconference |
| Turland, Amy Sue | LP&L | | | Via Teleconference |
| Tumlinson, Katy | LP&L | | | Via Teleconference |
| Valdez, Viviana | LP&L | | | Via Teleconference |
| Van Winkle, Kim | PUCT | | | Via Teleconference |
| Velasquez, Ivan | Oncor | | | Via Teleconference |
| Walker, Floyd | PUCT | | | Via Teleconference |
| Wiegand, Sheri | TXU Energy | | |  |
| Wilson, Steven | TXU Energy | | |  |
|  |  | | |  |
| *ERCOT Staff:* |  | | |  |
| Benavides, Marcos |  | | | Via Teleconference |
| Boren, Ann |  | | | Via Teleconference |
| Brink, Kelly |  | | | Via Teleconference |
| Clifton, Suzy |  | | | Via Teleconference |
| Hailu, Ted |  | | | Via Teleconference |
| Hanna, Mick |  | | |  |
| Hanson, Pamela |  | | |  |
| Heinrich, Holly |  | | | Via Teleconference |
| Michelsen, Dave |  | | | Via Teleconference |
| Opheim, Calvin |  | | | Via Teleconference |
| Phillips, Cory |  | | | Via Teleconference |
| Roberts, Randy |  | | | Via Teleconference |
| Thurman, Kathryn |  | | |  |
| Troublefield, Jordan |  | | |  |
| Wasik-Gutierrez, Erin |  | | | Via Teleconference |
|  |  | |  | |

*Unless otherwise indicated, all Market Segments were present for a vote.*

John Schatz called the March 5, 2024 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Schatz directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Mr. Schatz reviewed the agenda. Participants expressed well-wishes for Diana Rehfeldt in retirement and noted her industry contributions.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*February 6, 2024*

Mr. Schatz reviewed the February 6, 2024 RMS Meeting Minutes and noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update (see Key Documents)

Mr. Schatz reviewed the disposition of items considered at the February 14, 2024 TAC meeting.

2024 RMS Goals (see Key Documents)

Participants reviewed the proposed RMS Goals. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

ERCOT Updates (see Key Documents)

*Flight Update*

Dave Michelsen summarized the Flight Update and stated the number of Market Participants participating in flights has increased.

*Retail Projects Update*

Mr. Michelsen offered an update on the Market Information System (MIS) Retail “Application Programming Interface” (API) and noted more information will be available at the March 12, 2024 Texas Standard Electronic Transaction (Texas SET) Working Group meeting.

*Information Technology (IT) Report*

Mick Hanna reviewed the February 2024 IT Report, highlighted the new ERCOT Developer Portal, and noted the ERCOT Developer Portal was discussed at the February 22, 2024 Technology Working Group (TWG), and will go-live March 28, 2024 at [https://developer.ercot.com](https://developer.ercot.com/).

RMS Revision Requests (see Key Documents)

*Impact Analysis*

*Retail Market Guide Revision Request (RMGRR)177, Switch Hold Removal Clarification*

Mr. Schatz reviewed the 2/13/24 Impact Analysis for RMGRR177 and noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Lubbock Power & Light (LP&L) Update

Clint Gardner summarized LP&L integration activities. Ashley Busch offered an update on go-live activities including enrollment numbers and transactions. Mr. Gardner expressed gratitude to participants and colleagues. Participants offered congratulations for introduction of retail choice to retail customers in the LP&L service area.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Sheri Wiegand summarized the LRITF activities and offered congratulations to the LRITF team.

Nodal Protocol Revision Request (NPRR) 1212, Clarification of Distribution Service Provider’s Obligation to Provide an ESI ID (see Key Documents)

Chris Rowley reviewed NPRR1212 and the 2/22/24 Oncor comments. Participants discussed the timeline for NPRR1212. RMS took no action on this item.

Planning Guide Revision Request (PGRR) 114, Related to NPRR1212, Clarification of Distribution Service Provider’s Obligation to Provide an ESI ID (see Key Documents)

Mr. Rowley reviewed PGRR114 and the 2/22/24 Oncor comments. RMS took no action on this item.

Texas SET Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities, gratitude for Ms. Rehfeldt’s contributions, and announced the next Texas SET Working Group meeting will be held jointly with the Market Coordination Team (MCT) on April 9, 2024.

Texas SET Change Control Request for Approval and Non-Emergency for Texas SET Version 5.0 (see Key Documents)

Kathryn Thurman summarized Texas SET Change Controls for RMS consideration.

*TXSETCC847 – Update TXSETCC827 to require at least one form of communication (Telephone, Cellular, Email) when using the PER~PO (Power Outage Contact Information)*

*TXSETCC848 – This change control provides clarification by adding gray box language that State or Province Code(s) will only contain uppercase letters (A to Z) and if applicable digits (0-9)*

Mr. Schatz noted that these items could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Texas SET Change Control Request for Approval and Non-Emergency for Texas SET Future Release (see Key Documents)

*TXSETCC849 – This change control provides clarification by adding gray box language that State or Province Code(s) will only contain uppercase letters (A to Z) and if applicable digits (0-9) to additional transactions not included in TXSETCC848*

Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

MCT (see Key Documents)

Ms. Thurman reviewed MCT activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Tomas Fernandez reviewed RMTTF activities including leadership nominees, reviewed RMTTF goals, noted upcoming training classes, and expressed gratitude for Ms. Rehfeldt’s service. Mr. Schatz noted that RMTTF leadership nominees could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Combined Ballot

**Ms. Rehfeldt moved to approve the Combined Ballot as follows:**

* **To approve the February 6, 2024 RMS Meeting Minutes as submitted**
* **To approve the 2024 RMS Goals as submitted**
* **To endorse and forward to TAC the 2/6/24 RMS Report and the 2/13/24 Impact Analysis for RMGRR177**
* **To approve TXSETCC 2024-847 as presented, as non-emergency, and for Texas SET Version 5.0 release**
* **To approve TXSETCC 2024-848 as presented, as non-emergency, and for Texas SET Version 5.0 release**
* **To approve TXSETCC 2024-849 as presented, as non-emergency, and for a future Texas SET release**
* **To approve the 2024 RMTTF Leadership as presented**

**Mr. Patrick seconded the motion. The motion carried unanimously**. *(Please see ballot posted with Key Documents)*

Profiling Working Group (PWG) (see Key Documents)

Steve Pliler reviewed PWG activities, including enhancements to the Business and Residential Annual Validation process. Mr. Pliler noted that the March 19, 2024 PWG meeting was rescheduled to March 28, 2024.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Dee Lowerre reviewed TDTMS Working Group activities and stated the next TDTMS Working Group meeting is scheduled for March 12, 2024.

Other Business (see Key Documents)

*CenterPoint Energy’s (CNP’s) “Enterprise Integration Project” (EIP) Planned Outage – Friday June 28, 2024 until Sunday June 30, 2024 Market Impacts*

Kathy Scott summarized platform consolidation plans and noted availability of the call center for assistance.

*CNP’s Competitive Retailer Information Portal (CRIP) New Single Sign-On Protocol Market Impacts*

Lee Doehring noted that the CRIP new single sign-on protocol will require longer passwords and improve security.

*Advanced Metering System (AMS) Data Practices Matrix*

Mr. Schatz opened discussion of the 2024 Transmission/Distribution Service Provider (TDSP) AMS Data Practices Matrix. Ayca Argetsinger reviewed American Electric Power’s (AEP’s) updates. Ms. Scott reviewed CNP’s updates, noted damaged meters may not have complete data and anticipated offering additional edits soon. Ms. Rehfeldt noted no changes for Texas-New Mexico Power (TNMP). Mr. Rowley reviewed Oncor Electric Delivery’s (Oncor’s) updates. Mr. Schatz noted that the updated 2024 TDSP AMS Data Practices Matrix will be available on the RMS webpage and anticipates adding data from LP&L when available.

*Updated Load Shed Tables*

Mr. Schatz noted that updated load shed tables are now available.

*Oncor REP Workshop*

Debbie McKeever announced a workshop at the Dallas Arboretum and stated information is available via Oncor representatives.

Adjournment

Mr. Schatz adjourned the March 5, 2024 RMS meeting at 11:32 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at: <https://www.ercot.com/calendar/03052024-RMS-Meeting> [↑](#footnote-ref-2)