**DRAFT MINUTES**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **January 9, 2024 – 9:30 a.m.**

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| Attendance |  |  |
| *RMS Representatives:*  |  |  |
| Arnold, Jonathan | APG&E | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) |   |
| Burke, Tom | RWE Renewables | Via Teleconference |
| Callender, Hudson | CPS Energy |   |
| Doerrfeld, Mindy | Tenaska Power Services (Tenaska) |   |
| Ghormley, Angela | Calpine Corporation (Calpine) |   |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | Via Teleconference |
| Khan, Amir | Chariot Energy | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | Via Teleconference  |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) |   |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | Via Teleconference |
| Pokharel, Nabaraj  | Office of Public Utility Council (OPUC) | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | Via Teleconference |
| Schatz, John | Luminant Generation |   |
| Schmitt, Jennifer | Rhythm Ops | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) |   |
| Shepherd, Bill | Denton Municipal Electric (DME) | Via Teleconference |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) |   |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | Via Teleconference |
|   |  |  |
|  |  |  |
| *Guests:* |  |  |
| Ainspan, Malcolm | NRG | Via Teleconference |
| Apodaca, Amber | Oncor | Via Teleconference |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | Via Teleconference |
| Ballance, Lysette | CNP | Via Teleconference |
| Barnes, Bill | NRG | Via Teleconference |
| Bearden, Greg | Elect Energy | Via Teleconference |
| Beasley, Richard R. | CNP | Via Teleconference |
| Belin, Deb | Earth Etch | Via Teleconference |
| Berry, Danny | LCRA | Via Teleconference |
| Busch, Aly | LP&L | Via Teleconference |
| Butler, William | Potomac Economics | Via Teleconference |
| Clifford, Brigid | PG Renewables | Via Teleconference |
| Compton, Dawn | Oncor |  |
| Cooksey, Matthew | OPUC | Via Teleconference |
| Curtin, Jim |  | Via Teleconference |
| Doehring, Lee | CNP | Via Teleconference |
| Damen, Lauren | NRG | Via Teleconference |
| Earnest, Melinda | AEP |   |
| Fernandez, Tomas | NRG |  |
| Fraire, Susana | LP&L | Via Teleconference |
| Gardner, Clint | LP&L |   |
| Gentry, Alex | Constellation | Via Teleconference |
| Gibbs, Dale | Just Energy | Via Teleconference |
| Gipson, Cevera White | CNP | Via Teleconference |
| Gomez, Laura | LP&L | Via Teleconference |
| Hansen, Matthew | Gexa | Via Teleconference |
| Headrick, Bridget | Customized Energy Solutions | Via Teleconference |
| Hinkson, David  | CPS | Via Teleconference |
| Johnson, Shannon | PECI | Via Teleconference |
| Jones, Monica | CNP |   |
| Keefer, Andrew | City of Denton | Via Teleconference |
| Keller, Jenna | Potomac Economics | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | Via Teleconference |
| Koz, Brian | Wolframium Power | Via Teleconference |
| Krueger, Tyler | Big Data Energy | Via Teleconference |
| Lee, Jim | CNP | Via Teleconference |
| Levine, Norman | NRG | Via Teleconference |
| Lotter, Eric | Grid Monitor | Via Teleconference |
| Loving, Alicia | Austin Energy | Via Teleconference |
| Lowerre, Dee | NRG  | Via Teleconference |
| Luna, Sam | BKV Energy |  |
| Macias, Jesse | AEP | Via Teleconference |
| Marsh, Scarlet | LP&L | Via Teleconference |
| Nunes, Frank | VertexOne | Via Teleconference |
| Okenfuss, James | SENA |  |
| Ortiz, Krista | LP&L | Via Teleconference |
| Pak, Sam | Oncor | Via Teleconference |
| Passman, Rachel | Gabel Associates | Via Teleconference |
| Pena, Edelmira | Revolution Energy | Via Teleconference |
| Perez, Yvette | Octo Energy | Via Teleconference |
| Pliler, Steve | Vistra | Via Teleconference |
| Rowley, Chris | Oncor |   |
| Shaw, Pam | Principle Staff/LP&L |   |
| Simpson, Casey | Oncor |   |
| Smith, Dailey | LP&L |   |
| Stirland, Amy Sue | LP&L | Via Teleconference |
| Tamela A. | Alliance Power | Via Teleconference |
| Townsend, Paul | TCPA | Via Teleconference |
| Tumlinson, Katy | LP&L | Via Teleconference |
| Valdez, Viviana | LP&L | Via Teleconference |
| Van Winkle, Kim | Public Utility Commission of Texas (PUCT) | Via Teleconference |
| Velasquez, Ivan | Oncor | Via Teleconference |
| Walker, Floyd | PUCT | Via Teleconference |
| Wilson, Stephen | TXU Energy |  |
| Wiegand, Sheri | TXU Energy |   |
| Winegeart, Michael | LP&L |   |
| Zito, David | Gabel Associates | Via Teleconference |
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| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  | Via Teleconference |
| Arth, Matt |  |   |
| Boren, Ann |  | Via Teleconference |
| Brik, Kelly |  | Via Teleconference |
| Clifton, Suzy |  |   |
| Dwyer, Davida |  | Via Teleconference |
| Hanna, Mick |  |   |
| Hanson, Pamela |  |   |
| Lee, Alex |  | Via Teleconference |
| Lightener, Debbie |  | Via Teleconference |
| Meier, Kennedy |  | Via Teleconference |
| Meiners, Catherine |  | Via Teleconference |
| Michelsen, Dave |  | Via Teleconference |
| Phillips, Cory |  | Via Teleconference |
| Roberts, Randy |  | Via Teleconference |
| Rosel, Austin |  | Via Teleconference |
| Thurman, Kathryn |  | Via Teleconference |
| Troublefield, Jordan |  |   |
|  |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Suzy Clifton called the January 9, 2024 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. Clifton directed attention to the ERCOT Antitrust Admonition, which was displayed.

Membership Introductions

Ms. Clifton introduced newly-seated RMS Segment Representatives and expressed appreciation for returning RMS Segment Representatives and their willingness to continue to serve.

Election of 2024 RMS Chair and Vice Chair (see Key Documents)[[1]](#footnote-2)

Ms. Clifton reviewed the leadership election process codified in the Technical Advisory Committee (TAC) Procedures and opened the floor for nominations.

**Kyle Patrick nominated John Schatz for 2024 RMS Chair.** Mr. Schatz accepted the nomination. **Mr. Schatz was named 2024 RMS Chair by acclamation.**

**Kathy Scott nominated Debbie McKeever for 2024 RMS Vice Chair.** Ms. McKeever accepted the nomination. **Ms. McKeever was named 2024 RMS Vice Chair by acclamation.**

Agenda Review

Mr. Schatz reviewed the agenda; there were no changes.

Approval of RMS Meeting Minutes (see Key Documents)

*December 5, 2023*

Mr. Schatz reviewed the December 5, 2023 RMS Meeting Minutes and noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

ERCOT Updates (see Key Documents)

*Flight Update*

Dave Michelsen summarized the Flight Update. Ms. Scott noted that a third flight is required prior to implementation of Texas Standard Electronic Transaction (Texas SET) Version 5.0.

*Retail Projects Update*

Mr. Michelsen stated that the Market Information System (MIS) Retail “Application Programming Interface” (API) is in use and early connectivity and user interface issues were resolved.

*Information Technology (IT) Report*

Mick Hanna reviewed the December 2023 IT Report.

*Value of Lost Load (VOLL) Retail Customer Survey Initiative*

Matt Arth provided a VOLL study update and noted that, in December 2023, the VOLL survey work plan was filed with Public Utility Commission of Texas (PUCT) in Project 55837, *Review of Value of Lost Load in the ERCOT Market*. Mr. Arth noted that the PUCT approved a hybrid model for survey distribution using “Customer Billing Contact Information” (CBCI) files, that initial survey instruments have been filed, and that Competitive Retailers (CR) were encouraged to include customer email addresses in the January and February CBCI. Mr. Arth stated that Non-Opt-In Entities (NOIEs) can choose to participate, and provided ERCOT Staff contact information for any questions or concerns.

RMS Revision Requests (see Key Documents)

*Language Review*

*Retail Market Guide Revision Request (RMGRR), 179, TDSP Temporary Emergency Electric Energy Facility (TEEEF) Deployment Transactional Processing*

Mr. Schatz offered an overview of RMGRR179. Participants requested urgency to better align RMGRR179 with the Texas SET Version 5.0 release and resolved concerns with accuracy and applicability by deleting proposed paragraph (1)(b) of Section 7.13, Transmission and/or Distribution Service Provider (TDSP) Temporary Emergency Electric Energy Facility (TEEEF) Deployment Transactional Processing. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

*Load Profiling Guide Revision Request (LPGRR) 074, Align Definitions of IDRRQ, LRG, and LRGDG*

Mr. Schatz offered an overview of LPGRR074.Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Revision Requests Tabled at RMS Revision Requests (see Key Documents)

*RMGRR177, Switch Hold Removal Clarification*

RMS took no action on this item.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Sheri Wiegand summarized the LRITF activities and timeline.

LP&L Update

Clint Gardner summarized LP&L integration activities, requested that all Retail Electric Providers (REPs) offer potential customers information that clearly states services available in LP&L, and expressed gratitude for ERCOT, RMS, and LRITF efforts and feedback.

Nodal Protocol Revision Request (NPRR) 1212, Clarification of Distribution Service Provider’s Obligation to Provide an ESI ID (see Key Documents)

Randy Roberts provided an overview of NPRR1212 and the 1/5/24 STEC comments. Participants discussed alternate solutions and requested that this item be brought back to RMS for discussion after the Reliability and Operations Subcommittee (ROS) discussion. RMS took no action on this item.

Planning Guide Revision Request (PGRR) 114, Related to NPRR1212, Clarification of Distribution Service Provider’s Obligation to Provide an ESI ID (see Key Documents)

Mr. Roberts provided an overview of PGRR114. Participants requested that this item be brought back to RMS for discussion after ROS considers it, and Mr. Roberts agreed. RMS took no action on this item.

Texas SET Working Group (see Key Documents)

Mr. Patrick reviewed Texas SET activities, noted the January 8, 2024 meeting was rescheduled, and noted the next Texas SET Working Group meeting will be Webex-only on January 16, 2024.

Texas SET Change Control Request for Approval and Non-Emergency for Texas SET Version 5.0 (see Key Documents)

*TXSETCC 846: Update the 814\_04 to clarify the use of PCI and TMI reject codes*

Catherine Meiners summarized TXSETCC 2023-846. Mr. Schatznoted that this item could be considered for inclusion in the [Combined Ballot](#Combined_Ballot).

Market Coordination Team (MCT)

Ms. Meiners reviewed MCT activities.

Profiling Working Group (PWG) (see Key Documents)

Sam Pak reviewed PWG activities.

Retail Market Training Task Force (RMTTF)

Melinda Earnest reviewed RMTTF activities, including 2023 accomplishments, and presented upcoming training classes.

Combined Ballot

**Angela Ghormley moved to approve the Combined Ballot as follows:**

* **To approve the December 5, 2023 RMS Meeting Minutes as submitted**
* **To grant RMGRR179 Urgent status; to recommend approval of RMGRR179 as revised by RMS; and to forward to TAC RMGRR179**
* **To recommend approval of LPGRR074 as submitted**
* **To approve TXSETCC 2023-846 as presented, as non-emergency, and for Texas SET Version 5.0 release**

**Eric Blakey seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents)*

Other Business (see Key Documents)

*New Revision Request Submission Forms and TAC Report Form*

Jordan Troublefield summarized the revisions in the Revision Request Submission form and TAC Report form, including the addition of dedicated fields for an Impact Analysis summary, explanation of opposing votes, and a process checklist. Mr. Troublefield stated changes were effective January 1, 2024.

*Winter Weatherization*

Ms. McKeever noted that winter weatherization matrix will be discussed at the February 6, 2024 RMS meeting.

*2024 RMS Goals*

Mr. Schatz reviewed the 2023 RMS goals and invited participants to submit potential revisions to be discussed at the February 6, 2024 RMS meeting.

*2024 Working Group Leadership*

Mr. Schatz noted that nominations for 2024 working group leadership will be considered at the February 6, 2024 RMS meeting. Mr. Schatz stated that leadership structure will include one Chair and two Co-Vice Chairs for each group and encouraged participants to seek leadership opportunities.

*No Report*

* Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group

Adjournment

Mr. Schatz adjourned the January 9, 2024 RMS meeting at 12:19 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at: <https://www.ercot.com/calendar/01092024-RMS-Meeting> [↑](#footnote-ref-2)