**APPROVED**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **December 5, 2023 – 9:30 a.m.**

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| Attendance |  |  |
| *RMS Seated Representatives:*  |  |  |
| Abbott, Kristin | Austin Energy | Via Teleconference |
| Arnold, Jonathan | APG&E | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) |  |
| Burke, Tom | RWE Renewables | Via Teleconference |
| Callender, Wayne | CPS Energy |  |
| Doerrfeld, Mindy | Tenaska Power Services (Tenaska) | Alt. Rep. for Scott Smith Via Teleconference  |
| Ghormley, Angela | Calpine Corporation (Calpine) |  |
| Hermes, Connie | South Texas Electric Cooperative (STEC) |   |
| Khan, Amir | Chariot Energy | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | Via Teleconference  |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) |  |
| Pokharel, Nabaraj  | Office of Public Utility Council (OPUC) | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | Via Teleconference |
| Schatz, John | Luminant Generation |  |
| Schmitt, Jennifer | Rhythm Ops | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) |  |
| Shepherd, Bill | Denton Municipal Electric (DME) | Via Teleconference |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | Via Teleconference |
|   |  |  |
|  |  |  |
| *Guests:* |  |  |
| Ainspan, Malcolm | NRG | Via Teleconference |
| Andrews, Cameron | Austin Energy | Via Teleconference |
| Apodaca, Amber | Oncor | Via Teleconference |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | Via Teleconference |
| Barfield, Lori Lee | Just Energy | Via Teleconference |
| Bearden, Greg | Elect Energy | Via Teleconference |
| Beasley, Richard R. | CNP |  |
| Belin, Deb | Earth Etch | Via Teleconference |
| Benson, Mariah | PUCT | Via Teleconference |
| Broach, Eric | NextEra Energy Retail | Via Teleconference |
| Busch, Aly | LP&L | Via Teleconference |
| Childress, John | kWantix | Via Teleconference |
| Clifford, Brigid | PG Renewables | Via Teleconference |
| Doehring, Lee | CNP | Via Teleconference |
| Damen, Lauren | NRG | Via Teleconference |
| Earnest, Melinda | AEP | Via Teleconference |
| Fraire, Susana | LP&L | Via Teleconference |
| Gardner, Clint | LP&L | Via Teleconference |
| Gentry, Alex | Constellation | Via Teleconference |
| Gibbs, Dale | Just Energy | Via Teleconference |
| Gonzales, Corina | LP&L | Via Teleconference |
| Gomez, Laura | LP&L | Via Teleconference |
| Gomez, Tonya | LP&L | Via Teleconference |
| Headrick, Bridget | Customized Energy Solutions | Via Teleconference |
| Jones, Monica | CNP |  |
| Keefer, Andrew | City of Denton | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | Via Teleconference |
| Koz, Brian |  | Via Teleconference |
| Krueger, Tyler | Big Data Energy | Via Teleconference |
| Lee, Jim | CNP | Via Teleconference |
| Levine, Norman | NRG | Via Teleconference |
| Lotter, Eric | Grid Monitor | Via Teleconference |
| Lowerre, Dee | NRG  | Via Teleconference |
| Mack, Natalia | Repsol | Via Teleconference |
| McLemore, Charles | Vistra | Via Teleconference |
| Marsh, Scarlet | LP&L | Via Teleconference |
| Nunes, Frank | VertexOne | Via Teleconference |
| Ortiz, Krista | LP&L | Via Teleconference |
| Pak, Sam | Oncor | Via Teleconference |
| Pena, Edelmira | Revolution Energy | Via Teleconference |
| Perez, Yvette | Oncor | Via Teleconference |
| Pliler, Steve | Vistra | Via Teleconference |
| Proffer, Erica | KVUE | Via Teleconference |
| Ramos, Linda | Summer Energy | Via Teleconference |
| Rowley, Chris | Oncor |  |
| Sandidge, Clint | Calpine | Via Teleconference |
| Shaw, Pam | Principle Staff/LP&L | Via Teleconference |
| Smith, Dailey | LP&L | Via Teleconference |
| Stephenson, Zach | TEC | Via Teleconference |
| Stirland, Amy Sue | LP&L | Via Teleconference |
| Tumlinson, Katy | LP&L | Via Teleconference |
| Valdez, Viviana | LP&L | Via Teleconference |
| Walcott, Gary | PNM Resources | Via Teleconference |
| Wall, Kim | Hansen Technologies | Via Teleconference |
| Wiegand, Sheri | TXU Energy |  |
| Winegeart, Michael | LP&L |  |
|  |  |  |
| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  |  |
| Angele, Leo |  | Via Teleconference |
| Anderson, Troy |  | Via Teleconference |
| Arth, Matt |  |  |
| Benavides, Marcos  |  | Via Teleconference |
| Boren, Ann |  | Via Teleconference |
| Carswell, Cory |  | Via Teleconference |
| Clifton, Suzy |  |  |
| Hanna, Mick |  | Via Teleconference |
| Hanson, Pamela |  |  |
| Hailu, Ted |  | Via Teleconference |
| Hunsucker, Brett |  | Via Teleconference |
| King, Ryan |  |  |
| Meier, Kennedy |  | Via Teleconference |
| Meiners, Catherine |  | Via Teleconference |
| Michelsen, Dave |  | Via Teleconference |
| Roberts, Randy |  | Via Teleconference |
| Thurman, Kathryn |  |   |
| Troublefield, Jordan |  |  |
|  |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Debbie McKeever called the December 5, 2023 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*November 7, 2023*

Market Participants reviewed the November 7, 2023 RMS Meeting Minutes. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

Technical Advisory Committee (TAC) Update

Ms. McKeever reviewed the disposition of items considered at the December 4, 2023 TAC meeting, and noted TAC’s appreciation for the work of the Lubbock Retail Integration Task Force (LRITF).

ERCOT Updates (see Key Documents)

*Value of Lost Load (VOLL) Retail Customer Survey Initiative*

Matt Arth provided a VOLL study update and noted that some details remain to be determined. Mr. Arth noted that the survey instrument is confidential and will be available only to qualified Entities with a nondisclosure agreement. Participants discussed customer information being used to solicit survey participation, stated that education will be important, that Retail Electric Providers (REPs) need to be equipped to address customer questions, and suggested a Market Notice be issued regarding the survey and surrounding communications.

*Flight Update*

Dave Michelsen summarized the Flight Update and reminded that all Load Serving Entities (LSEs) must participate to remain certified for the ERCOT market. Kathy Scott noted the in-flight sign-up deadline of Texas Standard Electronic Transaction (SET) Version 5.0 for an Authorized Representative ("AR”) and Backup AR requires submission of flight registration via by January 31, 2024.

*Retail Projects Update*

Mr. Michelsen stated that the Market Information System (MIS) Retail Application Programming Interface (API) testing environment has closed, technical files are available to retail API users, and the go-live date is December 11, 2023.

*Market Participant Identity Management (MPIM) Update*

Troy Anderson summarized the status and timeline of the MPIM update, and noted the addition of multi-factor authentication, technical upgrades, application redesigns, and engagement efforts with key constituencies.

*Information Technology (IT) Report*

Mick Hanna reviewed the IT Report.

*2024 Retail Market and Listserv Market IT Services Service Level Agreement (SLA)*

Mr. Hanna reviewed the Retail and ListServ Market IT Services SLA, noted changes to the calendar, and inclusion of the Retail Market Test Environment (RMTE). Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

*2024 Market Data Transparency SLA*

Mr. Hanna reviewed the Market Data Transparency SLA. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Sheri Wiegand reviewed TDTMS activities. Training communications will be discussed at the January 8, 2024 TDTMS meeting.

RMS Revision Requests (see Key Documents)

*Language Review*

*Retail Market Guide Revision Request (RMGRR) 177*, *Switch Hold Removal Clarification*

Ms. Wiegand presented RMGRR177. Participants reviewed the 12/4/23 CenterPoint Energy comments, discussed which parties have responsibility to review various documentation required for new Move-In occupants, proposed additional revisions, and requested additional discussion at TDTMS. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

LRITF (see Key Documents)

Ms. Wiegand summarized the LRITF activities and timeline.

LP&L Update

Michael Winegeart summarized LP&L integration activities and noted that peddlers’ licenses are required for all door-to-door solicitations within the City of Lubbock, including REPs.

Texas SET Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET activities and noted an upcoming change control call on December 12, 2023 about Texas SET Version 5.0.

Texas SET Change Control Request for Approval and Non-Emergency for Texas SET Version 5.0 (see Key Documents)

*TXSETCC 845: Update the 867\_03 to add a new Unique Identified of “M” (Mobile Generation) into existing REF~JH (Meter Role) segment*

Kathryn Thurman summarized TXSET Change Control 2023-845. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

Market Coordination Team (MCT) (see Key Documents)

Ms. Thurman reviewed MCT activities. Participants requested timely communication regarding the January 16, 2024 Texas SET Version 5.0 orientation.

Combined Ballot

**Ms. Scott moved to approve the Combined Ballot as follows:**

* **To approve the November 7, 2023 RMS Meeting Minutes as submitted**
* **To approve the 2024 Retail Market and ListServ Market IT Services SLA as submitted**
* **To approve the 2024 Market Data Transparency SLA as submitted**
* **To table RMGRR177 and refer the issue to TDTMS**
* **To approve the TXSET Change Control 2023-845 as presented, as non-emergency, and for Texas SET Version 5.0 release**

**Mr. Patrick seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents)*

Other Business

*Winter Weatherization*

Ms. McKeever noted that winter weatherization will be discussed at the January 9, 2024 RMS meeting.

*No Report*

* Profiling Working Group (PWG)
* Retail Market Training Task Force (RMTTF)

Adjournment

Ms. McKeever adjourned the December 5, 2023 RMS meeting at 12:17 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

[RMS Event Details (ercot.com)](https://www.ercot.com/calendar/12052023-RMS-Meeting) [↑](#footnote-ref-2)