**APPROVED**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **November 7, 2023 – 9:30 a.m.**

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| Attendance |  |  |
| *RMS Seated Representatives*  |  |  |
| Abbott, Kristin | Austin Energy | Via Teleconference |
| Arnold, Jonathan | APG&E | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) |  |
| Callender, Hudson | CPS Energy | Alt Rep. for Wayne Callender |
| Doerrfeld, Mindy | Tenaska Power Services (Tenaska) | Alt. Rep. for Scott Smith Via Teleconference  |
| Ghormley, Angela | Calpine Corporation (Calpine) |  |
| Hermes, Connie | South Texas Electric Cooperative (STEC) |   |
| Khan, Amir | Chariot Energy | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | Via Teleconference  |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | Via Teleconference |
| Pokharel, Nabaraj  | Office of Public Utility Council (OPUC) | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | Via Teleconference |
| Schatz, John | Luminant Generation |  |
| Schmitt, Jennifer | Rhythm Ops |  |
| Scott, Kathy | CenterPoint Energy (CNP) |  |
| Shepherd, Bill | Denton Municipal Electric (DME) | Via Teleconference |
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| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | Via Teleconference |
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| *Guests:* |  |  |
| Ashley, Kristy | Customized Energy Solutions | Via Teleconference |
| Apodaca, Amber | Oncor | Via Teleconference |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | Via Teleconference |
| Barfield, Lori Lee | Just Energy | Via Teleconference |
| Beasley, Richard R. | CenterPoint Energy |  |
| Belin, Deb | Earth Etch | Via Teleconference |
| Broach, Eric | NextEra Energy Retail | Via Teleconference |
| Busch, Aly | LP&L | Via Teleconference |
| Butler, William | LP&L | Via Teleconference |
| Chen, Jeff | CenterPoint Energy |  |
| Compton, Dawn | Oncor |  |
| Fails, Heather | Oncor |  |
| Fernandez, Tomas | NRG |  |
| Fraire, Susana | Lubbock Power & Light | Via Teleconference |
| Gardner, Clint | Lubbock Power & Light |  |
| Gentry, Alex | Constellation | Via Teleconference |
| George, Sinni | Go Rhythm | Via Teleconference |
| Gibbs, Dale | Just Energy | Via Teleconference |
| Gonzales, Corina | Lubbock Power & Light | Via Teleconference |
| Gomez, Laura | LP&L | Via Teleconference |
| Hensen, Matthew | Gexa Energy | Via Teleconference |
| Jones, Monica | CenterPoint Energy  | Via Teleconference |
| Kent, Esther | CenterPoint Energy | Via Teleconference |
| Khan, Amir | Chariot Energy | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | Via Teleconference |
| Koz, Brian |  | Via Teleconference |
| Krueger, Tyler | Big Data Energy | Via Teleconference |
| Lee, Jim | CenterPoint Energy | Via Teleconference |
| Lotter, Eric | Grid Monitor | Via Teleconference |
| Lowerre, Dee | NRG  |  |
| MacDonald, Amy | Pogo Energy | Via Teleconference |
| Marsh, Scarlet | Lubbock Power & Light | Via Teleconference |
| Nunes, Frank | VertexOne | Via Teleconference |
| Ortiz, Krista | LP&L | Via Teleconference |
| Pak, Sam | Oncor |  |
| Pena, Edelmira | Revolution Energy | Via Teleconference |
| Perez, Yvette | Oncor | Via Teleconference |
| Pliler, Steve | Vistra | Via Teleconference |
| Reasor, Deidra | Guadalupe Valley Economic Development | Via Teleconference |
| Rowley, Chris | Oncor |  |
| Scarassati, Livia | Just Energy | Via Teleconference |
| Shaw, Pam | LP&L |  Via Teleconference |
| Smith, Dailey | LP&L | Via Teleconference |
| Suter, Phil | CenterPoint Energy | Via Teleconference |
| Tumlinson, Katy | LP&L | Via Teleconference |
| Valdez, Viviana | Lubbock Power & Light |  |
| Villarreal, Ivy | My Chariot Energy | Via Teleconference |
| Walcott, Gary | PNM Resources | Via Teleconference |
| White, Cevera | CenterPoint Energy | Via Teleconference |
| Wiegand, Sheri | TXU Energy |  |
| Wilson, Joe Dan | Golden Spread Electric Cooperative | Via Teleconference |
| Wilson, Stephen | TXU | Via Teleconference |
| Winegeart, Michael | Lubbock Power & Light |  |
| Wittmeyer, Bob | Longhorn Power | Via Teleconference |
| Worrell, Hilary | Oncor | Via Teleconference |
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| *ERCOT Staff:* |  |  |
| Benavides, Marcos |  | Via Teleconference |
| Boren, Ann |  | Via Teleconference |
| Brink, Kelly |  | Via Teleconference |
| Clifton, Suzy |  |  |
| Hanna, Mick |  | Via Teleconference |
| Hanson, Pamela |  |  |
| Meier, Kennedy |  | Via Teleconference |
| Michelsen, Dave |  | Via Teleconference |
| Roberts, Randy |  | Via Teleconference |
| Thurman, Kathryn |  |   |
| Troublefield, Jordan |  |  |
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*Unless otherwise indicated, all Market Segments were present for a vote.*

Debbie McKeever called the November 7, 2023 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda; there were no changes.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*August 1, 2023*

*September 12, 2023*

Market Participants reviewed the August 1, 2023 and September 12, 2023 RMS Meeting Minutes. Ms. McKeever noted that these items could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

Technical Advisory Committee (TAC) Update

Ms. McKeever reviewed the disposition of items considered at the October 24, 2023 TAC meeting. Ms. McKeever stated that Digital Certificates will be replaced with an identity management system and anticipates that ERCOT will offer an update at the December 5, 2023 RMS meeting.

ERCOT Updates (see Key Documents)

*Flight Update*

Dave Michelsen provided the 1023 flight testing update and reviewed Flight 0224 details.

*Retail Projects Update*

Mr. Michelsen stated that the Market Information System (MIS) Retail Application Programming Interface (API) testing environment will be available for one week. Market Participants were reminded that the go-live date is targeted for the second week of December 2023. Mr. Michelsen provided a link to the test: <https://itestmisapi.ercot.com/retailAPI/>.

*Information Technology (IT) Report*

Mick Hanna reviewed the IT Report.

*2024 Retail and Listserv Market IT Services Service Level Agreement (SLA)*

Mr. Hanna reviewed the Retail and ListServ Market IT Services SLA, including the release schedule and Retail Market Test Environment (RMTE). Market Participants offered clarifications and requested an additional review of the issues at the November 16, 2023 Texas Data Transport and MarkeTrak Systems (TDTMS) meeting. Ms. McKeever noted that the SLA would be considered at the December 5, 2023 RMS meeting.

*2024 Market Data Transparency SLA*

Mr. Hanna reviewed the Market Data Transparency SLA, noting that only the calendar had changed. Market Participants offered clarifications and requested an additional review of the issues at the November 16, 2023 TDTMS meeting. Ms. McKeever noted that this item would be considered at the December 5, 2023 RMS meeting.

TDTMS Working Group (see Key Documents)

Sheri Wiegand reviewed TDTMS activities. Ms. Wiegand presented a draft Retail Market Guide Revision Request (RMGRR) regarding switch hold removal and stated that it is anticipated to be considered at the December 5, 2023 RMS meeting.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Ms. Wiegand reviewed LRITF activities integration.

Urgency Vote (see Key Documents)

*RMGRR176, Addition of Market Processes Specific to LP&L*

Chris Rowley reviewed RMGRR176 and requested Urgent status to meet the February 1, 2024 effective date to allow LP&L to transition to retail competition on time. Participants discussed various timelines for RMGRR176 and potential impacts to LP&L’s transition to retail competition. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot](#Combo_Ballot).

RMS Revision Requests (see Key Documents)

*Language Review*

*RMGRR176*

This item was considered with Urgent status.

Lubbock Power & Light (LP&L) Update

Clint Gardner summarized LP&L integration activities and presented the updated estimated timeline for the transition to retail competition.

Combined Ballot

**Kathy Scott moved to approve the Combined Ballot as follows:**

* **To approve the August 1, 2023 RMS Meeting Minutes as submitted**
* **To approve the September 12, 2023 RMS Meeting Minutes as submitted**
* **To grant Urgent status to RMGRR176; to recommend approval of RMGRR176 as submitted; and to forward to TAC RMGRR176**

**Angela Ghormley seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents.)*

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET activities and announced the January 8, 2023 TX SET V5.0 Orientation at ERCOT Met.

Market Coordination Team (MCT) (see Key Documents)

Kathryn Thurman reviewed MCT activities.

Profiling Working Group (PWG) (see Key Documents)

Sam Pak reviewed PWG activities, noted that the annual validation for 2023 is complete, and reminded participants that 2024 annual validation will be suspended. Participants requested PWG give comprehensive review to annual validation expectations, processes, activities, and communication, and to document the findings in a white paper or presentation.

Retail Market Training Task Force (RMTTF)

Tomas Fernandez reviewed RMTTF activities.

Other Business (see Key Documents)

*2024 ERCOT Membership/Segment Representative Elections*

Suzy Clifton reviewed the process for the 2024 Membership portal and reminded Market Participants of the Membership record date and election timelines. Ms. Clifton answered questions regarding application confirmations and invoice receipts, and how to print a copy of the application.

*Smart Meter Texas Update 3.0*

Hilary Worrell discussed the Joint Development and Operating Agreement (JDOA) that manages the Smart Meter Texas portal for the State of Texas. Ms. Worrell noted that as maintenance agreements are due to expire, infrastructure needs updating, and Smart Meter Texas 3.0 will migrate to a cloud-based environment. Ms. Worrell added that the changes will reduce operations costs, that a new chatbot will be available for consumers, and that go-live is expected in February 2024.

*Oncor Competitive Retailer Information Portal (CRIP) Update*

Heather Fails discussed the CRIP update, and noted that users will need new email-based usernames and passwords. Ms. Fails added that new features include an updated look and self-registration, that automated access systems must be realigned for access, and that go-live is expected in December 2023.

*Oncor Residential Usage Estimation*

Mr. Rowley discussed a mid-October change in logic in determining Load as a first step in measuring surplus generation; Mr. Rowley will provide an update at the December 5, 2023 RMS meeting.

*CenterPoint Indiana (IN) and Ohio (OH) Legacy Customer Information System (CIS) System Conversion to SAP for Texas Retail Market Awareness*

Ms. Scott provided an update for awareness of impact to legacy systems, and noted there is no impact to the retail market.

Adjournment

Ms. McKeever adjourned the November 7, 2023 RMS meeting at 11:53 a.m.

1. [↑](#footnote-ref-2)