**DRAFT  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **August 1, 2023 – 9:30 a.m.**

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|  |  | | |  |
| Attendance |  | | |  |
| *RMS Representatives:* |  | | |  |
| Abbott, Kristin | Austin Energy | | | Via Teleconference |
| Arnold, Jonathan | APG&E | | | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) | | | Via Teleconference |
| Burke, Tom | RWE Renewables (RWE) | | | Via Teleconference |
| Callender, Wayne | CPS Energy | | | Via Teleconference |
| Ghormley, Angela | Calpine Corporation (Calpine) | | |  |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | | | Via Teleconference |
| Khan, Amir | Chariot Energy | | | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | | | Via Teleconference |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) | | |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | | |  |
| Pokharel, Nabaraj | Office of Public Utility Council (OPUC) | | | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | | | Via Teleconference |
| Schatz, John | Luminant Generation | | |  |
| Schmitt, Jennifer | Rhythm Ops | | | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) | | |  |
| Smith, Scott | Tenaska Power Services (Tenaska) | | | Via Teleconference |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) | | |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | | | Via Teleconference |
|  |  | | |  |
|  | |  | |  |
| The following proxy was assigned:   * Bill Shepherd to Kristin Abbott   *Guests:* | |  | |  |
| Ainspan, Malcolm | NRG | | | Via Teleconference |
| Ballance, Lysette | CNP | | | Via Teleconference |
| Barfield, Lori Lee | Just Energy | | | Via Teleconference |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | | | Via Teleconference |
| Beasley, Richard | CNP | | | Via Teleconference |
| Belin, Deb | Earth Etch | | | Via Teleconference |
| Blackburn, Don | Hunt Energy Network Power Marketing | | | Via Teleconference |
| Broach, Eric | NextEra Energy Retail | | | Via Teleconference |
| Burch, Chris | PUCT | | | Via Teleconference |
| Busch, Aly | LP&L | | | Via Teleconference |
| Butler, William | LP&L | | | Via Teleconference |
| Callender, Hudson | CPS Energy | | | Via Teleconference |
| Chen, Jeff | CNP | | | Via Teleconference |
| Claiborn-Pinto, Shawnee | PUCT | | |  |
| Clifford, Brigid | PG Renewables | | | Via Teleconference |
| Compton, Dawn | Oncor | | |  |
| Clemenhagen, Barbara | CES | | | Via Teleconference |
| Cook, Michelle | LP&L | | | Via Teleconference |
| Cooksey, Matthew | OPUC | | | Via Teleconference |
| Damen, Lauren | Reliant | | | Via Teleconference |
| Earnest, Melinda | AEP Texas | | |  |
| Fails, Heather | Oncor | | |  |
| Fraire, Susana | LP&L | | | Via Teleconference |
| George, Sini | Got Rhythm | | | Via Teleconference |
| Gibbs, Dale | Just Energy | | | Via Teleconference |
| Gold, Paige | Energy Texas | | |  |
| Gomez, Laura | LP&L | | | Via Teleconference |
| Hendrix, Chris | Demand Control 2 | | | Via Teleconference |
| Hunt, Mark | AEP | | | Via Teleconference |
| Jones, Joymesha | CNP | | | Via Teleconference |
| Jones, Monica | CNP | | | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | | | Via Teleconference |
| Korde, Kshitij | National Grid Renewables | | | Via Teleconference |
| Koz, Brian |  | | | Via Teleconference |
| Kruger, Tyler | BDE | | | Via Teleconference |
| Lee, Jim | CNP | | |  |
| Levine, Norm | NRG | | | Via Teleconference |
| Lewis, William | Payless Power | | | Via Teleconference |
| Lotter, Eric | Grid Monitor | | | Via Teleconference |
| Macias, Jesse | AEPSC | | | Via Teleconference |
| Nunes, Frank | VertexOne | | | Via Teleconference |
| Ortiz, Krista | LP&L | | | Via Teleconference |
| Pak, Sam | Oncor | | | Via Teleconference |
| Pliler, Steve | Vistra | | | Via Teleconference |
| Rowley, Chris | Oncor | | |  |
| Shadle, Paula | NEC | | | Via Teleconference |
| Shaw, Pam | LP&L | | |  |
| Smith, Dailey | LP&L | | | Via Teleconference |
| Tumlinson, Katy | LP&L | | | Via Teleconference |
| Velasquez, Ivan | Oncor | | | Via Teleconference |
| Wall, Kim | Hansen Technologies | | | Via Teleconference |
| Wall, Perrin | CNP | | | Via Teleconference |
| Wiegand, Sheri | TXU Energy | | |  |
| Wilson, Stephen | TXU | | |  |
| Winegeart, Michael | LP&L | | |  |
| Wright, Katherine | Energy Texas | | |  |
|  |  | | |  |
| *ERCOT Staff:* |  | | |  |
| Anderson, Troy |  | | |  |
| Boren, Ann |  | | | Via Teleconference |
| Brink, Kelly |  | | | Via Teleconference |
| Carswell, Cory |  | | | Via Teleconference |
| Clifton, Suzy |  | | |  |
| Hailu, Ted |  | | | Via Teleconference |
| Hanna, Mick |  | | |  |
| Lee, Alex |  | | | Via Teleconference |
| Meier, Kennedy |  | | | Via Teleconference |
| Meiners, Catherine |  | | | Via Teleconference |
| Michelsen, Dave |  | | |  |
| Roberts, Randy |  | | | Via Teleconference |
| Thurman, Kathryn |  | | |  |
| Troublefield, Jordan |  | | |  |
| Urquhart, Ike |  | | |  |
| Wasik-Gutierrez, Erin |  | | | Via Teleconference |
|  |  | |  | |

Debbie McKeever called the August 1, 2023 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*June 6, 2023*

*July 11, 2023*

Market Participants reviewed the June 6, 2023 and July 11, 2023 RMS Meeting Minutes. Ms. McKeever noted that these items could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Technical Advisory Committee (TAC) Update

Ms. McKeever reviewed the disposition of items considered at the July 25, 2023 TAC meeting, including the suspension of the 2024 Business and Residential Annual Validation as recommended by RMS. Ms. McKeever summarized the TAC discussion and the request for a deeper dive on the utility of future Business and Residential Annual validations and requested the Profiling Working Group (PWG) review the issues.

ERCOT Updates (see Key Documents)

*Information Technology (IT) Report*

Mick Hanna reported on service availability, retail incidents, and maintenance issues for July 2023, including the July 16, 2023 Planned Site Failover, July 22, 2023 Ad Hoc Site Failover, and July 16, 2023 Listserv incident, and responded to Market Participant questions and concerns. Mr. Hanna also reviewed the July 2023 MarkeTrak Performance.

*Flight Update*

Dave Michelsen presented the Flight 1023 preview and Flight LPL0423 details.

*ERCOT Projects Update*

Troy Anderson summarized the ERCOT Project process and reviewed the project items presented on a monthly basis at the Protocol Revision Subcommittee (PRS) meetings, including project highlights, the 2023 and 2024 target release matrixes, additional project status information for the backlog of projects, and the priority and rank options for PRS consideration. Mr. Anderson encouraged Market Participants to attend the August 24, 2023 Technology Working Group (TWG) meeting for technical details and updates on the Market Information System (MIS) Retail Application Programming Interface (API) project and other projects.

*Demand Response Survey Timeline*

Ike Urquhart reviewed the Demand response survey timeline for both Non-Opt-In Entities (NOIEs) and Retail Electric Providers (REPs), reviewed potential categories for stakeholder training, and requested RMS direction on the issue. RMS leadership requested ERCOT host a one hour training session on the Demand response survey, offered to develop the training agenda with ERCOT Staff, and expressed a desire to schedule the training well in advance of the survey submittal date.

RMS Revision Requests (see Key Documents)

*Impact Analysis*

*Retail Market Guide Revision Request (RMGRR) 174, Related to NPRR1173, Changes Consistent With the Options Available to an MOU and EC Entering Retail Competition in the ERCOT Market*

Market Participants reviewed the 4/17/23 Impact Analysis for RMGRR174. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Combined Ballot

**Kathy Scott moved to approve the Combined Ballot as follows:**

* **To approve the June 6, 2023 RMS Meeting Minutes as submitted**
* **To approve the July 11, 2023 RMS Meeting Minutes as submitted**
* **To endorse and forward to TAC the 7/11/23 RMS Report and the 4/17/23 Impact Analysis for RMGRR174**

**Kyle Patrick seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents.)*

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Mr. Patrick reviewed Texas SET activities.

Market Coordination Team (MCT) (see Key Documents)

Kathryn Thurman reviewed MCT activities.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Sheri Wiegand reviewed TDTMS activities and stated that TDTMS anticipates requesting RMS consideration of the TDTMS Electronic Delivery Mechanism (EDM) V1.6 Implementation Guide at the September 12, 2023 RMS meeting.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Ms. Wiegand reviewed LRITF activities.

LP&L Update

Michael Winegeart summarized LP&L integration activities.

Retail Market Training Task Force (RMTTF)

Melinda Earnest reviewed RMTTF activities.

Other Business (see Key Documents)

*2024 Meeting Schedule*

Market Participants reviewed the 2024 Block Meeting Calendar. There were no objections.

*AEP Texas REP Desk – Responses to RMS Questions*

Bill Snyder presented the AEP documented responses to RMS questions and responded to Market Participant concerns regarding the AEP Texas REP desk enhancements.

*Interval Data Recorder (IDR) to Advanced Metering System (AMS) Project Update*

Ms. Scott provided the final market update for the CNP IDR to AMS project, including highlighting the communication plan timeline and presenting the completion numbers.

*Planned System Outages*

Mr. Patrick requested enhanced communication efforts for planned outages, including Transmission and/or Distribution Service Providers (TDSPs) providing contact information for technical staff for Retailers to contact, rather than waiting for an email response. Ms. McKeever requested Retailers and vendors reach out to RMS leadership with concerns to enable leadership to develop the preferred approach to address the issues.

*Save the Date: August 22 – 23, 2023 LP&L Retailer Workshop – Lubbock, TX*

Mr. Winegeart announced the August 22, 2023 LP&L Retailer Welcome Reception and August 23, 2023 LP&L Retailer Workshop at the Overton Hotel and Conference Center, Lubbock, TX.

*No Report*

* PWG

Adjournment

Ms. McKeever adjourned the August 1, 2023 RMS meeting at 11:53 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   <https://www.ercot.com/calendar/08012023-RMS-Meeting> [↑](#footnote-ref-2)