



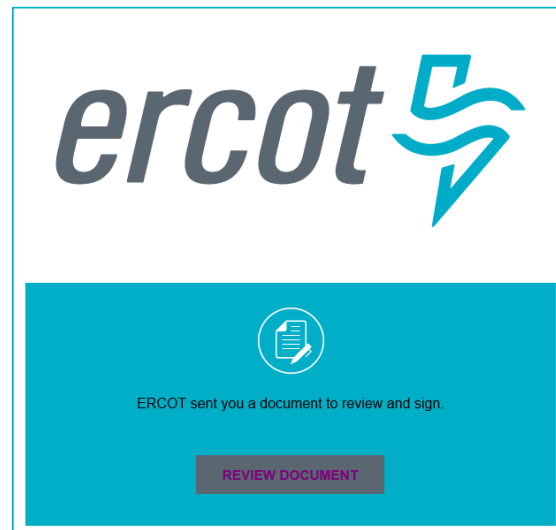
Declaration of Preparedness: Mechanics for the Transfer of Information

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Declarations of Preparedness via DocuSign

ERCOT will use DocuSign to collect Declarations of Preparedness responses.



The DocuSign envelope will be sent to the Authorized Representative of the TDSP.

One DocuSign Response Per TDSP

One DocuSign envelope will be used to provide responses for all substations and switchyards associated to the TDSP.

Declaration of Preparedness

Declaration of Preparedness - Transmission Service Provider
Summer/Winter Weatherization

Instructions: Complete this Declaration in its entirety. Leave nothing blank. Check *Winter* or *Summer* to indicate the season to which this Declaration applies and add the year in the appropriate spot (Summer requires one year; Winter should show two years – the year the Winter begins and the year it ends, e.g., 2022-23).

This Declaration must be signed by the highest-ranking representative, official, or officer of the Transmission Service Provider (TSP) with binding authority over the TSP attesting to the completion of all applicable activities described in Appendix A and the accuracy and veracity of the information provided herein.

Section 1

Season: Summer 20____ Winter 20____ to 20____
[year] [year]

TSP Name: _____

This Declaration applies to all transmission facilities listed in Appendix A.

Section 2

TSP conducted the activities listed in Appendix A in connection with the requirements in 16 TAC § 25.55(f)(1) for winter or § 25.55(f)(2) for summer.

[Insert summary of activities for each transmission facility in Appendix A]

Section 3

Declaration of Weatherization Preparations

I hereby attest to the following:

- TSP performed the activities set forth in Appendix A.
- The minimum ambient temperature at which each transmission facility has experienced sustained operations as measured at the substation or switchyard or the weather station nearest to the substation or switchyard is listed in the Minimum Ambient Temperature column in Appendix A.

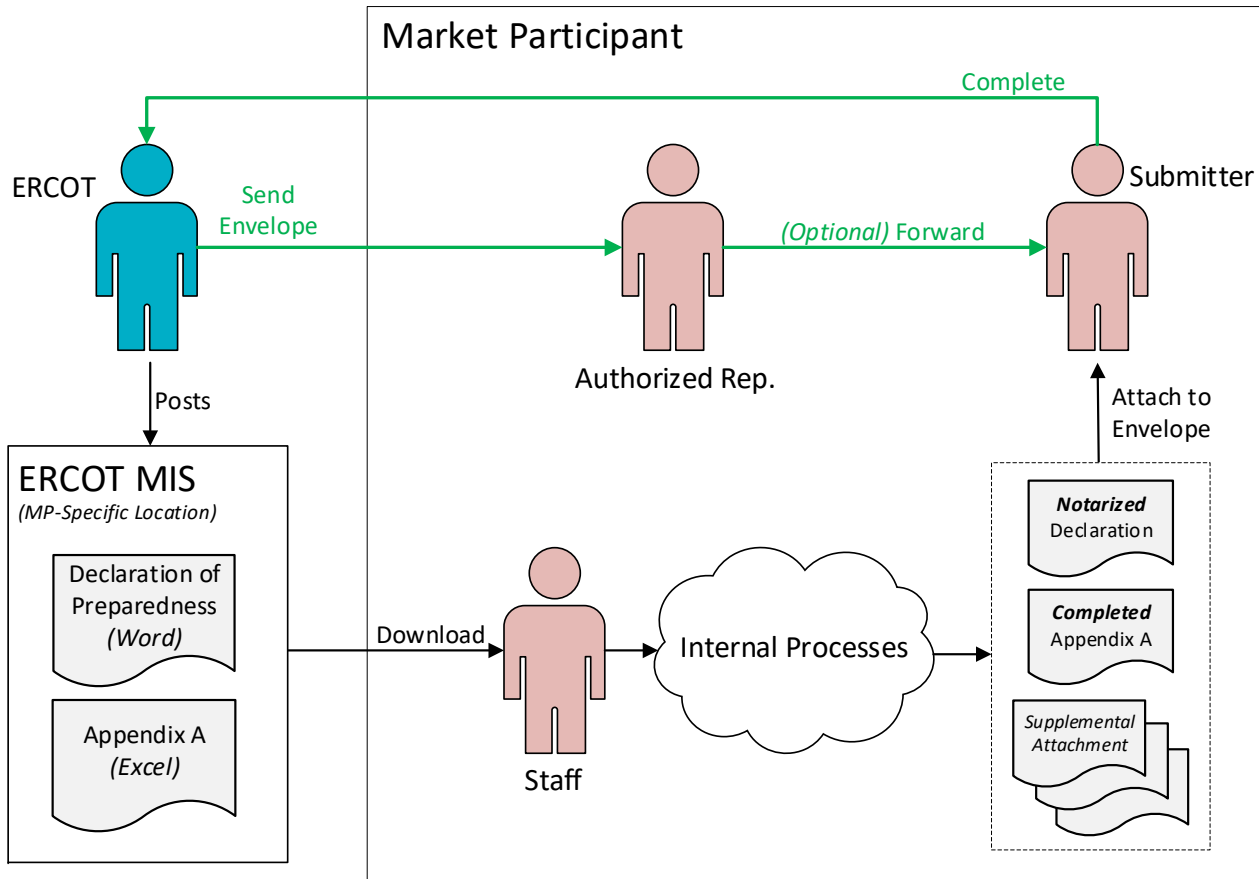
[continued on next page]

Appendix A

Transmission Substations/Switchyards covered by this declaration	Substation/Switchyard Description	If a Transmission Substation or Switchyard is not covered by this declaration, please indicate the reason below and explain in the Comments column.	Minimum Ambient Temperature (°F)	Summary of activities per the requirements of 16 TAC §25.55(f)(1) for Winter	Comments
AIRPORT	Airport Substation				
SCHOOL	School Substation				
DEPOT	Depot Substation				
WIDGET	Widget Factory				
PUMP	Pumping Station				
FACTORY	Important Factory				

Two attachments will be required with the submission. As a courtesy, ERCOT will post pre-populated templates to the ERCOT MIS. The TSP has is required to assure all information submitted on Appendix 'A' is correct.

DocuSign and Supplemental Workflows



Appendix A – Which Substations Require a Response?

Appendix A will be pre-populated with substations associated to the TDSP per the Network Operations Model

Appendix A: Winter - Transmission Service Provider Declaration of Weatherization Preparedness

Transmission Service Provider: <TSP>

Transmission Substations/Switchyards covered by this declaration	Substation/Switchyard Description	If a Transmission Substation or Switchyard is not covered by this declaration, please indicate the reason below and explain in the Comments column.	Design Basis Cold Temperature (°F)	Design Basis Wind Speed (mph)	Minimum Experienced Ambient Temperature (°F)	Activities to Complete the requirements of 16 TAC §25.55(f)(1)	Comments
AIRPORT	Airport Substation						
SCHOOL	School Substation						
DEPOT	Depot Substation						
WIDGET	Widget Factory						
PUMP	Pumping Station						
FACTORY	Important Factory						

DocuSign Attachments

There are three different attachment locations within the envelope

This Winter Declaration of Preparedness form is provided by ERCOT to facilitate compliance with 16 Texas Administrative Code § 25.55(c)(1).

Generation Entity: **Acme Transmission (TDSP)**

DocuSign Instructions

- Responses in this document can only be provided by one person.
- The document can be forwarded or "Assigned to Someone Else" via the menu at the top of the DocuSign web page.
- The declaration document and Appendix A spreadsheet containing all Resources has been uploaded into your Requested Information folder and certificate is required for access. Please attach the completed document.
- Please contact your ERCOT Account Manager with any additional questions.

Submitter signature:



Submitter name: **John Smith**

Date: 10/24/2022

Declaration:



Appendix A:



Supplemental Documents:



Declaration of Preparedness - Transmission Service Provider
Summer/Winter Weatherization

Instructions: Complete this Declaration in its entirety. Leave nothing blank. Check Printer or Joiner to indicate the season to which this Declaration applies and add the year in the appropriate spot (Summer requires two year, Winter should show two year - for year the Winter begins and the year it ends, e.g., 2022-23).

This Declaration must be signed by the highest-ranking representative, official, or officer of the Transmission Service Provider (TSP) with backup authority over the TSP attesting to the completion of the applicable activities described in Appendix A and the accuracy and veracity of the information provided herein.

Section 1
Season: Summer 20__ to 20__ Winter 20__ to 20__

TSP Name: _____

This Declaration applies to all transmission facilities listed in Appendix A.

Section 2
TSP conducted the activities listed in Appendix A in accordance with the requirements in 16 TAC § 25.55(c)(1) for winter or § 25.55(c)(2) for summer.
(Insert summary of activities for each transmission facility in Appendix A.)

Section 3
Declaration of Weatherization Preparation

I hereby attest to the following:

1. TSP performed the activities set forth in Appendix A.
2. The minimum ambient temperature at which each transmission facility has been tested and sustained operations as measured at the substation or switchyard is listed in the Minimum ambient temperature column in Appendix A.

(Continued on next page)

Declaration: The notarized Declaration must be attached prior to submission. **Only one file should be attached.**

Transmission Substations/Switchyards covered by this declaration
AIRPORT
SCHOOL
DEPOT
WIDGET
PUMP
FACTORY

Appendix A: The completed Appendix A must be attached prior to submission. **Only one file should be attached.**

DocuSign attachment limits

Max size: 25MB

Total max size: 100MB

Max attachments: 20 files

Supplemental Documents: Multiple additional files summarizing weatherization activities can be attached.



Questions?