**DRAFT  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **September 12, 2023 – 9:30 a.m.**

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|  |  | | |  |
| Attendance |  | | |  |
| *Members:* |  | | |  |
| Abbott, Kristin | Austin Energy | | | Via Teleconference |
| Arnold, Jonathan | APG&E | | | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) | | | Via Teleconference |
| Burke, Tom | RWE Renewables (RWE) | | | Via Teleconference |
| Callender, Hudson | CPS Energy | | | Alt Rep. for Wayne Callender |
| Ghormley, Angela | Calpine Corporation (Calpine) | | |  |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | | | Via Teleconference |
| Khan, Amir | Chariot Energy | | | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | | | Via Teleconference |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) | | |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | | |  |
| Pokharel, Nabaraj | Office of Public Utility Council (OPUC) | | | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | | | Via Teleconference |
| Schatz, John | Luminant Generation | | |  |
| Schmitt, Jennifer | Rhythm Ops | | | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) | | |  |
| Shepherd, Bill | Denton Municipal Electric (DME) | | | Via Teleconference |
| Smith, Scott | Tenaska Power Services (Tenaska) | | | Via Teleconference |
| Snyder, Bill | American Electric Power (AEP) Service Corporation (AEPSC) | | |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | | | Via Teleconference |
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|  | |  | |  |
| *Guests:* | |  | |  |
| Ainspan, Malcolm | NRG | | | Via Teleconference |
| Baiza, Elizabeth | Lubbock Power & Light (LP&L) | | | Via Teleconference |
| Beasley, Richard | CNP | | | Via Teleconference |
| Belin, Deb | Earth Etch | | | Via Teleconference |
| Benson Mariah | PUCT | | | Via Teleconference |
| Blackburn, Don | Hunt Energy Network Power Marketing | | | Via Teleconference |
| Broach, Eric | NextEra Energy Retail | | | Via Teleconference |
| Busch, Aly | LP&L | | | Via Teleconference |
| Butler, William | LP&L | | | Via Teleconference |
| Clifford, Brigid | PG Renewables | | | Via Teleconference |
| Compton, Dawn | Oncor | | |  |
| Cook, Michelle | LP&L | | | Via Teleconference |
| Cooksey, Matthew | OPUC | | | Via Teleconference |
| Damen, Lauren | Reliant | | | Via Teleconference |
| Earnest, Melinda | AEP Texas | | | Via Teleconference |
| Fails, Heather | Oncor | | | Via Teleconference |
| Fernandez, Tomas | NRG | | |  |
| Gardner, Clint | LP&L | | |  |
| Gibbs, Dale | Just Energy | | | Via Teleconference |
| Gomez, Laura | LP&L | | |  |
| Gutierrez, Toney | AEP | | | Via Teleconference |
| Headrick, Bridget | CES | | | Via Teleconference |
| Hjaltman, Courtney | OPUC | | | Via Teleconference |
| Hunt, David | Oncor | | | Via Teleconference |
| Hunt, Mark | AEP | | | Via Teleconference |
| Jacob, Sini |  | | | Via Teleconference |
| Jones, Monica | CNP | | | Via Teleconference |
| Keefer, Andrew | DME | | | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | | | Via Teleconference |
| Koz, Brian |  | | | Via Teleconference |
| Kruger, Tyler | BDE | | | Via Teleconference |
| Lee, Jim | CNP | | | Via Teleconference |
| Levine, Norm | NRG | | | Via Teleconference |
| Lotter, Eric | Grid Monitor | | | Via Teleconference |
| Lowerre, Dee | Reliant | | |  |
| Macias, Jesse | AEPSC | | | Via Teleconference |
| Marsh, Scarlet | LP&L | | | Via Teleconference |
| Nunes, Frank | VertexOne | | | Via Teleconference |
| Okenfuss, James | SENA | | | Via Teleconference |
| Ortiz, Krista | LP&L | | | Via Teleconference |
| Pak, Sam | Oncor | | |  |
| Rowley, Chris | Oncor | | |  |
| Shadle, Paula | NEC | | | Via Teleconference |
| Shaw, Pam | LP&L | | |  |
| Smith, Dailey | LP&L | | | Via Teleconference |
| Stirland, Amy Sue | LP&L | | | Via Teleconference |
| Tumlinson, Katy | LP&L | | | Via Teleconference |
| Valdez, Viviana | LP&L | | | Via Teleconference |
| Wall, Kim | Hansen Technologies | | | Via Teleconference |
| Wall, Perrin | CNP | | | Via Teleconference |
| Wiegand, Sheri | TXU Energy | | |  |
| Wilson, Stephen | TXU | | | Via Teleconference |
| Winegeart, Michael | LP&L | | |  |
| Wright, Katherine | Energy Texas | | | Via Teleconference |
|  |  | | |  |
| *ERCOT Staff:* |  | | |  |
| Boren, Ann |  | | | Via Teleconference |
| Brink, Kelly |  | | | Via Teleconference |
| Carswell, Cory |  | | |  |
| Clifton, Suzy |  | | |  |
| Hanna, Mick |  | | |  |
| Hunsaker, Brett |  | | | Via Teleconference |
| Kersulis, Jonas |  | | | Via Teleconference |
| Meiners, Catherine |  | | | Via Teleconference |
| Michelsen, Dave |  | | | Via Teleconference |
| Phillips, Cory |  | | | Via Teleconference |
| Raish, Carl |  | | |  |
| Roberts, Randy |  | | | Via Teleconference |
| Thurman, Kathryn |  | | |  |
| Troublefield, Jordan |  | | |  |
| Urquhart, Ike |  | | |  |
| Wasik-Gutierrez, Erin |  | | | Via Teleconference |
| Yockey, Paul |  | | | Via Teleconference |
|  |  | |  | |

Debbie McKeever called the September 12, 2023 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda.

Technical Advisory Committee (TAC) Update (see Key Documents)[[1]](#footnote-2)

Ms. McKeever reviewed the disposition of items considered at the August 22, 2023 TAC meeting, summarized discussion regarding the Business and Residential Annual validations process and

accessing Advanced Metering System (AMS) data in the Smart Meter Texas Portal (SMTP), and encouraged Market Participants to attend the Profiling Working Group (PWG) meetings to further discuss the issues.

ERCOT Updates (see Key Documents)

*Information Technology (IT) Report*

*2024 Retail and Listserv Market IT Services Service Level Agreement*

*2024 Market Data Transparency Service Level Agreement*

Mick Hanna reported on service availability, retail incidents, and maintenance issues for August 2023, and summarized MarkeTrak Performance and ListServ statistics. Mr. Hanna noted that both the 2024 Retail and Listserv Market IT Services Service Level Agreement and 2024 Market Data Transparency Service Level Agreement are in development, highlighted proposed changes, and reviewed anticipated changes in the 2024 Retail Release Schedule to include increased frequency and decreased duration. In response to Market Participants’ questions and concerns on reporting incidents, Mr. Hanna encouraged Market Participants to contact ERCOT Help Desk/Service Now at 512-248-4101, option 2, for issues outside the normal working hours.

*Flight Update*

Dave Michelsen presented the Flight 1023 preview and details.

*Retail Project Update*

Mr. Michelsen summarized discussion at the August 24, 2023 Technology Working Group (TWG) meeting regarding technical details and updates on the Market Information System (MIS) Retail Application Programming Interface (API) project, reminded Market Participants that the go-live date is targeted for the second week of December 2023, noted that ERCOT will forward a Market Notice on September 21, 2023 for posting of sample files for the verification scheduled to the ERCOT website, and stated that Market Participants that wish to participate in verification are encouraged to obtain a test Digital Certificate prior to the designated test verification timeframe.

*Demand Response Survey Status*

Cory Carswell presented an update on the Demand response survey status, reviewed the timeline for both Retail Electric Providers (REPs) and Non-Opt-In Entities (NOIEs), and encouraged Market Participants to attend the September 12, 2023 Demand Response Survey Workshop.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

*TDTMS Electronic Delivery Mechanism (EDM) V1.6 Implementation Guide*

Sheri Wiegand reviewed TDTMS activities and presented the TDTMS EDM V1.6 Implementation Guide changes for RMS consideration.

**Kathy Scott moved to approve the TDTMS EDM V1.6 Implementation Guide changes as recommended by TDTMS Working Group. Kyle Patrick seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents.)*

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Ms. Wiegand reviewed LRITF activities.

LP&L Update (see Key Documents)

Clint Gardner summarized LP&L integration activities and presented the updated estimated timeline for the transition to Retail competition.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Mr. Patrick reviewed Texas SET activities.

Market Coordination Team (MCT) (see Key Documents)

Kathryn Thurman reviewed MCT activities and noted that the Reject Codes Matrix for Texas SET V5.0 is posted on the MCT landing page on the ERCOT website.

PWG (see Key Documents)

Sam Pak reviewed PWG activities, including utility of the Business and Residential validations. Mr. Pak encouraged Market Participants to attend the October 13, 2023 PWG meeting – Webex Only to further discuss the validation issues.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Tomas Fernandez reviewed RMTTF activities, including upcoming training classes.

Other Business (see Key Documents)

*Billing processes and use of TX SET transactions potentially impacted by Mobile Generation deployments*

John Schatz highlighted issues related to the billing processes and use of TX SET transactions potentially impacted by Mobile Generation deployments. Market Participants discussed the Public Utility Commission of Texas (PUCT) rulings and open dockets related to these issues. In response to requests from RMS leadership for RMS consideration on the appropriate forum to discuss the issues, Market Participants requested to conduct a Retail Mobile Generation Information Session following the October 10, 2023 RMS meeting. Ms. McKeever noted that the scope of this information session will be limited to the billing and transaction issues.

*AEP Texas REP Desk – Responses to RMS Questions*

Bill Snyder presented the AEP documented responses to RMS questions and responded to Market Participant concerns regarding the AEP Texas REP desk enhancements, and noted that the go-live date has been moved to Monday, September 25, 2023.

*RMS Materials*

Ms. McKeever encouraged RMS Working Groups, RMS Task Force, and ERCOT Staff to submit materials timely and asked Market Participants to contact RMS leadership if they had any concerns on submission/posting of materials.

Adjournment

Ms. McKeever adjourned the September 12, 2023 RMS meeting at 11:07 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   <https://www.ercot.com/calendar/09122023-RMS-Meeting> [↑](#footnote-ref-2)