RMS Response - 2023 TAC Subcommittee Structural and Procedural Review

RMS submits the following responses for the 2023 Annual TAC Structural and Procedure Review.

This contains the full information as provided by each WG or TF.

LRITF 2023

Lubbock Retail Integration Task Force

* **Review of Scope/Procedures**
  + Is the Scope still valid and is the subcommittee/working group/task force still performing these functions;
  + Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
    - **No**
  + Does the scope/procedures need to be revised?
    - **No**
* **Review Open Action Items list**
  + Is the subcommittee/working group/task force discussing and addressing open issues, ongoing issues, etc.
    - **Yes**
* **Subcommittee/Working Group/Task Force Meetings**
  + How often does the subcommittee/working group/task force meet and how long are their meetings?
    - **Meet at least once per month; may meet twice per month as needed. Meetings typically last 2 – 3 hours.**
  + Are meetings well attended?
    - **Yes**
  + What impediments exist to facilitating an effective and productive subcommittee/working group/task force meeting, including notice or posting requirements?
    - **This is a fast-paced project with many iterative activities and deadlines that make it difficult to post items well in advance of the meetings.**
  + What changes should be made to improve meeting effectiveness?
    - **None**
* Is the working group/task force aligned with the appropriate subcommittee?
  + - **Yes**
* Is the subcommittee/working group/task force still necessary?
  + - **Yes**

PWG 2023

Profiling Working Group

1. **Review of Scope/Procedures**
   1. Is the Scope still valid and is the subcommittee/working group/task force still performing these functions;

**Yes. The scope of PWG should remain as-is. The working group is still performing the functions as outlined.**

* 1. Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?

**No. PWG’s scope is distinct in its focus pertaining to load profiles and its responsibilities in maintaining the Load Profiling Guide (LPG).  However, PWG often collaborates with other RMS working groups (e.g. TXSET, TDTMS) as needed.**

* 1. Does the scope/procedures need to be revised?

**No.**

1. **Review Open Action Items list**
   1. Is the subcommittee/working group/task force discussing and addressing open issues, ongoing issues, etc.

**Yes, PWG continues to facilitate changes, as well as develops and maintains the Load Profiling Guide (LPG)**

1. **Subcommittee/Working Group/Task Force Meetings**
   1. How often does the subcommittee/working group/task force meet and how long are their meetings?

**PWG meetings are scheduled monthly, but is subject to change to every other month dependent upon subject matter and urgency of discussion topics.  Meetings typically range from 1.5-3.5 hours.**

* 1. Are meetings well attended?

**Yes. Approximately 12-20 attendees**

* 1. What impediments exist to facilitating an effective and productive subcommittee/working group/task force meeting, including notice or posting requirements?

**None**

* 1. What changes should be made to improve meeting effectiveness?

**None**

1. Is the working group/task force aligned with the appropriate subcommittee?

**Yes**

1. Is the subcommittee/working group/task force still necessary?

**Yes**

RMTTF 2023

Retail Market Training Task Force

* **Review of Scope/Procedures**
  + Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; **Yes. The scope for RMTTF remains valid and accurate and RMTTF is performing the deliverables as in scope.**
  + Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?  **No. There is no similar scope for RMTTF.**
  + Does the scope/procedures need to be revised?  **No. Scope is accurate.**
* **Review Open Action Items list**
  + Is the subcommittee/working group/task force discussing and addressing open issues, ongoing issues, etc. **Yes. During each meeting, the Action Items list is reviewed from the Previous meeting and status is documented. At the end of the meeting, the Action Items List is reviewed along with assigned names.**
* **Subcommittee/Working Group/Task Force Meetings**
  + How often does the subcommittee/working group/task force meet and how long are their meetings?  **RMTTF meetings are held monthly unless agenda items can wait and be addressed at the following meeting. Meetings are usually 2 to 3 hours.**
  + Are meetings well attended? **Yes. The specific type of training drives attendance so it changes but usually 12 to 16.**
  + What impediments exist to facilitating an effective and productive subcommittee/working group/task force meeting, including notice or posting requirements**?  On a few occasions the ERCOT Testing Notifications sent does not align with location or schedule. RMTTF is working with the ERCOT Training Manager and others to ensure accuracy for future training notices.**
  + What changes should be made to improve meeting effectiveness? **None.**
* **Is the working group/task force aligned with the appropriate subcommittee?** 
  + **Yes. The RMTTF definitely aligns with the scope of RMS.**

**Is the subcommittee/working group/task force still necessary?**

**Yes. There are several Retail changes pending and the Retail online Modules and the instructor led training materials are in the process of being modified in order to be ready when the implementation of changes are completed. Many REPS enter the market each year and need retail training.**

TDTMS 2023

Texas Data Transport and MarkeTrak Systems

* **Review of Scope/Procedures**
  + Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; *YES, TDTMS’ scope remains valid and the Working Group is performing the outlined functions*
  + Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?*NO similar scope exists to TDTMS*
  + Does the scope/procedures need to be revised?  *NO, current TDTMS scope is applicable*
* **Review Open Action Items list**
  + Is the subcommittee/working group/task force discussing and addressing open issues, ongoing issues, etc. *YES, TDTMS continues to address standard open items such as ERCOT IT reports and SCR 817 Business Requirements.  TDTMS is currently reviewing MarkeTrak data and will provide reports to RMS on market participants performance on issue resolution.*
* **Subcommittee/Working Group/Task Force Meetings**
  + How often does the subcommittee/working group/task force meet and how long are their meetings?  *TDTMS meets monthly typically for 2 – 2 ½ hours via WebEx*
  + Are meetings well attended?  *Average participation is ~15 attendees*
  + What impediments exist to facilitating an effective and productive subcommittee/working group/task force meeting, including notice or posting requirements?  *Process for posting meeting materials appears to be a hand-off.  It is important to provide any postings in a timely manner (~ 1 Week prior) to ensure market participants may review.*
  + What changes should be made to improve meeting effectiveness? *No proposed changes.  It is very valuable to have Market Rules manage the WebEx portion allowing leadership to properly facilitate the meeting and capture notes.*
* **Is the working group/task force aligned with the appropriate subcommittee?** *YES, TDTMS should align with the Retail Market Subcommittee*
* **Is the subcommittee/working group/task force still necessary?** *Absolutely, the Working Group allows a forum to discuss/review/resolve market operational issues in the data transport and MarkeTrak space.*

TX SET 2023

Texas Standardized Electronic Transactions

* **Review of Scope/Procedures**
* Is the Scope still valid and is the subcommittee/working group/task force still performing these functions;

Yes, the scope is still valid and the working group is still performing the functions.

* Does the subcommittee/working group/task force have a similar scope with another

subcommittee/working group/task force – if so, can the groups be consolidated?

No, TEXAS SET’s scope is specific and does not overlap any other working group.

* Does the scope/procedures need to be revised?

No, the scope and procedures are sufficient and do not require revision.

* **Review Open Action Items list**
* Is the subcommittee/working group/task force discussing and addressing open issues,

ongoing issues, etc.

Yes. TX SET discusses open & ongoing issues on a monthly basis related to:

* EDI transactions
* Market Processes
* Version Releases
* Testing

**Subcommittee/Working Group/Task Force Meetings**

* How often does the subcommittee/working group/task force meet and how long are

their meetings?

TEXAS SET meets monthly and the meetings are typically 2-3 hours.

* Are meetings well attended?

Yes, the TEXAS SET meetings averaged around 25 attendees so far this year.

* What impediments exist to facilitating an effective and productive

subcommittee/working group/task force meeting, including notice or posting

requirements?

No impediments exist to facilitating our meetings.

* What changes should be made to improve meeting effectiveness?

TEXAS SET makes concerted effort to be effective.

TEXAS SET wants to meet when we have agenda to support a meeting and when

SET has lighter agenda’s we make sure that we scope the right amount of time

for our attendees.

* Is the working group/task force aligned with the appropriate subcommittee?

Yes, TEXAS SET’s scope of work is specific to the retail market and the working

group is aligned with the appropriate subcommittee.

MCT 2023

Market Coordination Team

Please note that the MCT is a team that is similar to a Task Force and is commissioned for each TX SET Release. MCT is Chaired by ERCOT and facilitates and manages processes for a successful project for each TX SET version release. MCT works closely with TX SET.

R**eview of Scope/Procedures**

* Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; **Yes, the scope is still valid and the working group is still performing the functions.**

MCT is a team that is similar to a Task Force and is commissioned for each TX SET Release. **Yes, the scope is still valid and the working group is still performing the functions.**

* Does the subcommittee/working group/task force have a similar scope with another

subcommittee/working group/task force – if so, can the groups be consolidated?

**No, MCT works in coordination with TEXAS SET but the MCT scope is specific to the TX SET version release and will cease after implementation or after any fall out following the release.**

* Does the scope/procedures need to be revised?

**No, the scope and procedures are accurate and do not require revision.**

* **Review Open Action Items list**
* Is the subcommittee/working group/task force discussing and addressing open issues,

ongoing issues, etc.

**Yes.**

**Subcommittee/Working Group/Task Force Meetings**

* How often does the subcommittee/working group/task force meet and how long are

their meetings?

**Usually monthly and the meetings are typically 2-3 hours.**

* Are meetings well attended?

**Yes, the meetings usually have many of the same attendees as TX SET.**

* What impediments exist to facilitating an effective and productive

subcommittee/working group/task force meeting, including notice or posting

requirements?

**None**

* What changes should be made to improve meeting effectiveness?

**None**

* Is the working group/task force aligned with the appropriate subcommittee?

**Yes**