

Item 15: Annual Membership Meeting Announcement

Paul Foster
Board Chair

Chad V. Seely
Senior Vice President, General Counsel and
Corporate Secretary

Board of Directors Meeting

ERCOT Public
October 17, 2023



Overview

- **Purpose**

To announce the plans for the 2023 Annual Membership Meeting

- **Voting Items / Requests**

No action is requested of the Board; for discussion only

- **Key Takeaways**

- **Location:** Austin Marriott Downtown, 304 East Cesar Chavez St., Waller Ballroom
- **Date and Time:** December 18, 2023, 4:30 PM – 7 PM
- **Format:** In-person meeting with an opportunity for ERCOT Members, the Board, ERCOT staff and invited guests to engage, with guest speakers and an opportunity for Members to speak

Annual Membership Meeting Requirements

Texas Business Organizations Code (TBOC) Section 22.153

Must hold an annual meeting of the members at a time that is stated or determined in accordance with the Bylaws

ERCOT Bylaws Section 3.7

Corporate Members shall meet at least annually on a date to be established by the Board

- Date must be in conjunction with a Board meeting, per Section 4.6(a)
- The Record Date for determining Corporate Members entitled to notice of the meeting shall be on the Friday 30-36 days prior to the meeting date
- Written notice, including an agenda, shall be delivered to the Corporate Members entitled to such notice at least three weeks prior to the meeting

Key Takeaway: Rules require that there be an Annual Membership Meeting

Sample Agenda

Fifty-third Annual Membership Meeting
December 18, 2023; 4:30 p.m. to 7:00 p.m.
Austin Marriott Downtown – Waller Ballroom
304 E Cesar Chavez Street, Austin, TX 78701

Agenda

Item	Topic	Presenter	Time
	Registration / Reception		4:30 p.m.
1.	Welcome	Pablo Vegas Paul Foster	5:30 p.m.
2.	Approval of December 20, 2022 Minutes (Vote)	Pablo Vegas	
3.	Comments by the Chair of the ERCOT Board of Directors	Paul Foster	
4.	Comments by the ERCOT President and CEO	Pablo Vegas	
5.	ERCOT Member Speaker(s)	[Member Speaker 1] [Member Speaker 2]	
6.	Introduction of First Keynote Speaker	Pablo Vegas	
7.	First Keynote Speaker	[Keynote Speaker 1]	
8.	Introduction of Second Keynote Speaker	Pablo Vegas	
9.	Second Keynote Speaker	[Keynote Speaker 2]	
10.	Announcement of 2024 Technical Advisory Committee*	Pablo Vegas	
11.	Adjournment	Pablo Vegas	7:00 p.m.

Key Takeaway:
ERCOT staff and Technical Advisory Committee (TAC) leadership will facilitate a discussion at the October 24, 2023 TAC meeting about Member speaking roles for 2023 and beyond

Key Takeaway:
Keynote speakers are being identified

Appendix

Austin Marriott
Downtown (approx.
15-minute drive from
ERCOT Met Center
office)

