**APPROVED
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **July 11, 2023 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:*  |  |  |
| Abbott, Kristin | Austin Energy | Via Teleconference |
| Arnold, Jonathan | APG&E | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) |  |
| Callender, Wayne | CPS Energy | Via Teleconference |
| Ghormley, Angela | Calpine Corporation (Calpine) | Via Teleconference |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | Via Teleconference |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) |   |
| Pokharel, Nabaraj  | Office of Public Utility Council (OPUC) | Via Teleconference |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | Via Teleconference |
| Schatz, John | Luminant Generation |  |
| Schmitt, Jennifer | Rhythm Ops | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) |  |
| Shepherd, Bill | Denton Municipal Electric (DME) | Via Teleconference |
| Smith, Scott | Tenaska Power Services (Tenaska) | Via Teleconference |
| Snyder, Bill | AEP Service Corporation (AEPSC) |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | Via Teleconference |
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|  |  |  |
| The following proxy was assigned:* Amir Khan to Jennifer Schmitt

*Guests:* |  |  |
| Apodaca, Amber | Oncor | Via Teleconference |
| Ashley, Kristy | CES | Via Teleconference |
| Balance, Lysette | CNP | Via Teleconference |
| Barfield, Lori Lee | Just Energy | Via Teleconference |
| Baiza, Elizabeth | LP&L | Via Teleconference |
| Beasley, Richard | CNP |  |
| Belin, Deb | Earth Etch | Via Teleconference |
| Benson, Mariah | PUCT | Via Teleconference |
| Broach, Eric | NextEra Energy Retail | Via Teleconference |
| Busch, Aly | LP&L |  |
| Butler, William | LP&L | Via Teleconference |
| Callender, Hudson | CPS Energy |  |
| Compton, Dawn | Oncor |  |
| Chen, Jeff | CNP | Via Teleconference |
| Congi, Russ | Energy Texas | Via Teleconference |
| Cook, Michelle | LP&L | Via Teleconference |
| Doehring, Lee | CNP |   |
| Dollar, Zachary | PUCT | Via Teleconference |
| Duong, Cindy | Just Energy | Via Teleconference |
| Earnest, Melinda | AEP Texas |  |
| Fails, Heather | Oncor |  |
| Fernandez, Darlene | True Power | Via Teleconference |
| Fernandez, Tomas | NRG |  |
| Fraire, Susana | LP&L | Via Teleconference |
| Gardner, Clint | LP&L |  |
| Gibbs, Dale | Just Energy | Via Teleconference |
| Gold, Paige | Energy Texas | Via Teleconference |
| Gomez, Laura | LP&L | Via Teleconference |
| Gonzales, Corina | LP&L | Via Teleconference |
| Hansen, Matthew | Gexa Energy | Via Teleconference |
| Hunt, Mark | AEP | Via Teleconference |
| Jones, Monica | CNP | Via Teleconference |
| Khanmohamed, Mansoor | BP Energy Retail | Via Teleconference |
| Koz, Brian |  | Via Teleconference |
| Kruger, Tyler | BDE | Via Teleconference |
| Lee, Jim | CNP |   |
| Levine, Norm | NRG | Via Teleconference |
| Lewis, William | Payless Power | Via Teleconference |
| Lotter, Eric | Grid Monitor | Via Teleconference |
| Lowerre, Dee | NRG |  |
| Luna, Sam |  | Via Teleconference |
| Macias, Jesse | AEPSC | Via Teleconference |
| Marsh, Scarlet | LP&L | Via Teleconference |
| Mayers, Sharon |  | Via Teleconference |
| Nguyen, Duy | Hunt Energy |  |
| Nunes, Frank | VertexOne | Via Teleconference |
| Ortiz, Krista | LP&L | Via Teleconference |
| Pak, Sam | Oncor | Via Teleconference |
| Pyka, Greg | Schneider Engineering | Via Teleconference |
| Rowley, Chris | Oncor |  |
| Shadle, Paula | NEC | Via Teleconference |
| Shaw, Pam | Principle Services |   |
| Smith, Dailey | LP&L | Via Teleconference |
| Tumlinson, Katy | LP&L | Via Teleconference |
| Valdez, Viviana | LP&L | Via Teleconference |
| Wiegand, Sheri | Vistra  |  |
| Winegeart, Michael | LP&L |  |
|  |  |  |
| *ERCOT Staff:* |  |  |
| Boren, Ann |  | Via Teleconference |
| Brink, Kelly |  | Via Teleconference |
| Castillo, Leo |  | Via Teleconference |
| Clifton, Suzy |  |  |
| Hahne, Cynthia |  | Via Teleconference |
| Hailu, Ted |  |  |
| Hanna, Mick |  |  |
| Meier, Kennedy |  | Via Teleconference |
| Meiners, Catherine |  | Via Teleconference |
| Michelsen, Dave |  | Via Teleconference |
| Roberts, Randy |  | Via Teleconference |
| Thurman, Kathryn |  |   |
| Troublefield, Jordan |  |  |
| Yockey, Paul |  | Via Teleconference |
|  |  |  |

Debbie McKeever called the July 11, 2023 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda.

Technical Advisory Committee (TAC) Update (see Key Documents)[[1]](#footnote-2)

*Meeting Administration Requests*

Ms. McKeever reviewed the disposition of items considered at the June 27, 2023 TAC meeting; summarized the TAC discussion regarding meeting administration, including the Public Utility Commission of Texas (PUCT) Staff request that working group and task force agendas and materials be posted seven days prior to the meeting date, that any meeting cancellations or changes to hybrid or Webex-only meetings be communicated to the appropriate ERCOT ListServ, and that combined ballots be used for unanimous items only; and presented the Working Group and Task Force Leadership Guide and agenda template.

ERCOT Updates (see Key Documents)

*Information Technology (IT) Report*

Mick Hanna reported on service availability, retail incidents, and maintenance issues for June 2023, and summarized MarkeTrak Performance and ListServ statistics.

*Flight Update*

Dave Michelsen presented the Flight 1023 preview and Flight LPL0423 details, highlighting increased participation in the Lubbock flight.

*Retail Projects Update*

Mr. Michelsen highlighted updates in the Market Information System (MIS) Application Programming Interface (API) project, reminded Market Participants of the anticipated go-live in December 2023, and encouraged Market Participants to consider attending future Technology Working Group (TWG) meetings for technical specification discussions of these enhancements.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Sheri Wiegand reviewed TDTMS activities.

*TDTMS* *Electronic Delivery Mechanism (EDM) V1.6 Implementation Guide*

Ms. Wiegand presented the TDTMS EDM V1.6 Implementation Guide for RMS consideration. Market Participants offered clarifications to standardize the document and improve efficiencies by providing reference links for specific changes rather than continuing to update the guide. Ms. McKeever requested TDTMS review the document for efficiencies and provide an update at the August 1, 2023 RMS meeting.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Ms. Wiegand reviewed LRITF activities.

Revision Requests Tabled at RMS (see Key Documents)

*Retail Market Guide Revision Request (RMGRR) 174, Related to NPRR1173, Changes Consistent With the Options Available to an MOU and EC Entering Retail Competition in the ERCOT Market*

Market Participants reviewed the 7/7/23 LRITF comments to RMGRR174. In response to some Market Participant concerns, Lubbock Power & Light (LP&L) Staff confirmed their intention of having personnel available to take reconnection payments on weekends and holidays, in conjunction with language proposed in paragraph (3)(a) of Section 8.3.4.1, Disconnection Service Orders. Market Participants also discussed and endorsed various non-substantive desktop edits proposed by multiple parties. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

LP&L Update

Clint Gardner summarized LP&L integration activities and encouraged Market Participants to attend the Lubbock Power & Light Retailer Welcome Reception on August 22, 2023 and Workshop on August 23, 2023.

Combined Ballot

**Kathy Scott moved to approve the Combined Ballot as follows:**

* **To recommend approval of RMGRR174 as amended by the 7/7/23 LRITF comments as revised by RMS**

**Kyle Patrick seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents.)*

Market Coordination Team (MCT) (see Key Documents)

Ms. McKeever noted that the MCT report is posted to the meeting page and deferred discussion of this item to the August 1, 2023 RMS meeting.

Retail Market Training Task Force (RMTTF)

This item was deferred to the August 1, 2023 RMS meeting.

Other Business (see Key Documents)

*2024 Meeting Schedule*

Ms. McKeever noted that the 2024 Meeting Schedule is posted to the meeting page and deferred discussion of this item to the August 1, 2023 RMS meeting.

*AEP Texas Retail Electric Provider (REP) Desk – Responses to RMS Questions*

Ms. McKeever noted that the AEP responses to RMS questions regarding the AEP Texas REP desk enhancements is posted to the meeting page and deferred discussion of this item to the August 1, 2023 RMS meeting.

*No Report*

* Texas Standard Electronic Transaction (Texas SET) Working Group
* Profiling Working Group (PWG)

Adjournment

Ms. McKeever adjourned the July 11, 2023 RMS meeting at 10:56 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

<https://www.ercot.com/calendar/07112023-RMS-Meeting> [↑](#footnote-ref-2)