|  |  |  |  |
| --- | --- | --- | --- |
| onceAction | Description/ Update | Projected Completion | Status |
| TRANSITION TO COMPETITION |  |  |  |
| Mass Customer Lists/ Customer Data Issue | LP&L to send MCLs to REPs once ESIs are created Format – RMG Appendix F6 Including historical usage - interval data might be available 10/11 Customer Data issue being resolved. Utility code Chapter 182.051 outlines entities with whom customer information (including usage) may be shared. ERCOT was not listed as a “provider” (this impacts MCL, CBCI, 867s, LSE files). Ultimately this is a legislative issue, however, ERCOT legal and LP&L legal are working to resolve. Timing on resolution will depend on what works with all parties.12/6 – ERCOT and LP&L are working toward legislative solution available in January1/10/23 – ERCOT & LP&L are continuing to work toward legislative solution – planning for local bill with sponsor already supporting – goal is for June 1st effective date unless 2/3rd’s majority is achieved, then effective date is immediateWill email addresses be available? Per LP&L, they do not collect email addresses2/7/23 – proposed legislation is at legislative council awaiting review and assignment of bill number. Best case scenario is legislation is approved for June. Until that time, LP&L is unable to share customer data with ERCOT. This will realistically slide the timeline for the creation of ESIs from end of Mar/early Apr to early June (10-12 weeks). The hope is the bill will remain local, be heard, and passed with an “at best” effective date of June**.**2/28/23 – MCLs will be included in the REP Welcome Packets available mid May timeframe3/7/23 MCLs will be available after the Access Agreement or some legal document is authorized by REPs. Lubbock will consider a ‘preliminary’ Access Agreement until it may be approved by PUCT.**4/4/23 – Lubbock sent out an MCL opt out letter to customers – responses due within 10 days; expressed REPs use MCL for a variety of reasons and wanted to include at least the ESI and service address if the customer opts out of providing customer information, when available, a copy of letter will be provided to listserv****4/13/23 – MCL will be delayed until end May/early June once EUB & CC approve Access Agreement for REPs’ authorization – should not impact the Aug 2nd and Oct 1st dates; mechanism for transmittal of MCL should be SFTP where REPs will need address to coordinate receipt of MCL** | Q2 2023 |  |
| CBCI files for Default REPs | Files will be sent to Default REPs as part of the customer transition for those ESIs who do not exercise choiceEmail addresses will not be availableDetails on Default process will follow.Format – RMG Section 9, Appendix F6 | Q3 2023 |  |
| Customer enrollment process | LP&L and task force to provide detailed timeline of process Will be discussed laterPOLR/VREP/DSP discussion – clarity on definitions (PUC algorithm used?)It suggested for LP&L to provide a list of approved providers on webpage – 1/10/23 - what is data needed to complete customer enrollment and map out in separate timeline: ESIs created, pricing available, sending/accepting transactions, black out period, DREP enrollments, follow-up customer choice enrollments 2/7/23- timeline was presented detailing various steps in the process. Execution of the Access Agreement was discussed. Once approved by PUCT, there is 21 days until it becomes effective. LP&L will develop detailed process on how and when REPs may obtain Access Agreement and when it will be fully executed – post flight testing?2/28/23 – The plan is for testing, Access Agreement execution, then ESIs and MCL to REP;New LPGRR071 to move 120 day load validation process down to 60 days – submitted by ERCOT as urgent status | Q1 2023 | **February – leadership to meet to discuss and frame timeline** |
| Default REP Selection Process | As MOU, LP&L’s Electric Utility Board (EUB) and City Council will need to approve selection and distribution process Proposal may be found on pages 45 – 53 which will be presented to EUB week of 9/20 and City Council week of 9/26 <https://lpandl.com/assets/uploads/docs/EUB-September-Final-Book.pdf>RFP will be released via RMS listserve and REP list by 10/14.Comments directed to Felix Orta forta@mylubbock.us A call will be scheduled to answer any questions – notification will be in RFP10/11 RFP will be posted to Lubbock website and distributed to RMS listserv12/6 – LP&L is proposing legislative change to allow for MOU/EC option for PUC POLR selection or MOU/EC POLR selection – if legislation is passed, going forward, LP&L will elect for PUCT to administer POLR process, however, at market open, RFP selection will be in place.1/10 – POLR/VREP/DREPS will be selected and approved by EUB & CC in Feb2/28/23 – LEUB approved selection of 3 DREPs and 1 POLR REP – LCC meets this evening for final approval3/7/23 – POLR – Reliant VREP/DREPs – Reliant, TXU, Octopus were approved by CC | Q3 2023COMPLETE | COMPLETE |
| Customer Billing  | End use customers in an opt-in MOU TDSP service area have the option of receiving a single bill (delivery + Energy) or separate bills for each. LP&L intends to and is prepared to adopt the single bill scenario through REPs.* Document LP&L’s plans for the instances in which customers choose for separate bills
* Review and determine impact and timeline of changes needed, if any, in protocols/guides/systems, etc for LP&L and CRs supporting LP&L’s transition to choice

12/6 – smaller group of REPs, EDI providers, LP&L, TDSPs and ERCOT met to review operational impacts; next steps are to identify protocol/market guide revisions necessary to codify ‘customer choice’ billing – goal is to use same approach as ERCOT POLR/CSA revision requests 1/10 – comments will be proposed to existing RMGRR to allow for customer choice billing impacts and direction using the same structure. These will be presented at the next RMS for approval.2/7/23 – comments submitted will be tabled for later consideration when other changes to the RMG will made for LP&L – the existing proposed RMGRR will proceed as proposed since the language will allow for “authorization” for the POLR / CSA processes. LP&L proposed to handle dual billing as an “opt out” approach where customers will receive a separate discretionary charge due to the manual billing required. LP&L plans to send $0 810 charges. Process discussed but not codified: Existing consolidated billing customer chooses to move to dual billing: REP notifies LP&L via 814PC or LP&L notifies REP via MarkeTrak.2/28/23 – legislative changes remain proposed – a few questions:1. What is the testing requirement for DUAL billing? **LP&L would like one segment with BLT:DUAL, possibly the 814PC**
2. Will REPs be required to offer DUAL billing option?  **Legal question**
3. Will DREPs be required to offer DUAL billing option? **Legal question**
4. Will DUAL bill flag be noted on list of ESIs for which DREP is responsible? **Unknown at this time**
5. If DUAL billing is selected, will customers receive a completely separate invoice for electricity from Lubbock or will charges be added to other utilities? **a separate invoice**

3/7/23 – it was mentioned some REPs may have considered offering only a dual billing option for enrollments, yet that is strongly discouraged since once legislation is passed, Lubbock will choose for all billing to be moved to the REP under consolidated billing.3/24/23 – Two House Bills have been read by Committee; two Senate Bills are still in Committee **4/13/23 – SBs were thought to be heard in Committee – house bills will move to Senate and ‘catch up’ to SBs for final approval**  | Q1 2023 |  |
| High Level Customer transition plan | How was LP&L planning to transition ESIs – on cycle reads or flash cut date? LP&L plans for an on-cycle transition commencing October 2023  | COMPLETE | COMPLETE |
| Disconnect for Non-Pay (DNP) blackout period | LP&L does plan a ‘blackout period’ for DNPs prior to transition so all ESIs will be transitioned as energized. LP&L plan to reconnect prior to transition. Details of timing will be forthcoming as part of the Customer transition/enrollment plan- initially planned for two weeks mid-September 2023 | Q3 2023 |  |
| Delivery Service Agreement/ Access Agreement | Agreement established between LP&L and the REP for the REP to operate within LP&L’s territory – similar to the DSA REPs have with TDSPsCurrently part of the tariff being reviewed Anticipate Access Agreement will be available by EOY 2022 – timing will depend on completion of pro forma processRedlines are available and pro forma tariff is open for comment – Jan 9th comments due – Jan 23rd reply comments due10/11 <https://lpandl.com/retail-competition/retail-providers> for additional information - the “big green button” per JSchatz 12/6 – Proposal for Publication of pro forma tariff was approved by PUC 11/30, 1/9 comments are due – proposal was new chapter 25.219 which will become effective 5/1/23 and applicable for MOU/EC opting into retail competition where MOU/EC no longer want to act as a REP/supplier. Access Agreement is part of the proposed tariff 2/7/23 – Access Agreement is included in the pro forma tariff (see notes above regarding customer enrollment process) – detailed process TBD on execution of agreement – before or after flight testing? How long after PUCT approval? Typically, effective dates are 21 days post Commissioner approval. 2/28/22 – see earlier notes – Access Agreement available post testing3/24/23 – pro forma tariff (docket 54212) was approved on consent at 3/23 PUC OM – Access Agreement will become effective 21 days from 3/23 (April 13th-14th) or May 1st as noted on the order**4/13/23 – tariff will be presented to EUB 5/16 and CC 5/23 for final approval (including Chapter 5 and Access Agreement)**  | Q1 2023 | **Possibly PFA @ PUC OM in March** |
| Registration of D2D agents | Does Lubbock have requirements/regulations pertaining to door to door solicitations? Yes, a ‘peddler’s license’ is acquired through the City of Lubbock – links to follow3/7/23 – Lubbock shared the peddler’s license managed by the Lubbock Police Department. Clint will fully vet the necessity of the license for residential door to door agents/ booth sales/ commercial B2B agents and report his findings next meeting.3/24/23 – a list of questions will be presented to Lubbock for clarity on below process:* A background check will need to be completed every 6 months.
* A license will need to be renewed every 30 days.  This will be at a cost of $50 for the license plus $5 for picture.
* Background Checks and fingerprints can be obtained at any IdentiGo location in Texas.  It must be in Texas.
* Application for Peddler’s Permit must be filled out completely with no unanswered questions.  This could cause application to be denied.  Application must be signed and notarized.
* Applications may be emailed to City of Lubbock at LPDrecords@mylubbock.us.  Emails are preferred for initial applications but may be completed in person with appointment.

All information for this process can be located at  **916 Texas Avenue Lubbock, TX 79401.  806-775-2865****4/4/23 – Clint has committed to reach out to City Manager and records department to confirm if exemptions may be considered for operations longer than 30 days. This topic will be discussed further.** |  |  |
| CUSTOMER EDUCATION |  |  |  |
| Power to Choose website | LP&L will need to provide zip codes to PUCT’s Power to Choose administration in order for LP&L’s territory to be included for retail competition informationWebsite may also be used for LP&L’s customer education3/24/23 – PUCT Staff asked to “tee up” PTC’s ability to process Lubbock zip codes **4/4/23 – can solar customers be differentiated on a drop down.** **4/13/23 – Chris Burch reported PTC has integrated Lubbock zip codes and is now live and available for REPs to add offers.** | Q2 2023 |  |
| Customer Forums/Town Halls | LP&L plans both Fall and Spring ad campaigns per high-level timeline Also plans to hold Public Information Workshops w/ ‘shopping’ for REPs available Spring 20231/10/23 – coincide with open enrollment – mid July to early Sept are plans for LP&L to host ‘shopping’ forums for REPs to set up tables for customer enrollments**4/4/23 – the expectation is a few Saturdays in August will be reserved for customers/REPs/LP&L forums for customer Q&A and enrollments** | Q2-Q3 2023 |  |
| Continuous Service Agreements | LP&L currently deploys a similar CSA process – when a tenant moves out of a premise, the service will automatically go to the property management company.LP&L has begun educating property management companiesFOLLOW UP: Discussion following TF revealed there are protocol language changes as well as ERCOT system changes that are needed to accomplish an MOU acting as an IOU for CSAs. Currently, an MOU CSA transaction will be sent to MOU. TXSET is working on revising language. ERCOT is currently reviewing comments from Kathy/Kathryn on language impacts (RMGRR/NPRR) for an MOU’s CSAs to take the path of IOU’s CSAs – manual workaround is being considered until TXSETv5.012/6 – ERCOT proposed DRAFT RMGRR171 and NPRR1159 outlining changes proposed for LP&L as an MOU to adopt the transaction flow of an IOU – CSA to REP vs CSA to MOU. RMGRR/NPRR will be up for consideration at next RMS.1/10/23 – RMGRR was approved by RMS – comments for customer choice billing will be added for Feb RMS 2/7/23 – once RMGRR and data sharing legislation are approved, CSA processes will be handled normally via 814\_18s. LP&L has continued education of property managers on how the new process will work.  | Q1 2023 |  |
| Tax Exempt Customers  | Will LP&L’s customer tax exemption certificates transfer to a customer’s REP of choice/DREP? NO, customers will be responsible for providing tax certificate to their new REP of choice/ DREP upon transition to ensure taxes are not assessed | COMPLETE | COMPLETE |
| PUCT REQUIREMENTS |  |  |  |
| Tariff | Redline version of tariff has been made available Tariff review workshop held afternoon of 9/13 Comments due to LP&L by 10/5/2210/11 Plan is for Lubbock to submit to PUCT within the next two weeks anticipating a non-consensus draft. Staff will work through the issues, document and post in the Texas Register allowing for a comment period. A Proposal for Adoption (PFA) will be drafted that Commissioners may adopt.ARM offered an additional call with LP&L legal to work through any issues/questions.Path forward/schedule is still undetermined at this time.12/6/23 - Redlines are available and pro forma tariff is open for comment – Jan 9th comments due – Jan 23rd reply comments due – new Chapter 25.219 is proposed 2/7/23 – the pro forma tariff is hoped to be on the 3/9 OM agenda and approved. Chapter 2 (identifying territory) and Chapter 5 (rates, timelines, discretionary service charges, etc) will be inserted and available for comments from the market prior to being presented to EUB and CC late May (see timeline)2/28/23 – status of Chapter 5? Chapter 5 will need to be approved by EUB and CC and is planned for April3/7/23 – tariff is now being heard at the 3/23 PUCT Open Meeting. Chapter 5 and Customer Protection Rules will be available at the end of March and reviewed at the 4/4 LRITF metareting3/24/23 - pro forma tariff (docket 54212) was approved on consent at 3/23 PUC OM – Lubbock currently working on Chapters 2 & 5 to complete tariff**4/4/23 – Chapters 2 & 5 will be available within a week – will be discussed at the next meeting on 4/13 as tariff will need to be posted on 4/14 for 4/18 EUB meeting** **4/13/23 - – tariff will be presented to EUB 5/16 and CC 5/23 for final approval (including Chapter 5 and Access Agreement); comments from market are due to** **mwinegeart@mylubbock.us** **by 4/21** | Q1 2023 | **Possibly PFA @ PUC OM in March** |
| POLR Process | See notes above for Default REPs as RFP includes POLR/VREP/DSPs12/6 -see above notes for Default Service REP - proposed legislation, if passed, will allow LP&L to designate PUC to administer POLR process for LP&L territory 1/10/23 – proposed legislative revision to PURA Chapter 40 allowing MOU/EC the option to designate the POLR selection to PUCT – LP&L considered comments from ARM/TEAM and others in their revisions – LP&L will alert market when bill is submitted for support from REPs2/7/23 – proposed legislation to modify PURA Chapter 40 allowing LP&L to designate ERCOT to manage POLR process is currently with legislative council awaiting assignment of bill number. Rep Tepper and Sen Perry will sponsor the bills. POLR REP selection continues with EUB and CC final approval at the end of February.2/28/23 – 1 POLR REP and 3 VREPs have been approved by LEUB – LCC approval slated for this evening3/7/23 – POLR – Reliant; VREPs/DREPs – Reliant, TXUE, Octopus approved by CC | Q1 2023 |  |
| Solix Low Income list  | Confirmation LP&Ls customers will be included in the monthly low- income lists – YES, LP&L customers to be included**4/13/23 – how will LI customers be handled during transition and will they be included on the Solix list? Based on how Solix works today, Lubbock customers should be included in a timely manner and identified for their first REP bills in November** |  | COMPLETE |
| PUCT Complaints  | What will the governance process look? How do REPs fit into the process? Typically, LP&L complaints flow through Mayor’s office.If PUCT receives a complaint, will that complaint be assigned to both the REP and LP&L?What happens for potential redirects? Assume outlined in Customer Protection Rules (see next line item)1/10 – LP&L are working on CPR & what will process look like with REPs; will format be the same as PUC existing CPRs- 2/7/23 – process will be outlines in Customer Protection Rules which are being finalized**4/13/23 – complaint process needs to be defined in tariff and the enforcement mechanism identified – Lubbock will work with PUCT Staff to frame** | Q1 2023 | **Late Feb/Mar timeframe** |
| LP&L Customer Protection Rules | In particular, SubChapter R. Customer Protection Rules – how does this work with LP&L as an MOU and REPs’ obligation?Working through 25.471 – 25.500 with the expectation that LP&L’s business processes will align with TDSP current processes.2/7/23 – being finalized and available by March LRITF meeting2/28/23 – Rules will be available for comment later in March3/24/23 – Chapter 5 of the tariff is underway and should be ready for distribution early next week for discussion at next task force meeting on 4/4**4/4/23 – Chapters 2 & 5 will be available within a week – will be discussed at the next meeting on 4/13 as tariff will need to be posted on 4/14 for 4/18 EUB meeting****EFLs – Lubbock has been presenting current EFL format at education forums thus expect the same format to be utilized however specific format has not been addressed in CPRs****4/13/23 – Lubbock plans to include CPRs in a separate document from tariff to define to outline governance and jurisdiction.** | Q1 2023 | **Late Feb/Mar timeframe** |
| ERCOT MARKET REQUIREMENTS |  |  |  |
| Flight Testing  | A special flight test has been approved for REPs to test with LP&L. FLT LPL0423 with deadline for sign-ups in FlighTrak on March 8, 2023.TXSET has planned required scripts with a round robin approach – only a select # of REPs will fully test transactions with the understanding if successful for a few REPs and LP&L, will be successful for any REPs operating in LP&L.Dummy data can be used for testing.<https://www.ercot.com/files/docs/2022/09/12/06.%20%20T> for flight scheduleX%20SET%20DOC%20Draft\_2023\_Flight%20Schedule%20(1)%20TX%20SET%20082522.docxNeed to identify REPs willing to assist with end to end testing at back end of flight test.12/6 – Existing REPs wanting to enter LP&L territory must enroll via FlighTrak by 3/8/23 and if wanting to perform full end to end testing, need to reach out to LP&L to express interest. Separate schedule for new REPs requiring certification and completion of first flight of 2023: [Retail Market Test Flight Information (ercot.com)](https://www.ercot.com/services/rq/lse/tfi)Additional test scripts discussed for ‘customer choice’ billing were BLT 814\_16 with Dual option, 814PC w/ Dual BLT, 650\_04 DNP/RCN from LP&L1/10 – currently there are 22 DUNS enrolled for the LPL0423 flight test – test bed 4/18, first transactions 4/24 – discussions if the market will be ready to test – ERCOT indicated they will have test bed preparedNAESB information - will not be available to market participants until Flight Testing is finalized2/7/23 – currently 35 registered to test in LPL0423; Lubbock is now moving to place penny and connectivity toward the end of the flight test window. With consideration of the dual billing scripts, there was conversation around future flight testing and round robin approach – the thought is that legislation would have passed that this would no longer become an issue. Discussions will take place at TXSET regarding who will perform end to end testing? What specifically will the test scripts include?2/28/23 – update on flight testing – LPL desire to fully test with minimal REPs (maybe one -three) , plan is for penny and connectivity to be conducted near end of April; testing will be conducted with ‘dummy’ dataEnd to end testing to commence 4/24; scripts for testing: CON01, CON02, IBANK01, STK01, SOR01, TDSP01, TDSP023/7/23 – 89 REPs including 38 parent REPs and 51 child CRs have registered. 5 Use Cases and 5 REPs have been selected for full end to end testing 3/24/23 – 2 connectivity tests have been completed; total of 96 DUNs are registered**4/4/23 – expected to conclude 5/5 with contingency through 6/23; REPs interested in test bed of “dummy” ESIs may be coordinated with ERCOT and will be provided once flight testing is complete. 867s/810s will provide some examples once flight testing is complete for interested REPs.** | Plan Q2 2022Test Q2-Q3 2023 | Plan COMPLETE |
| Bank Testing | As discussed at TXSET, bank and connectivity testing will be expected for all REPs operating in LP&L territory 12/6 – emphasized that any REP wanting to enter LP&L territory will need to register in FlighTrak by 3/8/23 for connectivity and penny testing – all DUNS [Retail Market Test Flight Information (ercot.com)](https://www.ercot.com/services/rq/lse/tfi)1/10/23 – penny and connectivity testing will commence 3/14/23 for REPs entering LP&L territory2/7/23 – penny and connectivity is now expected to occur toward the end of the testing window2/28/23 – banking information will need to be available sooner than welcome packets are available3/7/23 – ERCOT confirmed an EFT template is shared via email to exchange banking information for participants testing3/24/23 - Is the EFT form sufficient for LP&L to share banking information or will the Access Agreement need to be authorized?**4/4/23- EFT form is acceptable to share banking information. EFT will be sent to listserv for submittal to Lubbock at** **marketops@mylubbock.us** | Q2 2023 |  |
| Substation Mapping | Each ESI is assigned to a substation and ERCOT assigns the substation to a transmission bus in the ERCOT model for assignment of appropriate congestion zone.Substations have been mapped at ERCOT. Listing is found at <https://www.ercot.com/mp/data-products/data-product-details?id=NP4-160-SG>. Lubbock stations will begin with “LP\_”.ESIs will be assigned substations when created in Q4 2022 | Q4 2022 | COMPLETE |
| ESI IDs in TDSP Extract | ESIs are planned to be created in Q2 2023ESI prefix will be 1011292xxxxxxxxOnce created, ESIs will automatically be included in the TDSP extractAll ESIs will be created as ‘de-energized’ in ERCOT and not physically ‘de-energized’ NOTE: this created confusion with REPS post customer enrollment period when SWIs (814\_01) were sent vs MVIs (814\_16). Suggestion is provide REP education on process 2/7/23 – while pending legislative approval, data cannot be shared with ERCOT, thus it is expected ESIs may be created at ERCOT ~ early June. | Q2 2023  | **Pending legislation –**  |
| TXSET v5.0 | LP&L is engaged in v5.0 market meetings and aware of changes. Understanding is LP&L will operate under 4.0 guides from ~ October 2023 thru April 2024 (projected GO LIVE for v 5.0) | Q2 2024 |  |
| SAC04 Codes | LP&L intends to use existing SAC04 codes. LP&L does not plan to add new codes.REPs expressed if new SAC04 codes will need to be created, Change Controls and development time will need to be considered (~6 weeks). 1/10/23 – rate structure by early February 2/7/23 – with discussion of proposed rate structure, LP&L anticipate using only 3 SAC04 codes: Delivery Service, Franchise Fee Adjustment, Transition Charge – mapping and further discussion will be held at TXSET 2/28/23 – not finalized, however, it is thought the following SAC04 codes will be used: BAS001, BAS003, DIS001, and either MSC022 (CTC rider) or MSC029 (transition charge/financing order)3/24/23 – DIS001 – Delivery Service Charge, MSC029 – Transition Charge, Monthly DG Charge – TBD**4/4/23 – Monthly DG will use BAS003** | Q1 2023 | **Feb** |
| Safety Net Process | Will 25.490 PUC rule apply?25.487 are rules on Safety Nets1/10/23 – LP&L currently working on detailed process – file format, size, etcWhat will the process look like? 2/7/23 – finalizing process – initial thoughts are to utilize an SFTP site to submit safety nets – REPs expressed concerns on submittal process indicating agents typically do not have access to SFTPs, LP&L indicated email restrictions are driving an SFTP process – LP&L is open to suggestions2/28/23 – SFTP info will be included in REP Welcome Packet – format will be the same as other TDUs**4/4/23 – Lubbock will process safety nets automatically via SFTP site**  | Q1 2023 | **Feb** |
| RMG Chapter 8 Revisions/Protocol Revisions (CSA/Mass Tran) (Sections 7, 19) | Retail Market Guide Chapter 8 applies to MOUs, and not Chapter 7. LP&L is in the process of outlining the operational differences between Chapters 7 and 8 and changes LP&L is unable to make to processes. Lubbock provided redlines to Ch 8 – ERCOT is currently reviewing. Timing not available.Protocol Changes for CSAs will be managed via MCT.This should be addressed in our Customer Protection Rules.12/6 – both CSA/Mass Tran issues/solutions have been addressed in RMGRR171 and NPRR1159 which will be reviewed at 1/10 RMS for approval/endorsement 1/10/23 – RMGRR was approved by RMS – comments for customer choice billing will be added for Feb RMS2/7/23 – comments to RMGRR171 will be tabled to allow RMGRR171 to proceed through the governance process as is – customer choice billing and other items requiring revision with LP&L’s entry will be presented at a later date3/24/23 – RMGRR171 approved by PUCT; ERCOT indicated NPRRs and RMGRRs targeting Sections 7 & 8 (RMG) will be submitted by ERCOT by 3/29 to modify MOUs entering competition operations for approval by October 1st; Revisions will include any operations updated to existing matrices – contact information, codes, etc as available; comments from customer choice billing will also be integrated **4/4/23 – expect the RMGRR to be posted by ERCOT soon** | Q2 2023 |  |
| MarkeTrak  | Does LP&L plan to use MarkeTrak for issue resolution? YES LP&L plan to use the Marketrak process |  | COMPLETE |
| Load Profiles  | LP&L is in the process of assigning load profiles to each ESI.DRAFT LPGRR is proposing language to allow for assignment of BUSIDRRQ or BUSLRG profiles for ESIs with demands > 700 kW since LP&L does not currently have 4CP tariffs. 10/11 - Approved by RMS 10/11/22**4/13/23 – load profiles are not included in the standard format of the MCL; if REP needs load profile particularly for larger non-residential customer, an LOA would need to be submitted. ROR will receive load profile only for enrolled ESIs.** | Q2 2023 |  |
| LSE files | Does LP&L plan to use LSE files to provide ERCOT interval data for settlement? YES, LP&L plans to send daily LSE files for any AMS profiled meters.3/7/23 – LSE files will be sent only to ERCOT upon transition. REPs will have access to files via ERCOT settlement process (AMS Settlement extracts) |  | COMPLETE |
| Load Zone/Congestion Zone/Weather Zone  | Which load zone will apply to LP&L? WestWhich weather zone will apply to LP&L? PWG reports LP&L territory will be in the North Weather ZoneWhich congestion zone will apply to LP&L? congestion zone will be West |  | COMPLETE |
| Transactions – Membership ID | Initiating transactions will no longer have the required characteristic of Membership ID on all initiating/response transactions in the Lubbock territory | COMPLETE |  |
| Testing Worksheet  | Providing contact information/URLs/any other NAESB information for REP set up for business to business interconnection 1/10/23 – working on establishing 1-800 number – seeking business EDI contact info – TDSPs shared market approved contact list with LP&L2/7/23 – testing information will be shared when flight testing commences; other contact information will be available next LRITF meeting such as EDI LP&L contact name and number3/7/23 – EDI contact was shared as Jamie Wood (806) 438-0729 MarketOps@myLubbock.us | Q1 2023 | **Feb** |
| Stacking logic during transition | 1. What will be the stacking logic during the open enrollment period?

CR transactions – 1CR/ No DRCR transactions – 2CRs/ No DR1. What will be the stacking logic during the blackout period?

DR transactions w/ subsequent CR – will the market accept transactions during the blackout period?1. Will transactions be rejected if initial MVI is not requested for the MR cycle date? **Lubbock will push transaction to MR cycle date**
2. Will normal stacking logic apply after the initial MVI is completed?
3. How will true MVIs be handled during the transition
4. Development of matrix on timing of transactions for each meter cycle

3/24/23 – Lubbock is finalizing development next week – suggested separate meeting to review stacking logic and customer communications for all participating REPs**4/13/23 – separate task force meeting to review stacking logic and customer communication – Sheri will work with Kyle to outline questions for consideration by Lubbock** |  |  |
| TDSP-Specific Activities  |  |  |  |
| Historical usage request process & availability | Will historical usage be available for transitioned customers? YesWhat will LP&L’s process be to request historical usage prior to transition? TBD Post Transition non-ROR? TBD (Market Operations Group)Will 12 or 24 months of data be available? preparing to provide 14 months of data2/7/23 – question on format of data – LP&L response is they will use standard format2/28/23 – a few questions:**Historical data will be available same time MCL is distributed. Requests should be emailed to** **marketops@mylubbock.us**1. When can REPs begin to request historical usage data? **April/ May**
2. What will be the format for interval data requested? **Reviewing Oncor format**
3. Will brokers have access to historical usage with an LOA? **Yes, same time frame**

3/7/23 – Lubbock presented an existing LOA form that is to be used for at least pre-transition requests for summary and interval data. Copies of authorized LOA will need to be forwarded with request. 3/24/23 – LOA form presented earlier will be used pre-transition and Lubbock will consider RMG form post transition; samples of non-interval and interval data formats were requested **4/4/23 – LOA form is posted to LP&L website, notary is required, completed form sent to** **marketops@mylubbock.us** **, typical response should be within a week; sample interval data format was presented (and sent to listserv) – suggested to include midnight register reads****4/13/23 – LOA requests should be noted if interval data is desired – default will be monthly summary data** | Q2 2023 |  |
| LP&L DUNS  | LP&L DUNS is 05-821-3893-4100 for retail competition  | COMPLETE | COMPLETE |
| Zip Code list | Zip codes have been provided to ERCOT.Zip codes have been posted to LP&L website and LRITF main page.10/11 A list of zip+4s are requested (for taxing purposes) – Lubbock will request list from third party vendor who manages their bill print. Lubbock zip codes are being added to LPG via LPGRR69 which was approved by RMS 10/112/28/23 zip +4s will not be available  | COMPLETE | COMPLETE |
| Meter read calendar | Calendar should be posted on website and market notice provided each year by October 31st-will be posted on LP&L website and posted on LRITF main page **Meter Cycle # is listed as “Bill Cycle”** 3/24/23 – ALOP stands for always open and signifies an internal process; typo may exist on Feb listing (no cycle 103) | 10/31/22 | COMPLETE |
| Holiday calendar  | Calendar should be posted on website and market notice provided each year by October 31st - will be posted on LP&L website and posted on LRITF main page**4/4/23 – no additional “black out” dates aside from holiday calendar** | 10/31/22 | COMPLETE |
| AMS Operational Days | Initially LP&L indicated Saturdays were not operational days, however, redline on tariffs include Saturdays Assume Saturdays as operational day; hours of business have yet to be determined. See Chapter 5 when available2/7/23 - Saturday will be an AMS operational day however the hours may be reduced – will be outlined in Chapter 5 of tariffs when complete | 10/31/22 | COMPLETE |
| LP&L REP Portal | Will LP&L deploy a self-service REP Portal? LP&L will not be supplying a self-help portal at market entry, however, is considering a portal for later. A Market Operations Group will handle any inquiries from REPs. \*\*\*It is unknown if a REP Account Manager will be assigned. | TBD portalMOG – Q3 2023 |  |
| Critical Care/ Chronic Condition / Critical Load communications pre/post transition  | These customers are identified currently; how will application process be handled? Lubbock still working on details of process. CC information will be provided via TXSET transaction 814\_20 1/10/23- aligning with CPRs and developing process (to mirror current TDSP process)2/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March 2/28/23 – CC info will be available in REP welcome packet 3/7/23 – critical care forms are to be sent to marketops@mylubbock.us**4/4/23 – PUC will confirm if LP&L may be added as a drop down to the current critical care form on PUC website** | Q1 2023  |  |
| Tampering Information | Need to understand concerns/info needed. LPL plans on forwarding all tampering information to REPs. How will REPs access tampering information? 3/24/23 – still outstanding on where documentation will be made available**4/4/23 – currently LP&L disconnect most tampering situations (if safety issue is discovered); follow up discussion on use of switch holds for tampering ; tampering evidence will be forwarded to ROR via email, $200 fee will be assessed within 1 day, other fees to follow within 3 days, and information within 5 days** **4/13/23 – tampering process further defined:****$200 fee to ROR on a separate 810, 814\_20 sent to apply Switch Hold flag – DAY 1****Post investigation, addl fees and cancel/rebills sent to ROR – by DAY 3****Evidence (pictures, etc) sent within DAY 5 to ROR****Lubbock plans to leave door hanger with note of tampering found at premise** | Q3 2023 |  |
| Distribution Loss Factors | What will the DLF codes be and what values will be applied?1/10/23 – LP&L Engineering is working on DLFs and developing associated codes 2/28/23 – Michael is confirming with Engineering on DLFs | Q1 2023 | **Feb** |
| Solar/DG customers | Customers are identified; need to follow up with LPL Finance to determine rates (not net metering) Both delivered and received channels are available- not a technology issue, a rate issue that is still being reviewed1/10/23 - ~1200 DG customers (and growing) – decision with rate structure underway2/7/23 – separate DG rates are being proposed by LP&L – decision has been made LP&L will no longer ‘net’ the customer’s consumption and generation – will align as non-bypassable charges as other TDUs 2/28/23 Lubbock is addressing TDSP process questions on the solar matrix (from workshop held in August 2022)3/24/23 – Lubbock has proposed a special DG rate class for residential and SEC < 10 kW with a separate monthly fixed charge of $30**4/4/23 – REPs will be provided a list of current solar ESIs** | Q1 2023 | **Feb** |
| Smart Meter Texas | Pending joint agreement review by current participating TDSPs – plan is to send LSE files to both ERCOT for settlement and SMT for REPs2/7/23 – LP&L is closer to an agreement with SMTP2/28/23 – Jamie indicated agreement will not be in place by market open – REPs seeking where daily LSE data may be available? As a workaround, the data may need to be received from ERCOT two days late3/7/23 – Kathy informed SMT will undergo a version update v3.0 in Q2 2024 and that would be an ideal time for Lubbock to enter SMTP as “user” – with ‘read/write’ access  | Q3 2023 |  |
| Daily Switch Hold files | ESI + date SH was applied – posted daily by 5AM to secure site – Lubbock is working on business process 1/10/23 – working on establishing secured site for REP access2/28/23 – daily switch hold files will be available via SFTP provided in REP Welcome Packet – ACTION: Chris to provide format | Q1 2023 | **Feb** |
| Metering / True IDR (BUSIDDRQ) | Will Lubbock have any ESIs on BUSIDRRQ? Or will all ESIs be on an AMS profile? Lubbock currently working on these 1/10/23 – thought is there are no BUSIDDRQ meters, (EPS Meters ?)2/7/23 – LP&L will have 3 EPS meters, thus 3 ESIs on a BUSIDRRQ profile | Q1 2023 | COMPLETE |
| Call Center Support line | What is the published phone number? Call Center? Outage Reporting? REP line? 2/7/23 – LP&L outage line will remain the same 1-806-775-2509REP Hotline number – 1-866-949-5862Contact/Call Center # will be determined later – Jamie inquired about the need for a Call Center.2/28/23 – Call Center # will be the same as the outage number 1-806-775-2509 | Q1 2023 | **Feb****COMPLETE** |
| OGFLT profiles  | Will Lubbock have any OGFLT profiles?1/10/23 – LP&L believe they have OGFLT profiles2/7/23 – any OGFLT load profiles will need to be initiated via a customer request | Q1 2023 | COMPLETE |
| Weather moratoriums | Will be identified in the customer protection document – significantly similar to current market moratorium – What is the process Lubbock will follow for a weather moratorium to be designated? Lubbock currently follows process substantially similar to 25.483.1/10/23 – TBD – CPRs2/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March, comments by 3/7**4/4/23 – to be included in Chapter 5 – currently the moratoriums in place are more generous for customers, hence longer moratoriums** | Q1 2023 |  |
| Transaction Timelines  | Chapter 5 and RMG – Lubbock plans to align with current TDSP timelines for MVIs, MVOs, DNPs, Etc.1/10/23 – available with rates – Chapter 52/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March, comments by 3/7**4/13/23 – suggested timelines to be included in Chapter 5 with Discretionary Service Charges** | Q1 2023 | **Mar** |
| TXSET Transaction Timing | Lubbock plans to follow current TDSP transaction timing. | Q1 2023 |  |
| TDSP AMS Data Practices | Asking Lubbock to complete the TDSP AMS Data Practices – leadership to work with Lubbock to complete – 10/11 TXSET will be reviewing and may add Lubbock at that time1/10/23 – leadership will work to draft revisions to existing document adding LP&L practices **4/4/23 – discussion on hold until Chapter 5 is concluded – Lubbock to complete AMS Data Practices matrix**  | Q2 2023 |  |
| TDSP Proration Guidelines | 28 – 33 days considered normal 30 day cycle – still being finalized 1/10/23- available with rates2/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March, comments by 3/72/28/23 – initial thoughts are that demand charges nor demand values will be prorated | Q1 2023 | **Mar** |
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| LP&L Rates |  |  |  |
| Power Factor Adjustments | Will power factor adjustments be applied? If so, what is the equation for adjustments? TBD – being reviewed by Lubbock’s rates1/10/23- available with rates2/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March, comments by 3/72/28/23 – Lubbock will be billing from kW3/24/23 – power factor will not be considered in billing determinants**4/4/23 – power factor adjustments are not included in proposed rates** | Q1 2023 | **Mar** |
| Street Lighting practices/ Security Lighting  | Will fixtures be assigned ESI IDs? YesHow will they be assigned? Similar bulb multiple fixtures under 1 ESI? YesHow will they be addressed? Pending further discussion – may be 402 Municipal Dr. (current city building) NOTE: Lubbock plans to phase out existing guard lights 1/10/23- available with rates**4/4/23 – street lighting rates were inadvertently left off proposed rates – Lubbock will offer street lighting rates****4/13/23 – plan is to utilize 1 ESI ID per wattage and type (same fixed charges and set kWh); HOA lighting is considered security and will be phased out by transition**  | Q1 2023 | **Mar** |
| Demand Ratchet billing | Will demand ratchets apply for non-residential customers? Lubbock currently does not have ratchet billing – not finalized yet Will demands be reset at transition to competition? Non issue - does not use demand ratchets1/10/23- available with rates2/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March, comments by 3/72/28/23 – not finalized, however, Lubbock does not plan to bill for ratchetted demands**4/4/23 – demand ratchets are not included in proposed rates** | Q1 2023 | **Mar** |
| 4CP assignment | Will 4CP rates apply for non-residential ESIs over 700 kW demands? Lubbock currently does not have 4CP rates – not finalized yet 1/10/23- available with rates2/7/23 – will be finalized in Chapter 5 of tariffs which will be presented to EUB & CC late March, comments by 3/72/28/23 – not finalized, yet thought is this will not be applicable**4/4/23 – 4CP demands are not included in proposed rates** | Q1 2023 | **Mar** |
| Rate Structure  | Will the rate structures be similar to TDSPs? What are the final rate structures?When will Chapter 5 of LP&L’s tariff be available? Lubbock’s rates will be posted after tariff review- 10/11 Will language be the same? 1/10/23- available with rates2/7/23 – proposed rate structure was reviewed; comments on structure to Michael Winegeart by 2/15 as structure is being presented to EUB on 2/21; proposed rates will be available 2/23 and open for comments until 3/7; presented to EUB on 3/20. Rates are proposed with three cost recovery components to be presented on the 810s: delivery charge (which will be made up of the fixed and volumetric charges), franchise fee adjustment, and transition charge. TXSET will review how SAC04 codes will align and seek guidance from LP&L2/28/23 – rates are thought to be available Friday or Monday and will be distributed to the listserv for discussion at Tuesday’s 3/7 meeting3/7/23 – available at the end of March; EUB on 3/20, CC on 3/28 with a final reading on 4/11 – tentatively scheduling an LRITF meeting on Friday, 3/24 @ 9:30 am WebEx only3/24/23 – Harvey Hall presented proposed rate structure with two cost recovery components: delivery charge & transition charge; DG customers will have an addl monthly charge of $30; ERCOT ‘hold harmless fee’ will expire in 2027 thus reducing charges; rate revisions are expected on an annual cadence with October effective dates; Discretionary Service Charges were ‘lifted’ from existing charges which do not reflect the efficiencies of AMS meters yet; approval of rates is anticipated 4/11**4/4/23 – full description of rates will be available in Chapter 5** **4/13/23 – many follow up questions were posed for rate classifications** | Q1 2023 | **Mar** |
| Tariff Review  | Redlines to Lubbock no later than 10/5– sending to PUC on 10/12Appendix to 25.215 12/6 - Redlines are available and pro forma tariff is open for comment – Jan 9th comments due – Jan 23rd reply comments due - – new Chapter 25.219 is proposed2/7/23 -underway, hopeful for 3/9 OM review3/7/23 – Chapters 2 and 5 are planned to be available end March/early April for review at 4/4 LRITF meeting **4/4/23 – chapter 5 to be reviewed at task force meeting set for 4/13** **4/13/23 – reviewed proposed tariff and offered comments/questions for Lubbock review; moving to 5/16 EUB and 5/23 CC for approval – comments due to Michael @** **mwinegeart@mylubbock.us** **by 4/21** | Q1 2023 | **Possibly PFA @ PUC OM in March** |
| Transition charges | Will LP&L apply for transition charges in the rate structure? If so, what will be the process for any REPs to establish collateral if necessary? This is still being discussed at Lubbock1/10/23- available with rates – will these be financing orders or a rider2/7/23 – it is still being determined if LP&L will seek a transition charge2/28/23 – still being reviewed if transition charges will be recovered via a rider, financing order, or baked into rate3/24/23 - transition charges represent stranded costs with debt service over 20 years; separate line item on 810 invoice | Q1 2023 | **Mar** |
| Registration of REPs  | When will REPs be required to registered with Lubbock? Access Agreement? 1/10/23 – aligns with pro forma tariff2/7/23 – execution of the Access Agreement cannot occur until PUCT approves pro forma tariff (possibly on OM agenda on 3/9); LP&L will begin to consider process for registration: before flight testing? After successful flight testing? 2/28/23 – successful flight testing/Access Agreement executed/MCL/ESIs3/7/23 – registration will occur with Access Agreement and banking information will be shared – with delay of PUCT review to 3/29, Lubbock may consider interim Access Agreement in order to exchange banking information with REPs in preparation for transition**4/4/23 – cannot occur until Access Agreement is fully approved by EUB and CC** | Q1 2023 | **Possibly PFA @ PUC OM in March-** **March registration** |
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**SUGGESTED INFORMATION**

* MOU (LP&L) vs IOU- one pager
* RMG Chapter 7 vs Chapter 8 – operational – what can change, what cannot change?
* Competitive Retailer Access Tariff Timeline – (pro forma) submittal to approval
* Delivery Service Tariff Timeline
* REP registration timeline
* Testing requirements – round robin vs connectivity – working with TXSET

**LP&L REQUESTS TO MARKET**

Frequent requests to Market Support Group – (for preparation at GO LIVE)

 Historical usage requests – Appendix in RMG

 Transaction status

 Tampering Information

**Priority topics to be discussed at focused task force meetings:**

1. **Chapter 5 – rates, Discretionary Service Charges, Customer Protection Rules**
2. **Mass Customer Lists / ESI list / Solar identified**
3. **Stacking Logic / Customer Communications**
4. **Tampering / Switch Hold / DNP / RCN processes**
5. **Street lighting practices**
6. **AMS Data Practices**