**DRAFT
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **January 10, 2023 – 9:30 a.m.**

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|  |  |  |
| Attendance |  |  |
| *Members:*  |  |  |
| Abbott, Kristin | Austin Energy | Via Teleconference |
| Arnold, Jonathan | AP&G | Via Teleconference |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) |  |
| Burke, Tom | RWE Renewables (RWE) | Via Teleconference |
| Callender, Wayne | CPS Energy | Via Teleconference |
| Cooksey, Matthew | Office of Public Utility Council (OPUC) | Alt. Rep. for Nabaraj Pokharel Via Teleconference |
| Ghormley, Angela | Calpine Solutions |   |
| Hermes, Connie | South Texas Electric Cooperative (STEC) | Via Teleconference |
| Khan, Amir | Chariot Energy | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities  | Via Teleconference |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) |  |
| Rehfeldt, Diana | Texas-New Mexico Power (TNMP) | Via Teleconference |
| Schatz, John | Luminant Generation |  |
| Schmitt, Jennifer | Rhythm Ops | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) |  |
| Smith, Scott | Tenaska Power Services (Tenaska) | Via Teleconference |
| Snyder, Bill | AEP Service Corporation (AEPSC) |  |
|   |  |  |
| The following proxy was assigned:* Frank Wilson to Connie Hermes

*Guests:* |  |  |
| Ballance, Lysette | CNP | Via Teleconference |
| Belin, Deb | Earth Etch | Via Teleconference |
| Callender, Hudson | CPS Energy | Via Teleconference |
| Cook, Michelle | LP&L | Via Teleconference |
| Cortez, Sarai | Trailstone | Via Teleconference |
| Couch, Andrea | TNMP | Via Teleconference |
| Damen, Lauren | NRG | Via Teleconference |
| Dollar, Zachary | PUCT | Via Teleconference |
| Earnest, Melinda | AEPSC | Via Teleconference |
| Fernandez, Tomas | NRG |  |
| Gardner, Clint | LP&L |  |
| Gibbs, Dale | Just Energy | Via Teleconference |
| Gonzales, Corina | LP&L | Via Teleconference |
| Green, Laura | LP&L | Via Teleconference |
| Headrick, Bridget | CES | Via Teleconference |
| Hendrix, Chris | Demand Control 2 | Via Teleconference |
| Khanmohamed, Mansoor | EDF Energy | Via Teleconference |
| Jones, Monica | CNP | Via Teleconference |
| Lee, Jim | CNP | Via Teleconference |
| Lotter, Eric | Grid Monitor | Via Teleconference |
| Lowerre, Dee | NRG | Via Teleconference |
| Macias, Jesse | AEPSC | Via Teleconference |
| Nunes, Frank | VertexOne | Via Teleconference |
| Pak, Sam | Oncor |   |
| Pyka, Greg | Schneider Engineering | Via Teleconference |
| Rose, Matt | LP&L |  |
| Rowley, Chris | Oncor |  |
| Smith, Dailey | LP&L | Via Teleconference |
| Stanton, Spencer | Orsted | Via Teleconference |
| Stephenson, Zach | TEC | Via Teleconference |
| Sutjandra, Yohan | Octopus Energy | Via Teleconference |
| Wall, Kim | Hansen Technologies | Via Teleconference |
| Wiegand, Sheri | Vistra  |  |
| Wilson, Frank | NEC | Via Teleconference |
| Winegeart, Michael | LP&L |  |
| Wood, Jamie | LP&L |   |
|  |  |  |
| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  | Via Teleconference |
| Boren, Ann |  | Via Teleconference |
| Clifton, Suzy |  |  |
| Gupta, Vikram |  | Via Teleconference |
| Hailu, Ted |  | Via Teleconference |
| Hanna, Mick |  |  |
| Meiners, Catherine |  | Via Teleconference |
| Michelsen, Dave |  |  |
| Roberts, Randy |  | Via Teleconference |
| Rosel, Austin |  |   |
| Thurman, Kathryn |  |   |
| Wasik-Gutierrez, Erin |  |  |
|  |  |  |

*Unless otherwise indicated, all Market Segments participated in the vote.*

Suzy Clifton called the January 10, 2023 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. Clifton directed attention to the ERCOT Antitrust Admonition, which was displayed.

Membership Introductions

Ms. Clifton introduced newly seated RMS Segment Representatives and expressed appreciation for returning RMS Segment Representatives and their willingness to continue to serve.

Election of 2023 RMS Chair and Vice Chair (see Key Documents)[[1]](#footnote-2)

Ms. Clifton reviewed the leadership election process codified in the Technical Advisory Committee

(TAC) Procedures and opened the floor for nominations.

**Kathy Scott nominated Debbie McKeever for 2023 RMS Chair.** Ms. McKeever accepted the nomination. **Ms. McKeever was named 2023 RMS Chair by acclamation.**

**Kyle Patrick nominated John Schatz for 2023 RMS Vice Chair.** Mr. Schatz accepted the nomination. **Mr. Schatz was named 2023 RMS Vice Chair by acclamation.**

Agenda Review

Ms. McKeever reviewed items scheduled for a vote and noted changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)

*December 6, 2022*

Market Participants reviewed the December 6, 2022 RMS Meeting Minutes. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Texas-New Mexico Power (TNMP) 3G Remediation Update (see Key Documents)

*MarkeTrak Cleanup*

Andrea Couch summarized highlights of the January 6, 2023 TNMP 3G Network remediation status notice. Ms. Couch reviewed the MarkeTrak cleanup process, noted that TNMP has responded to MarkeTraks submitted in December and will continue to review and complete all MarkeTraks going forward, stated that they are not responding to MarkeTraks submitted prior to December unless it was forwarded as an escalation item, and requested Retail Electric Providers’ (REPs’) assistance in identifying outstanding valid MarkeTrak issues. Market Participants requested ERCOT assistance in reviewing bulk MarkeTrak issues as a better resolution than REPs reviewing each individual transaction. Dave Michelsen encouraged REPs to forward their specific requests to ERCOT and stated that, pending legal review, ERCOT may be able to assist. Mr. Schatz expressed concern for a broader communication of the TNMP MarkeTrak cleanup process and requested TNMP distribute a Market Notice detailing the process.

ERCOT Updates (see Key Documents)

*2023 Retail and ListServ Market IT Services Service Level Agreement*

Mr. Michelsen summarized the 2023 Retail and ListServ Market IT Services Service Level Agreement. Market Participants offered clarifications to include an effective date of January 10, 2023, and to correct the effective dates in the 2023 Application Release Schedule for R6. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*2023 Market Data Transparency Service Level Agreement*

Mr. Michelsen summarized the 2023 Market Data Transparency Service Level Agreement. Market

Participants offered clarifications to include an effective date of January 10, 2023. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*IT Report*

Mick Hanna reported on service availability, retail incidents, and maintenance issues for December 2022, and summarized MarkeTrak Performance and ListServ statistics.

*Flight Update*

Mr. Michelsen presented the Flight 1022 details and provided a preview of Flight 0223.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects, noted the successful go-live of the December 10, 2022 MarkeTrak Phase 2 project, and reminded Market Participants that any REPs that are not currently qualified in the ERCOT Retail Market will need to qualify in Flight 0223, if they intend to test with Lubbock Power & Light (LP&L) in Flight LPL0423.

LP&L Update

Clint Gardner presented an overview of LP&L integration activities anticipated for 2023. Mr. Gardner introduced Matt Rose, Public Affairs & Government Relations Manager at LP&L, highlighted communication efforts, and announced the enhanced Retail Electric Competition landing page on the LP&L website.

Lubbock Retail Integration Task Force (LRITF) (see Key Documents)

Sheri Wiegand reviewed LRITF activities.

RMS Revision Requests (See Key Documents)

*Language Review*

*Retail Market Guide Revision Request (RMGRR) 171, Changes to Transition Process that Require Opt-in MOU and EC that are Designating POLR to provide Mass Transition Methodology to ERCOT*

Mr. Michelsen summarized RMGRR171. Market Participants discussed the Revision Request timeline, potential future clarifications to include Customer Choice billing for consideration at the February 7, 2023 RMS meeting, and the possibility of filing an Administrative Revision Request for the LP&L contact phone number, rather than the formal Revision Request process. Ms. Boren noted that Administrative Revision Requests still require Public Utility Commission of Texas (PUCT) approval. Market Participants offered clarifications to RMGRR171. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Nodal Protocol Revision Request (NPRR) 1159, Related to RMGRR171, Changes to Transition Process that Require Opt-in MOU or EC that are Designating POLR to provide Mass Transition Methodology to ERCOT (see Key Documents)

Mr. Michelsen reviewed NPRR1159. Ms. McKeever noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Combined Ballot

**Ms. Scott moved to approve the Combined Ballot as follows:**

* **To approve the December 6, 2022 RMS Meeting Minutes as submitted**
* **To approve the 2023 Retail and ListServ Market IT Services Service Level Agreement as revised by RMS**
* **To approve the 2023 Market Data Transparency Service Level Agreement as revised by RMS**
* **To recommend approval of RMGRR171 as revised by RMS**
* **To endorse NPRR1159 as submitted**

**Eric Blakey seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents.)*

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Ms. Wiegand reviewed TDTMS Working Group activities. Market Participants discussed the 21-day resolution for Inadvertent Gain/Loss (IAG) issues, noted that the timeline is not codified, but is based on the timeline for customer complaints in P.U.C. SUBST. R. 25.495, Unauthorized Change of Retail Electric Provider, and expressed concern for the proposal to shorten the timeline to 15 days in PUCT Project No. 52796, Review of Market Entrant Requirements. Ms. McKeever requested TDTMS review the issues at the January 18, 2023 TDTMS meeting.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Mr. Patrick summarized Texas SET Working Group activities.

2023 – 2024 Retail Planning Workshop Update

Ms. Scott presented an overview of the retail annual events and planned projects for 2023 through 2024, market considerations to mitigate risk to mission critical projects, and next steps as discussed at the January 9, 2023 — 2024 Retail Planning workshop.

Other Business

*2023 RMS Goals*

Ms. McKeever encouraged Market Participants to offer revisions for the 2023 RMS Goals and stated that RMS will consider 2023 RMS Goals at the February 7, 2023 RMS meeting.

*2023 Working Group and Task Force Leadership*

Ms. McKeever encouraged Market Participants to consider leadership opportunities and stated that RMS Working Group and Task Force leadership will be considered at the February 7, 2023 RMS meeting.

*NPRR1156, Priority Revision Request Process, and NPRR1157, Incorporation of PUCT Approval into Revision Request Process*

Ms. Clifton noted that once NPRRs 1156 and 1157 have gone through the stakeholder process and are approved by the PUCT, ERCOT anticipates that there will be related Revision Requests to align the Retail Market Guide with the NPRRs.

*No Report*

* Profiling Working Group (PWG)
* Market Coordination Team (MCT)
* Retail Market Training Task Force (RMTTF)

Adjournment

Ms. McKeever adjourned the January 10, 2023 RMS meeting at 12:19 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

<https://www.ercot.com/calendar/01102023-RMS-Meeting> [↑](#footnote-ref-2)