RMTTF Meeting

Wednesday, January 11, 2023

9:30 AM

Webex only

RMTTF MEETING NOTES

Debbie opened the meeting, welcomed everyone and proceeded with reading the Antitrust Admonition.

**Introductions**

* Tomas Fernandez NRG
* Debbie McKeever Oncor
* Diana Rehfeldt TNMP
* Amy Sue Stirland LP&L
* Eric Lotter Grid Monitor
* Kathy Scott Centerpoint
* Monica Jones Centerpoint
* Melenda Earnest AEP
* Art Deller ERCOT

**Agenda Review**

Agenda was reviewed the agenda. No questions were asked. No changes were made.

**Finalize Meeting notes from last meeting**

Meeting notes were not posted so those will be reviewed at the next RMTTF meeting.

**Update for ERCOT Learning Management System (LMS) Upgrade**

Art said that the upgrade was successful.

The primary feedback or contact to ERCOT has primarily been related to logging in.

Those that need to register for training, they will need to create a new login.

The new system will not accept the login for the old system.

Art has not heard any complaints or negative feedback.

If anyone needs anything then they can contact their ERCOT Client Relations Rep or send an email to [training@ercot.com](mailto:training@ercot.com). Those are probably two better methods than sending an email to the [servicedesk@ercot.com](mailto:servicedesk@ercot.com) but they could also email him.

Art said they are going to make sure everything works and is moving along.

Suggestion was made that if you are planning to attend a class, go ahead an create your new login now and not wait to the day of the class because sometimes folks are not available at the last minute.

**LMS Statistics**

Art Deller, ERCOT Training Manager provided the stats below. The stats are not a count from this morning.

Art said that the count was taken before the cutover of the new system.

Count as of December 15.

|  |  |  |  |
| --- | --- | --- | --- |
| **LMS WBT Stats** | In Progress | Complete | Total |
| MT YTD | 77 | 164 | 241 |
| MT All Time | 553 | 1084 | 1637 |
| Retail 101 YTD | 215 | 131 | 346 |
| Retail 101 All Time | 1267 | 646 | 1913 |
| Mass Tran YTD | 12 | 25 | 37 |
| Mass Tran All Time | 46 | 71 | 117 |
| Texas SET YTD | 42 | 29 | 71 |
| Texas SET All Time | 42 | 29 | 71 |

The numbers were reviewed. Debbie asked about the count for the Mass Transition module.

It was noted that the numbers are probably not going to show a drastic increase unless there is a reason such as notice of a potential Mass Transition.

It was again stressed that we should all continue to communicate that the modules are available.

**Marketrak training Instructors and TX SET Training Instructors**

Instructors were reviewed for each class and the list was updated.

**2023 Plans for Retail Training**

* **Retail 101 Instructor Led Training:**
  + Will be provided 3 times next year.
  + Will align with the Market Test flight schedule as usual.
    - Note! The 2nd flight for 2023 has been created to test LP&L processes
      * Limited to 5 or 6 Certified CRs
      * Limited to LP&L Muni
      * Will not include TDSPs
      * Will not include new CRs
  + Bullets above regarding the Lubbock flight have been communicated to the Market.
* **Marketrak Instructor Led Training** 
  + Continue to be held webex only, no plans for in person classes
  + Will continue as 2 half days.
  + Presenters should meet collectively at a single location in person. This will help minimize technical issues mostly associated with “passing” the ball.

**Goals and Accomplishments**

Updated and need additional info for training counts.

**Other Business**

Sheri or other should forward the training notice from ERCOT to promote training.