|  |  |  |  |
| --- | --- | --- | --- |
| Action | Description/ Update | Projected Completion | Status |
| TRANSITION TO COMPETITION |  |  |  |
| Mass Customer Lists/ Customer Data Issue | LP&L to send MCLs to REPs once ESIs are created Format – RMG Appendix F6 Including historical usage - interval data might be available **10/11 Customer Data issue** being resolved. Utility code Chapter 182.051 outlines entities with whom customer information (including usage) may be shared. ERCOT was not listed as a “provider” (this impacts MCL, CBCI, 867s, LSE files). Ultimately this is a legislative issue, however, ERCOT legal and LP&L legal are working to resolve. Timing on resolution will depend on what works with all parties. | Q2 2023 |  |
| CBCI files for Default REPs | Files will be sent to Default REPs as part of the customer transition for those ESIs who do not exercise choiceDetails on Default process will follow.Format – RMG Section 9, Appendix F6 | Q3 2023 |  |
| Customer enrollment process | LP&L and task force to provide detailed timeline of process Will be discussed laterPOLR/VREP/DSP discussion – clarity on definitions (PUC algorithm used?)It suggested for LP&L to provide a list of approved providers on webpage | Q1 2023 |  |
| Default REP Selection Process | As MOU, LP&L’s Electric Utility Board (EUB) and City Council will need to approve selection and distribution process Proposal may be found on pages 45 – 53 which will be presented to EUB week of 9/20 and City Council week of 9/26 <https://lpandl.com/assets/uploads/docs/EUB-September-Final-Book.pdf>RFP will be released via RMS listserve and REP list by 10/14.Comments directed to Felix Orta forta@mylubbock.us A call will be scheduled to answer any questions – notification will be in RFP10/11 RFP will be posted to Lubbock website and distributed to RMS listserv | Q3 2023 |  |
| Customer Billing  | End use customers in an opt-in MOU TDSP service area have the option of receiving a single bill (delivery + Energy) or separate bills for each. LP&L intends to and is prepared to adopt the single bill scenario through REPs.* Document LP&L’s plans for the instances in which customers choose for separate bills
* Review and determine impact and timeline of changes needed, if any, in protocols/guides/systems, etc for LP&L and CRs supporting LP&L’s transition to choice
 | Q1 2023 |  |
| Customer transition plan | How was LP&L planning to transition ESIs – on cycle reads or flash cut date? LP&L plans for an on-cycle transition commencing October 2023  | COMPLETE | COMPLETE |
| Disconnect for Non-Pay (DNP) blackout period | LP&L does plan a ‘blackout period’ for DNPs prior to transition so all ESIs will be transitioned as energized. LP&L plan to reconnect prior to transition. Details of timing will be forthcoming as part of the Customer transition/enrollment plan- initially planned for two weeks mid-September 2023 | Q3 2023 |  |
| Delivery Service Agreement/ Access Agreement | Agreement established between LP&L and the REP for the REP to operate within LP&L’s territory – similar to the DSA REPs have with TDSPsCurrently part of the tariff being reviewed Anticipate Access Agreement will be available by EOY 2022 – timing will depend on completion of pro forma process10/11 <https://lpandl.com/retail-competition/retail-providers> for additional information - the “big green button” per JSchatz  | Q4 2022 |  |
| CUSTOMER EDUCATION |  |  |  |
| Power to Choose website | LP&L will need to provide zip codes to PUCT’s Power to Choose administration in order for LP&L’s territory to be included for retail competition informationWebsite may also be used for LP&L’s customer education | Q2 2023 |  |
| Customer Forums/Town Halls | LP&L plans both Fall and Spring ad campaigns per high-level timeline Also plans to hold Public Information Workshops w/ ‘shopping’ for REPs available Spring 2023 | Q2-Q3 2023 |  |
| Continuous Service Agreements | LP&L currently deploys a similar CSA process – when a tenant moves out of a premise, the service will automatically go to the property management company.LP&L has begun educating property management companiesFOLLOW UP: Discussion following TF revealed there are protocol language changes as well as ERCOT system changes that are needed to accomplish an MOU acting as an IOU for CSAs. Currently, an MOU CSA transaction will be sent to MOU. TXSET is working on revising language. ERCOT is currently reviewing comments from Kathy/Kathryn on language impacts (RMGRR/NPRR) for an MOU’s CSAs to take the path of IOU’s CSAs – manual workaround is being considered until TXSETv5.0  | Q1 2023 |  |
| Tax Exempt Customers  | Will LP&L’s customer tax exemption certificates transfer to a customer’s REP of choice/DREP? NO, customers will be responsible for providing tax certificate to their new REP of choice/ DREP upon transition to ensure taxes are not assessed | COMPLETE | COMPLETE |
| PUCT REQUIREMENTS |  |  |  |
| Tariff | Redline version of tariff has been made available Tariff review workshop held afternoon of 9/13 Comments due to LP&L by 10/5/2210/11 Plan is for Lubbock to submit to PUCT within the next two weeks anticipating a non-consensus draft. Staff will work through the issues, document and post in the Texas Register allowing for a comment period. A Proposal for Adoption (PFA) will be drafted that Commissioners may adopt.ARM offered an additional call with LP&L legal to work through any issues/questions.Path forward/schedule is still undetermined at this time. | Q4 2022 |  |
| POLR Process | See notes above for Default REPs as RFP includes POLR/VREP/DSPs | Q4 2022 |  |
| Solix Low Income list  | Confirmation LP&Ls customers will be included in the monthly low- income lists – YES, LP&L customers to be included |  | COMPLETE |
| PUCT Complaints  | What will the governance process look? How do REPs fit into the process? Typically, LP&L complaints flow through Mayor’s office.If PUCT receives a complaint, will that complaint be assigned to both the REP and LP&L?What happens for potential redirects? Assume outlined in Customer Protection Rules (see next line item) | Q1 2023 |  |
| Application of PUCT Rules | In particular, SubChapter R. Customer Protection Rules – how does this work with LP&L as an MOU and REPs’ obligation?Working through 25.471 – 25.500 with the expectation that LP&L’s business processes will align with TDSP current processes. | Q1 2023 |  |
| ERCOT MARKET REQUIREMENTS |  |  |  |
| Flight Testing  | A special flight test has been approved for REPs to test with LP&L. FLT LPL0423 with deadline for sign-ups in FlighTrak on March 8, 2023.TXSET has planned required scripts with a round robin approach – only a select # of REPs will fully test transactions with the understanding if successful for a few REPs and LP&L, will be successful for any REPs operating in LP&L.Dummy data can be used for testing.<https://www.ercot.com/files/docs/2022/09/12/06.%20%20T> for flight scheduleX%20SET%20DOC%20Draft\_2023\_Flight%20Schedule%20(1)%20TX%20SET%20082522.docxNeed to identify REPs willing to assist with end to end testing at back end of flight test. | Plan Q2 2022Test Q2-Q3 2023 | Plan COMPLETE |
| Bank Testing | As discussed at TXSET, bank and connectivity testing will be expected for all REPs operating in LP&L territory  | Q2 2023 |  |
| Substation Mapping | Each ESI is assigned to a substation and ERCOT assigns the substation to a transmission bus in the ERCOT model for assignment of appropriate congestion zone.Substations have been mapped at ERCOT.ESIs will be assigned substations when created in Q4 2022 | Q4 2022 |  |
| ESI IDs in TDSP Extract | ESIs are planned to be created in Q2 2023ESI prefix will be 1011292xxxxxxxxOnce created, ESIs will automatically be included in the TDSP extractAll ESIs will be created as ‘de-energized’ in ERCOT and not physically ‘de-energized’ NOTE: this created confusion with REPS post customer enrollment period when SWIs (814\_01) were sent vs MVIs (814\_16). Suggestion is provide REP education on process  | Q2 2023  |  |
| TXSET v5.0 | LP&L is engaged in v5.0 market meetings and aware of changes. Understanding is LP&L will operate under 4.0 guides from ~ October 2023 thru April 2024 (projected GO LIVE for v 5.0) | Q2 2024 |  |
| SAC04 Codes | LP&L intends to use existing SAC04 codes. LP&L does not plan to add new codes.REPs expressed if new SAC04 codes will need to be created, Change Controls and development time will need to be considered (~6 weeks).  | Q1 2023 |  |
| Safety Net Process | Will 25.490 PUC rule apply?25.487 are rules on Safety NetsWhat will the process look like?  | Q4 2022 |  |
| RMG Chapter 8 Revisions/Protocol Revisions (CSA/Mass Tran) (Sections 7, 19) | Retail Market Guide Chapter 8 applies to MOUs, and not Chapter 7. LP&L is in the process of outlining the operational differences between Chapters 7 and 8 and changes LP&L is unable to make to processes. Lubbock provided redlines to Ch 8 – ERCOT is currently reviewing. Timing not available.Protocol Changes for CSAs will be managed via MCT.This should be addressed in our Customer Protection Rules. | Q2 2023 |  |
| MarkeTrak  | Does LP&L plan to use MarkeTrak for issue resolution? YES LP&L plan to use the Marketrak process |  | COMPLETE |
| Load Profiles  | LP&L is in the process of assigning load profiles to each ESI.DRAFT LPGRR is proposing language to allow for assignment of BUSIDRRQ or BUSLRG profiles for ESIs with demands > 700 kW since LP&L does not currently have 4CP tariffs. 10/11 - Approved by RMS 10/11/22 | Q1 2023 |  |
| LSE files | Does LP&L plan to use LSE files to provide ERCOT interval data for settlement? YES, LP&L plans to send daily LSE files for any AMS profiled meters. |  | COMPLETE |
| Load Zone/Congestion Zone/Weather Zone  | Which load zone will apply to LP&L? WestWhich weather zone will apply to LP&L? PWG reports LP&L territory will be in the North Weather ZoneWhich congestion zone will apply to LP&L? congestion zone will be West |  | COMPLETE |
| Transactions – Membership ID | Initiating transactions will no longer have the required characteristic of Membership ID on all initiating/response transactions in the Lubbock territory | COMPLETE |  |
| TDSP-Specific Activities  |  |  |  |
| Historical usage request process & availability | Will historical usage be available for transitioned customers? YesWhat will LP&L’s process be to request historical usage prior to transition? TBD Post Transition non-ROR? TBD (Market Operations Group)Will 12 or 24 months of data be available? preparing to provide 14 months of data | Q2 2023 |  |
| LP&L DUNS  | LP&L DUNS is 05-821-3893-4100 for retail competition  | COMPLETE | COMPLETE |
| Zip Code list | Zip codes have been provided to ERCOT.Zip codes have been posted to LP&L website and LRITF main page.10/11 A list of zip+4s are requested (for taxing purposes) – Lubbock will request list from third party vendor who manages their bill print. Lubbock zip codes are being added to LPG via LPGRR69 which was approved by RMS 10/11 | COMPLETE | COMPLETE |
| Meter read calendar | Calendar should be posted on website and market notice provided each year by October 31st-will be posted on LP&L website and posted on LRITF main page | 10/31/22 |  |
| Holiday calendar  | Calendar should be posted on website and market notice provided each year by October 31st - will be posted on LP&L website and posted on LRITF main page | 10/31/22 |  |
| AMS Operational Days | Initially LP&L indicated Saturdays were not operational days, however, redline on tariffs include Saturdays Assume Saturdays as operational day; hours of business have yet to be determined. See Chapter 5 when available | 10/31/22 |  |
| LP&L REP Portal | Will LP&L deploy a self-service REP Portal? LP&L will not be supplying a self-help portal at market entry, however, is considering a portal for later. A Market Operations Group will handle any inquiries from REPs. \*\*\*It is unknown if a REP Account Manager will be assigned. | TBD portalMOG – Q3 2023 |  |
| Critical Care/ Chronic Condition / Critical Load communications pre/post transition  | These customers are identified currently; how will application process be handled? Lubbock still working on details of process. CC information will be provided via TXSET transaction 814\_20  | Q1 2023  |  |
| Tampering Information | Need to understand concerns/info needed. LPL plans on forwarding all tampering information to REPs. How will REPs access tampering information?  | Q3 2023 |  |
| Distribution Loss Factors | What will the DLF codes be and what values will be applied? | Q1 2023 |  |
| Solar/DG customers | Customers are identified; need to follow up with LPL Finance to determine rates (not net metering) Both delivered and received channels are available- not a technology issue, a rate issue that is still being reviewed | Q1 2023 |  |
| Smart Meter Texas | Pending joint agreement review by current participating TDSPs – plan is to send LSE files to both ERCOT for settlement and SMT for REPs | Q3 2023 |  |
| Daily Switch Hold files | ESI + date SH was applied – posted daily by 5AM to secure site – Lubbock is working on business process  | Q1 2023 |  |
| Metering / True IDR (BUSIDDRQ) | Will Lubbock have any ESIs on BUSIDRRQ? Or will all ESIs be on an AMS profile? Lubbock currently working on these  | Q1 2023 |  |
| Call Center Support line | What is the published phone number? Call Center? Outage Reporting? REP line?  | Q1 2023 |  |
| OGFLT profiles  | Will Lubbock have any OGFLT profiles? | Q1 2023 |  |
| Weather moratoriums | Will be identified in the customer protection document – significantly similar to current market moratorium – What is the process Lubbock will follow for a weather moratorium to be designated? Lubbock currently follows process substantially similar to 25.483. | Q1 2023 |  |
| Transaction Timelines  | Chapter 5 and RMG – Lubbock plans to align with current TDSP timelines for MVIs, MVOs, DN{s, Etc. | Q1 2023 |  |
| TXSET Transaction Timing | Lubbock plans to follow current TDSP transaction timing. | Q1 2023 |  |
| TDSP AMS Data Practices | Asking Lubbock to complete the TDSP AMS Data Practices – leadership to work with Lubbock to complete – 10/11 TXSET will be reviewing and may add Lubbock at that time | Q2 2023 |  |
| TDSP Proration Guidelines | 28 – 33 days considered normal 30 day cycle – still being finalized  | Q1 2023 |  |
| LP&L Rates |  |  |  |
| Power Factor Adjustments | Will power factor adjustments be applied? If so, what is the equation for adjustments? TBD – being reviewed by Lubbock’s rates | Q1 2023 |  |
| Street Lighting practices/ Security Lighting  | Will fixtures be assigned ESI IDs? YesHow will they be assigned? Similar bulb multiple fixtures under 1 ESI? YesHow will they be addressed? Pending further discussion – may be 402 Municipal Dr. (current city building) NOTE: Lubbock plans to phase out existing guard lights  | Q1 2023 |  |
| Demand Ratchet billing | Will demand ratchets apply for non-residential customers? Lubbock currently does not have ratchet billing – not finalized yet Will demands be reset at transition to competition? Non issue is does not use demand ratchets | Q1 2023 |  |
| 4CP assignment | Will 4CP rates apply for non-residential ESIs over 700 kW demands? Lubbock currently does not have 4CP rates – not finalized yet  | Q1 2023 |  |
| Rate Structure  | Will the rate structures be similar to TDSPs? What are the final rate structures?When will Chapter 5 of LP&L’s tariff be available? Lubbock’s rates will be posted after tariff review- 10/11 Will language be the same?  | Q1 2023 |  |
| Tariff Review  | Redlines to Lubbock no later than 10/5– sending to PUC on 10/12Appendix to 25.215  | Q1 2023 |  |
| Transition charges | Will LP&L apply for transition charges in the rate structure? If so, what will be the process for any REPs to establish collateral if necessary? This is still being discussed at Lubbock | Q1 2023 |  |
| Registration of REPs  | When will REPs be required to registered with Lubbock? Access Agreement?  | Q1 2023 |  |
|  |  |  |  |
|  |  |  |  |

**SUGGESTED INFORMATION**

* MOU (LP&L) vs IOU- one pager
* RMG Chapter 7 vs Chapter 8 – operational – what can change, what cannot change?
* Competitive Retailer Access Tariff Timeline – (pro forma) submittal to approval
* Delivery Service Tariff Timeline
* REP registration timeline
* Testing requirements – round robin vs connectivity – working with TXSET

**LP&L REQUESTS TO MARKET**

Frequent requests to Market Support Group – (for preparation at GO LIVE)

 Historical usage requests – Appendix in RMG

 Transaction status

 Tampering Information