**RMTTF Meeting**

**Thursday, September 1st, 2022**

**WebEx only**

Attendees

|  |  |  |  |
| --- | --- | --- | --- |
| Tomas Fernandez | NRG | Jesse Macias | AEP |
| Diana Rehfeldt | TNMP | Kathy Scott | CNP |
| Sheri Wiegand | TXUE | Bill Snyder | AEP |
| Art Deller | ERCOT | Eric Lotter  | Grid Monitor |
| Melinda Earnest | AEP | Monica Jones | CNP |

Sheri Wiegand opened the meeting and read the Antitrust Admonition.

Attendees were announced.

Minutes from the August 4th meeting were reviewed and approved.

**Review LMS statistics**



A large increase of ~100 views for the MarkeTrak modules was noted.

**Training Registration**

Retail 101 – 33 attendees registered for the 9/28/22 training session.

MarkeTrak / IAG / SH Training – 0 registered for the October sessions.

**Training Notifications**

Training notices were to be sent on 9/19, 9/29 and again on 10/3 by Sheri piggybacking on ERCOT market notices.

**MarkeTrak training presentation review - new screen shots & updates**

Group reviewed all updated slides with new screen shots assembled by Melinda and the new slides created by Monica (General Functionality). The following still needed to be updated:

* Update to the number of overall MTs – Sheri will update (slide 9) based on Mid Year 2022 stats
* Usage & Billing – AMS Supplemental Extract screen shot (slide 17) needed to be updated – Sheri to provide update
* Rescission slide 54 was updated to remove ‘Regaining Transaction Submit Date’
* IAG Reporting numbers – Sheri will update #s based on mid year 2022 stats
	+ Slides 102, 104 – 106, 108

Tomas will assemble the two deck revisions from Melinda and Monica and forward new deck to Sheri to add the above slides. Once complete, Tomas will forward the completed decks to the presenters and to ERCOT (Art) for posting.

**MarkeTrak Training – October 5th & 6th**

Reminder the presenters will meet in person at ERCOT for the training which will be WebEx only for participants.

**Next Meeting – October 5th, 2022 in person after training ~1:30 PM**

**DRAFT Agenda**

1. ERCOT LMS Stats
2. Training Plan 2023
	1. Austin – WebEx only
	2. Dallas & Houston – in person
3. Remaining Meetings for 2022
4. Goals/Accomplishments