**Retail Market Subcommittee**

**and Task Force / Working Group Review**

**September 2022**

**RMS:**

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope still valid, no revisions needed at this time
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* Open Action Items list is reviewed as needed and clean-up is performed as needed
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* RMS meets monthly, typically adjourning between 12 – 1 pm. We have reached quorum every month with no attendance issues. RMS has cancelled 2 meetings in 2022 due to no voting items –February and July.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* RMS has a unique scope with its focus on Retail issues.
* If applicable, review subcommittee/working group/task force procedures (voting, process, etc.)
* RMS has been conducting its monthly meetings via the hybrid (i.e., in person and WebEx) model. The voting process, log in and related processes are monitored and refined as needed to allow for maximum participation. RMS leadership finds the hybrid meetings operate efficiently. We are satisfied with RMS’ productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement.
* Is the subcommittee/working group/task force still necessary?
* Yes.

**TXSET:**

* + Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope still valid, no revisions needed at this time.
  + Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* TXSET discusses open & ongoing issues on a monthly basis related to:
* EDI transactions
* Market Processes
* Version Releases
* Testing
  + How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* TXSET meets monthly with good attendance. TXSET typically runs from 9:30am-12:30.
  + Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* TXSET has a unique scope which is difficult to share/consolidate with another RMS working group.
  + If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* TXSET procedures are current and will review when needed.
* Is the subcommittee/working group/task force still necessary?
* Yes.

**TDTMS:**

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope remains valid, no revisions needed at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* Yes, TDTMS has facilitated the upgraded version of MarkeTrak with market participants as well as developed two (2) System Change Requests for improvements to the system along with the revisions associated with TXSET 5.0
* The working group continues to monitor system performance issues
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* Typically, the working group meets monthly for ~3 hours. Meeting attendance generally numbers between 15 – 20 market participants. The demonstration session for the new MarkeTrak platform had > 40 participants.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* No. TDTMS focuses on issues related to the MarkeTrak platform and system performance. However, TDTMS does work collaboratively with TXSET regarding inter-related MarkeTrak and TXSET items.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* TDTMS procedures are current and will review when needed.
* Is the subcommittee/working group/task force still necessary?
* Yes. TDTMS provides a forum for discussion / resolution of system-related and MarkeTrak issues.

**RMTTF:**

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope remains valid, no revisions required at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* RMTTF coordinates / delivers market training aligned with scheduled flight testing, typically 3 times / year.
* RMTTF facilitates the development of relevant training classes (e.g. MarkeTrak)
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* RMTTF meets as needed, at least quarterly. Meetings generally last 3 hours with ~10-12 participants.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* RMTTF has a unique scope that focuses on retail market training which supports all other retail working groups.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* RMTTF procedures are current and will review when needed.
* Is the subcommittee/working group/task force still necessary?
* Yes. RMTTF will be an integral participant in the facilitation of TXSET 5.0 and MarkeTrak revisions.

**PWG:**

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* The scope of PWG should remain as-is.  The working group is still performing the functions as outlined.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* Yes, PWG continues to facilitate changes, as well as develops and maintains the Load Profiling Guide (LPG).
* PWG continues to administer the Annual Weather Sensitivity and Annual Validation changes
* PWG continues to monitor the market transition to the newly developed BUSLRG/DG load profiles and the LP&L zip code additions to the LPG
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* PWG generally meets monthly. Meetings are ~3.5 hours long with 20-25 market participants in attendance.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* No. PWG often collaborates with other RMS working groups (e.g. TXSET, TDTMS)
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* Not applicable.
* Is the subcommittee/working group/task force still necessary?
* Yes.