**APPROVED  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday,** **January 11, 2022 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Abbott, Kristin | Austin Energy |  |
| Callender, Wayne | CPS Energy |  |
| Camet, Brooke | OPUC |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Khan, Amir | Chariot Energy |  |
| Khanmohamed, Mansoor | EDF Trading North America |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Sharma Frank, Arushi | Tesla |  |
| Shepherd, Bill | Denton Municipal Electric |  |
| Smith, Scott | Tenaska |  |
| Werley, David | Bryan Texas Utilities |  |
| Wilson, Frank | Nueces Electric Cooperative |  |
|  |  |  | |
| *Guests:* |  |  | |
| Ainspan, Malcolm | NRG |  | |
| Ashley, Kristy | Customized Energy Solutions |  | |
| Baldwin, Stephanie | ESG |  | |
| Beasley, Richard | CenterPoint Energy |  | |
| Belin, Deb | MarketWise |  | |
| Benson, Mariah | PUCT |  | |
| Blakey, Eric | Just Energy |  | |
| Broach, Eric | NextEra Energy Retail |  | |
| Bunch, Kevin | EDF Trading |  | |
| Couch, Andrea | TNMP |  | |
| Do, Mary | Agility CIS |  | |
| Doehring, Lee | CenterPoint Energy |  | |
| Earnest, Melinda | AEP |  | |
| Fails, Heather | Oncor |  | |
| Fernandez, Tomas | NRG |  | |
| Graham, Sophie | Adapt2 Solutions |  | |
| Gutierrez, Toney | AEP |  | |
| Hunt, David | Oncor |  | |
| Hunt, Mark | AEP |  | |
| Jackson, Dan | ETC Endure Energy |  | |
| Johnson, Anthony | CenterPoint Energy |  | |
| Levine, Norman | Direct Energy |  | |
| Lotter, Eric | Grid Monitor |  | |
| Pak, Sam | Oncor |  | |
| Pliler, Steve | Vistra |  | |
| Rainwater, Kim | Lower Colorado River Authority |  | |
| Reed, Carolyn | CenterPoint Energy |  | |
| Roberts, Bobby | TNMP |  | |
| Taipalus, Darice | PNM Resources |  | |
| Wiegand, Sheri | Vistra |  | |

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| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  |  |
| Boren, Ann |  |  |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Michelsen, Dave |  |  |
| Phillips, Cory |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Suzy Clifton called the January 11, 2022 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. Clifton directed attention to the ERCOT Antitrust Admonition, which was displayed.

Election of 2022 RMS Chair and Vice Chair (see Key Documents)[[1]](#footnote-2)

Ms. Clifton reviewed the leadership election process codified in the Technical Advisory Committee Procedures and opened the floor for nominations.

**Kyle Patrick nominated John Schatz for 2022 RMS Chair.** Mr. Schatz accepted the nomination. **Mr. Schatz was named 2022 RMS Chair by acclamation.**

**Jim Lee nominated Debbie McKeever for 2022 RMS Vice Chair.** Ms. McKeever accepted the nomination. **Ms. McKeever was named 2022 RMS Vice Chair by acclamation.**

Agenda Review

Mr. Schatz reviewed items scheduled for a vote and noted changes to the agenda.

Subcommittee Stakeholder Process Overview

Jordan Troublefield presented an overview of the Technical Advisory Committee (TAC) and TAC subcommittee process, including the committee structure, voting, Revision Request process, and TAC procedures. Ms. Clifton presented highlights of the stakeholder meeting guidelines, including participation in the remote environment and Alternate Representative and Proxy designations, and noted that updates to returning to in-person meetings will be provided at future TAC meetings.

Approval of RMS Meeting Minutes (see Key Documents)[[2]](#footnote-3)

*December 7, 2021*

Market Participants reviewed the December 7, 2021 RMS Meeting Minutes and offered clarifications. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

RMS Revision Request (see Key Documents)

*Impact Analysis*

*Retail Market Guide Revision Request (RMGRR)* *166, Revising Timing for Switch Hold Extract Availability*

Market Participants reviewed the Impact Analysis for RMGRR166 and discussed the anticipated timing of RMGRR166’s approval and effective date. Mr. Schatz noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Revision Requests Tabled at RMS (see Key Documents)

*RMGRR168, Modify ERCOT Responsibilities During the Mass Transition*

Mariah Benson stated that the Public Utility Commission of Texas (PUCT) no longer objects to RMGRR168 proceeding through the stakeholder process as changes were codified in PUCT Project No. 51830, Review of Certain Retail Electric Customer Protection Rules. Mr. Schatz noted that RMGRR168 would be considered at the February 1, 2022 RMS meeting.

ERCOT Updates (see Key Documents)

*IT Report*

This item was deferred to the February 1, 2022 RMS meeting.

*Flight Update*

Dave Michelsen presented the Flight 1021 details and Flight 0222 preview.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects.

Combined Ballot

**Kathy Scott moved to approve the Combined Ballot as follows:**

* **To approve the December 7, 2021 RMS Meeting Minutes as revised by RMS**
* **To endorse and forward to TAC the 12/7/21 RMS Report and the Impact Analysis for RMGRR166**

**Diana Rehfeldt seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (See Key Documents)

Sheri Wiegand reviewed TDTMS Working Group activities.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Mr. Patrick reviewed Texas SET Working Group activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Ms. McKeever reviewed RMTTF activities and 2022 Retail Training opportunities.

Profiling Working Group (PWG) (see Key Documents)

Sam Pak reviewed PWG activities.

Other Business (see Key Documents)

*Texas-New Mexico Power (TNMP) 3G Remediation Update*

Andrea Couch summarized issues impacting the AT&T 3G network transition, noted the filing in PUCT Docket No. 51387, Application of Texas-New Mexico Power Company for Change in Deployed Advanced Meter Technology, responded to Market Participants’ previously submitted questions, and reviewed potential impacts and interim meter solutions. Market Participants discussed the issues and expressed concern for customers impacts and contractual and compliance obligation issues in the transition, and requested TNMP provide bi-weekly updates to the RMS listserv.

*2022 RMS Goals*

Mr. Schatz requested Market Participants review the posted 2021 RMS Goals and provide suggested clarifications to be considered for 2022 RMS Goals. Market Participants discussed potential clarifications for Mass Transition drills and other summer preparedness items. Mr. Michelsen offered to provide additional details on the summer preparedness items at the February 1, 2022 RMS meeting.

*2022 Working Group and Task Force Leadership*

Mr. Schatz encouraged Market Participants to consider leadership opportunities at RMS Working Groups and RMTTF, and stated that leadership will be considered at the February 1, 2022 RMS meeting.

*Review of* *PUCT Open Project Items*

Market Participants reviewed the PUCT Open Project Items List.

Adjournment

Mr. Schatz adjourned the January 11, 2022 RMS meeting at 11:36 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   https://www.ercot.com/calendar/event?id=1623356431563 [↑](#footnote-ref-2)
2. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   https://www.ercot.com/calendar/event?id=1623356431563 [↑](#footnote-ref-3)