

# Creating an INR for a Generation Resource Under 10 MW

Version 12.31.21

# ERCOT RIOO Interconnection Services Release Notes

#### December, 2021

ERCOT has released an updated version of Resource Integration and Ongoing Operations -Interconnection Services (RIOO - IS) that enables companies to propose a new electricity generation resource to interconnect to the Texas power grid that ERCOT manages.

Representing the company, an Interconnecting Entity (IE) or Resource Entity (RE) uses the RIOO -IS app to create and manage the generation interconnection request (INR) online. The ERCOT Integration Team reviews the INR and conducts studies, along with the Transmission or Distribution Service Provider who owns the power lines in the area, to understand the effect the resource may have on the grid and determine the economic feasibility of the project.

#### **Updates Since the Last Release**

- REs can create INRs as well as IEs.
- IEs and REs can submit INRs for distribution and transmission connected resources.

## About this Guide

This guide provides information about performing the tasks in RIOO - IS to create and submit the online interconnection request (INR) that proposes a new generation resource that is larger than 10MW to interconnect to the Texas power grid.

#### Updates in this Guide

This guide contains the creating an INR content formerly in the *Interconnection Services IE User Guide*. Since the last version of that content:

- The content for updating and adding information, attestations, and attaching additional documents to a submitted INR is now in a *Managing Your INR* guide available from the *Resource Integration* page on the ercot.com website.
- REs can create INRs as well as IEs.
- IEs and REs can submit INRs for distribution and transmission connected resources.

#### **Delayed Features**

The Compliance With The Lone Star Infrastructure Protection Act Attestation regarding ownership of the resource by certain foreign governments or citizens that IEs/REs must sign is currently not available as part of the INR flow. This attestation is currently available in a request for information (RFI) as a downloadable form that must be signed and uploaded to the INR as an attachment.

## **Supporting Documentation**

RIOO Services documentation available from the *Resource Integration* page of the ercot.com website:

- IE Sign Up Guide for RIOO Services
- RE Sign Up Guide for RIOO Services
- TSP/DSP Sign Up Guide for RIOO Services
- Managing Your RIOO Services User Account
- Creating an INR for a Generation Resource Under 10MW
- Creating an INR for a Generation Resource Over 10MW
- Managing Your INR as an IE/RE
- Managing INRs as a TSP/DSP

## **Table of Contents**

Understanding the INR Process1
Before Starting Your INR
Sign Up for a RIOO Services User Account2
Have Documents Available to Attach and Upload2
Check for Electronic Payment Debit Blocks
Starting Your INR Project Request
Providing the Basic INR Information7
Identifying the Location of the Resource11
Entering Company Information
Supply the Company Type and Your Name12
Invite a Backup and Others to Join Your Project (IEs Only)13
Reviewing Your Basic INR Information14
Electronically Signing the INR Application
Sign the Generation Entity Information Sheet15
Sign the Department of Defense Notice16
Adding Payment Information and Submitting Your INR17
Continuing On21
Managing Your INR Information21
Managing Your RIOO User Account Information, Phone Number or MFA
Index

## **Understanding the INR Process**

The online INR application starts with setting the size of the resource as small or large and if it will be transmission or distribution connected to the grid, and then identifying the fuel and technology powering the resource, the megawatts it will be injecting into and withdrawing from the grid, and the estimated time frame when it available to the grid market operations. You must upload and attach your resource asset registration forms, proof you control the resource site location, and your one-line diagram that shows the facility plan as well as other supporting documents as requested on an Attachment page.

After identifying the resource location (Texas county, latitude and longitude coordinates, and interconnection point) and some company information, you can review the information you are submitting and make edits as necessary before you electronically sign and submit the INR.

As you finish entering information on a page, clicking the **Continue** button saves the information entered and displays the next page to complete. If you do not finish a page before completing the application, the INR displays on your *Interconnection Request List* with your saved information and a button to **Finish INR Later**. Note that the **Continue** button becomes **Save and Continue** on the pages you finish later.

As you supply information and make selections about the generation resource, you can track your progress using the options at the top of each page, which is helpful if you pause and want to continue the application process later.

ercot 🤤	Create New Inte	erconnection R	equest		Hello, Us	ser Name I	My Account 🐣	Log Out 🖨	
合 Home	Interconnection	Project General	Location	Company and Invite	Review	E-Sign	Invoice	Payment	

After you electronically submit your INR with your fee payment, ERCOT has 10 days to review it for technical accuracy. ERCOT may start corresponding with you about modifications to various entries before the request is considered accepted.

Each time ERCOT sends questions or concerns, an alert will display in your INR List along with the action to view it and respond. When the INR application is deemed complete, ERCOT will send you an email about the INR and the next steps to take.

## Before Starting Your INR

Before starting your INR be sure that you have done the following tasks.

## Sign Up for a RIOO Services User Account

If you are an:

- Interconnecting Entity (IE), you must sign up online to create a RIOO IS user account, that includes providing an email address as your user name and a self-created password as well as associating this login information with a multifactor authentication (MFA) app on your mobile phone that verifies your login attempts. Sign up instructions are available in the Signing Up for a RIOO Services Account (from the Resource Integration page on the ERCOT website).
- Resource Entity (RE), ERCOT has started a RIOO IS user account for you from the email address in your Market Participant Identity Management (MPIM) profile and assigned a generic password to it. Before you can access RIOO IS, you must request that your USA add the RIOORS\_M\_Operator role to your MPIM profile. When you receive an email requesting that you verify the account, you can click the appropriate button and finish signing up for your RIOO IS user account, which involves changing the system-assigned password and associating your login information with a multifactor authentication (MFA) app on your mobile phone that verifies your login attempts. Sign up instructions are available in the *Signing Up for a RIOO Services Account* (from the *Resource Integration* page on the ERCOT website).

If you are not yet registered with ERCOT as an RE (that is, do not have an MPIM profile), you must sign up for a user account as an IE with an email address that is unique from any other ERCOT user email accounts you may have. For instructions, access the RIOO-IS IE Sign Up Reference (on the Resource Integration page on the ERCOT website).

## Have Documents Available to Attach and Upload

While creating your INR, you are required to attach:

- Your one-line diagram schematic that shows your resource equipment and configuration
- Updated resource asset registration worksheets, or RARF
- Documentation proving you control the resource site location
- Signed Compliance With The Lone Star Infrastructure Protection Act attestation (available in an RFI)

Managing Your INR as an IE or RE contains instructions for attaching and uploading documents after you have submitted your INR (available from the *Resource Integration* page of the ercot.com website).

### **Check for Electronic Payment Debit Blocks**

If you intend to submit INR payments by electronic checks drawn on your bank account (ACH payment instead of credit card), you should check with your financial institution to be sure you do not have an automatic debit block on your account for ACH transaction amounts. It may take at least two days to remove the block, which can cause processing delays of your INR.

If you do have an automatic debit block on your account:

- 1. Have your financial institution send you the form to authorize ACH transactions you will be making with ERCOT.
- 2. On the form, for:
  - Vendor, enter Authorize.net.
  - Vendor ID, enter **1911718107**.
- 3. Submit the form to your financial institution.

## **Starting Your INR Project Request**

After logging into the RIOO app and connecting to Interconnection Services, you can start your INR.

#### Access the RIOO - IS App

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About ERCOT Services	Committees and Groups	Market Rules	Market Information Grid Inf	ormation Market Participants
<ol> <li>Scroll to the bottom page and click Res Ongoing Operation</li> </ol>	of any ercot.com we ource Integration & ons Resource Servi	ebsite & ces.		
About ERCOT	Contact Us		QUICK LINKS	STAY CONNECTED
Services	Glossary		Ethics Point	SOCIAL
Committees & Groups	Careers		Operations Messages	6060
Market Rules	Locations		Project Status	
Market Information	Calendar		ERCOT Applications	Mailing Lists
Grid Information			Grid and Market Conditions	News & Publications
Market Participants			ERCOT	
			Resource Integration & Ongoing Operations Resource Services	·
© 1996-2021 Electric Reliability Council of	Texas, Inc. All rights reserved.		Sitemap Terms of Use Privacy	ercot 🖗

#### Log Into Your Account

ercot 🦻	
Interconnection Services	
Log In Sign Up	
yours@example.com	Type in your email address for the user name.
🖞 your password	2 Type in password you set this account.
Don't remember your password?	
	LOG IN >.

If you cannot log in after 10 tries, the YOUR ACCOUNT HAS BEEN BLOCKED AFTER MULTIPLE CONSECUTIVE LOGIN ATTEMPTS message displays. Open a Help Desk ticket that tells them you are blocked by your MFA and that Operations should unblock your ID.)

#### Verify Your Login On Your Smart Phone

#### Use the MFA you signed up with:



#### Select Interconnection Services from the Welcome Page



### Start the INR from Your Interconnection Request List

<i>ercot</i> ♀ Your Interconnection Requests	Hello,	My Account 🚨 🛛 Log Out 🕩
슈 Home 🖵 Interconnection		
Interconnection Request List Show 10 ~ entries Showing	Click the <b>Start New INR Request</b> and click the appropriate <b>IE</b> or <b>RE</b>	button option
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#### Set Your Application Type

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After you	Your applicatio	n type	is: <b>088305332</b> 3	6000-TGI	R-LG		
complete the	Company		Future Electric		0883	3	
his section	Gen Type and Connection		Transmission Gen	erator	TGF	2	
displays.	Size		10 MW or larger		LG		
	×			Sta	rt Over	Let's	Go!
					5	Click Let'	s Go

ľ

## **Providing the Basic INR Information**

The basic INR information includes a project name that is unique across the grid and the technology and fuel to be used by the generation resource as well as the megawatt output of the resource, the estimated date when the resource will be operational and interconnected to the grid and the one line schematic of the resource equipment.

#### Provide the Project Name, Fuel Type, and Technology Type Date

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2 Select the resource u	type of fuel th ises.	e (	3 Se	lect the tech	nnology c	of the r	esource.	
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#### Identify the Generator MW Information

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# Estimate Your Energization, Synchronization, and Commercial Operations Date

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#### **Attach Required Documents**

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9	n the window the	system displa	ayed, loca	te your	file and cl	lick it and	click \$	Save.	
Ва	Delete INR							Click Cor	ntinue. tinue

Just uploaded the wrong file? Use the trash can icon in the list to remove it.

## **Identifying the Location of the Resource**

To display the location precise location on the map, you can search using the northern latitude and western longitude coordinates of the resource or manually point to it on the map and drop a pin to mark the location. If you do not know the latitude/longitude coordinates, you can search for the address in a Google browser.



## **Entering Company Information**

Both IEs and REs must provide information about their company. IEs must also provide a backup contact in the company who will be available to answer questions and fill in INR information if you (the primary contact) is not available. You can also add more contacts that can work on your INR as backups as well as contacts who can view the INR information.

## Supply the Company Type and Your Name

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☆ Home 및 Interconnection	Project General Locatio	n Company and Invite	Review E-Sigr	Invoice	Payment
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<b>2</b> Type in your full	I name.	If this is an LLC, or holding comp	type in the nan any.	ne of your p	parent
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			•	🖢 Click Co	ntinue.

# Invite a Backup and Others to Join Your Project (*IEs Only*)

If this *Invite* page displays, you must enter the email address of a person in your company who will be available to answer questions and fill in INR information if you are not available. You can also add more people that can work on your INR as well as contacts who can view the information.

REs will not see this s	tep. Their comp	any backi	up contacts are list	ed in their	r MPIM p	rofile.	
ercot 🖓 Create New Inte	erconnection Re	equest		Hello, U	ser Name I	My Account 💄	Log Out 🖨
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Invite Others - who will h	Compan elp you document y	y and Invite our project	Invite Others				
Invite others by email to The people you invite ERCOT requires you Backup Contacts - Primary Contact Email Invite My Backup by E Iyn@ercot.com Type in the e person in you the backup to INR. This Backup will instructions on	help you with your te will be able to vie u invite at least one can view and edit or I - lynretest1g@outl mail (Required) mail address of ur company wh o work with yo I receive an email accepting this inv	project. w or edit this additional pe this request ook.com ook.com of a no is ur I with itation	interconnection reques rson as a backup conta nvite more people by e	it. ct on your pr mail	Click In by ema to add r can vie INR.	<b>vite more</b> <b>iil</b> to displ more cont w or work	e people lay fields tacts who t with the
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Back Delete INR				<b>5</b> C	Click <b>Co</b> l	ontinue	_

## **Reviewing Your Basic INR Information**

The *Review* page summarizes the INR project information you have entered and identifies if you must visit a section again to add information or make edits.

or a concare new interconnectio	on Request		Hello, Us	serName M	y Account 🐣	Log Out 🕞		
Home 🖵 Interconnection Project	General Lo	ocation Company	Review	E-Sign	Invoice	Payment		
Review and Finish Your Changes INR Number Interconnection Entity Parent Company Resource Intercetion Eng	23INR0500 xxxx xxxxx Xxxxxxx, Inc	c.	Careful is corre	lly revie ect for y	ew this your pi	inform oject.	ation to be su	ire
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Company - who will be working with Company Type of Company Interconnecting Entity Name Parent or Holding Company N	Terms of Use Report a r	oject OTH XXXX XXXXX XXXXXXXX, Inc.			Update			

## **Electronically Signing the INR Application**

When you sign the Generation Entity Information Sheet, you are agreeing to become an eligible power transmission provider customer and to provide ERCOT with the most current data as well as comply with all regulations. For the DoD Notification, you must select an option and then sign the notice.

### **Sign the Generation Entity Information Sheet**

r <i>cot导</i> Create New Int	terconnection Re	equest		Hello, l	User Name	My Account 🐣	Log Out
Home 🖵 Interconnection	Project General	Location	Company and Invite	Review	E-Sign	Invoice	Payme
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Requested Transmission	Energization Date:		12-16-2023				
represent it in arranging for Accurate/appropriate inforr stability studies (transient, interconnected TSP before public and added to the ER and Reserve Report, etc) will plant goes into commercial and the TSP as changes or of this project/plant. The generating entity and a applicable ERCOT and NER Operating Guides. It is under	interconnection. mation and test data voltage, etc.) and su the generation goes COT databases (incl hen an interconnecti l operation. In additio upgrades are made any future owners of C requirements, incl erstood and agreed t	a about gene b-synchronc i into comme iuding power ion agreeme on, any upda during the li the plant ag uding, witho that such rec	rator step-up transforme ous resonance data will b ercial operation. I unders flow base cases, stabili nt is signed. This data sl ites to this information w fe of the plant. This requ ree to comply with these ut limitation, those conta quirements are subject to	ers, all gene be provided tand that a ty, system p nall be revia vill be provi irement als e data requi ained in the p change fr	erator data I to ERCOT III of this da protection, ewed and u ided within so applies t irements al e ERCOT Pr- rom time to	including data and ata will becom Capacity, Den Ipdated when 60 days to ER to all future ow ong with all otocols and Ef time, and suc	e e nand, the COT iners RCOT h
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# Sign the Department of Defense Notice

ercot 🖗 Create New In	terconnection R	equest		<b>Hello,</b> Use	er Name	My Account 🚢	Log Out 🕞
☆ Home 🛄 Interconnection	n Project General	Location	Company and Invite	Review	E-Sign	Invoice	Payment
	Generation Entity	Information	Declaration of Depa	artment of De	fense		
Decla	ration of D	epartr	nent of Defe	ense No	otific	cation	
Please Revi	ew Carefully - yo	u must dig	itally sign and subi	mit with yo	ur cha	nge request	
Interconnecting Entity (	(IE):		XXXX XXXXX				
This declaration applie Generation Resource a	s to the following pro nd Interconnection R	equest	23INR0500				
Check the below listed I hereby attest that: This IE has notified Resource and requ (2013). This IE has notified Resource and requ (2013). This IE has comple Siting Clearinghou § 211.6 (2013); or The above listed pu of Defense (DOD) a	<ul> <li>Check the below listed attestation(s) which apply to the Generation Resource.</li> <li>I hereby attest that: Select the appropriate option.</li> <li>This IE has notified the Department of Defense (DOD) Siting Clearinghouse of the above listed proposed Generation Resource and requested that it perform an Informal Review and/or Formal Review as described in 32 C.F.R. § 211.1 (2013).</li> <li>This IE has notified the Department of Defense (DOD) Siting Clearinghouse of the above listed proposed Generation Resource and requested that it perform an Informal Review and/or Formal Review as described in 32 C.F.R. § 211.1 (2013).</li> <li>This IE has notified the Department of Defense (DOD) Siting Clearinghouse of the above listed proposed Generation Resource and requested that it perform an Informal Review and/or Formal Review as described in 32 C.F.R. § 211.1 (2013).</li> <li>This IE has completed the formal review process for the Generation Resource with the Department of Defense (DOD) Siting Clearinghouse and Federal Aviation Administration (FAA), as described in 14 C.F.R. § 77.7 (2010) and 32 C.F.R. § 211.6 (2013); or</li> </ul>						ation 11.1 ation 11.1 (DOD) 2 C.F.R. rtment 2 C.F.R.
§ 211.6 (2013). By signing below, I cert that I am authorized to knowledge, the statem	ify that I am an office execute and submit ents contained herei	er, executive, this declarati n are true and	or authorized employee ion on behalf of each IE i correct.	with authorit listed above,	y to bind and that	the IE listed at	oove, my
Name (Required)			Signature Dat	te			
			12-23-2021				
Type in you	ur full legal fir	st, midd	le, and last nam	ne.			
Back Delete INR					Pr	int Form Co	ntinue
					<b>3</b> C	lick Cont	inue.

## Adding Payment Information and Submitting Your INR

ERCOT accepts credit card payments and electronic checks from your bank (often referred to as automated clearing house electronic funds transfers, or ACH, payments) online for your Screening Study. You can use your personal checking or savings, or a business account.

In some cases, businesses have an automatic debit block for ACH transaction amounts on their bank account. Prior to submitting your INR, contact your financial institution to determine if your account has the ACH block. If such a block exists, have the financial institution send you the form to authorize the transactions you will be making with ERCOT. Use **Authorize.net** with ID **1911718107** for the Vendor Information and allow at lease two business days for them to process the form before you submit your payment to RIOO IS.

Before you submit your payment, you can delete this INR. After you submit the INR, you can cancel it; however, your payment is not refundable.

#### **Review the Invoice**

<i>ercot</i> 읒 Create New Inter	connection Re	quest		Hello, User	Name My	Account 💄	Log Out 🕞
슈 Home 🖵 Interconnection F	Project General	Location	Company and Invite	Review	E-Sign	Invoice	Payment
2705 West Lake Drive Taylor. Texas 76574 (512) 248-3000							
			INVOICE DA	TE	DUI	E TODAY	
			December 23, :	2021	\$6	,425.00	
DESCRIPTION				MW		PI	RICE
Screening Study				95		\$5,00	0.00
Full Interconnection Study				95		\$1,42	5.00
Note: Screening studies are \$5,00 studied. FIS studies are \$15.00 pe	0.00 for up to 150 N er MW.	IW and \$7,000.1	00 for over 150 MW	TOTAL DUE	: 	\$6,42	5.00
Back				Print Invoice	Contir	nue to Paym	ent
	1 After you	have revi	ewed the inform	ation, click	Contir	nue to Pa	ayment

#### **Payment Method Page**

You have a choice of credit card or electronic check from your personal checking or savings account or business account.

#### Paying by Credit Card (Default)



#### Paying by Electronic Check (ACH)

<i>ercot</i> 号 Create New Interconnection	n Request	<b>Hello,</b> User Name	My Account 🐣	Log Out 🕩
슈 Home 🖵 Interconnection Project Gener	al Location Company and Invite	Review E-Sign	n Invoice	Payment
Credit Card	Bank Account (USA Only)	lick Bank Acc	ount	
Bank Name	Name On Account *			
2 Type in the name of the bank.	Type in your name as she account or business nam drawn on your business a	own on your ba ne if the check i account.	ank s being	
Account Number *	ABA Routing Number *	_		
Type in the number of the account to use.	5 Type in the routing num	nber of the banl	k.	
Personal Checking Personal Savings Business Checking Billing Address	ne type of the account from the	e drop down.		
First Name	Last Name			
<b>7</b> Type in your first name and	last name as it appears on you	ur card.		
Billing Country USA	Zip	_		
	8 Type in the 5-digit ZIP co	de for your billi	ng address.	)
Street Address	City	_		
9 Type in the number and name of the street of your billing address.	<sup>10</sup> Type in the name of the c billing address.	ity that corresp	oonds to you	ır
State	Phone Number			
<sup>11</sup> Type in the 2-letter abbreviation of the state.	12 Type in your billing phone	number (xxx) :	xxx-xxxx.	
Email * 13 If your email addres	s is not displayed, type in a val	id email addre	SS.	
<sup>14</sup> Click <b>Pay</b> . Pay	Cancel			

#### View the Payment Confirmation

ercot 🤤	Create New Inte	erconnection Re	quest		Hello, U	ser Name	My Account 🐣	Log Out 🕞	
分 Home		Project General	Location	Company and Invite	Review	E-Sign	Invoice	Payment	
Thank	you for your payn	nent ber: 40026516640							
Your	Your project's Interconnection Request Number is: 20INR0204								
Acce	ss your Interconnectio	n Request List anyti	me to view yo	our project's status.					
Back	to Interconnection List	Click B	ack to In	terconnection L	.ist.				

INR

Number

25INR0051

ercot ♀ Your Interconnection Requests

☆ Home 🛛 🖵 Interconnection

Show 10 ✓ entries

Alert \_\_\_\_\_ Actions

UD

Showing 1 to 10 of 26 entries

Interconnection Request List

Update INR

## Continuing On

After receiving your submitted INR, ERCOT has 10 days to review the INR to be sure all fields are complete with the required information. If any questions or issues arise, ERCOT sends you an email about required input and places the update alert (UD) in your *Interconnection Request List* along with the Update INR button to respond.

To modify details or add new information, you must submit change	
requests to the INR from your Interconnection Request List. Refer	

to <i>Managing Your INR as an IE or RE</i> (available	from the Resource Integration page on the
ercot.com website).	

To stop ERCOT from processing your request at this point, you can click **View Interconnection Request** page from the View drop down and click **Cancel** on the *Review* page displayed.

If you have not submitted the INR yet, you can click **Finish INR** and then click **Delete INR** from any page.

When the INR is deemed materially complete, ERCOT sends you an email notifying you that the INR is accepted and starts your Screening Study.

## **Managing Your INR Information**

After your INR is submitted, you can manage the INR to:

- Request the full interconnection study (FIS) suite if applicable
- Change details (like the project name or commercial operations date)
- Add an air quality permit, a greenhouse gas permit, or other attachments.
- Manage your project backup or other contacts (IE Only)
- Report a change of ownership
- Attest that your information is current
- Upload Attachments

For details about requesting these changes, refer to *Managing Your INR as an IE or RE* (available from the *Resource Integration* page on the ercot.com website).

# Managing Your RIOO User Account Information, Phone Number or MFA

To change your MFA login authentication, your phone number, or name, refer to *Managing Your User Account* (available from the *Resource Integration* page on the ercot.com website).

## Index

attachmemts, 10 Commercial Operation Date, setting, 9 company information, 12 county location, 11 documents, attaching, 10 energization date, 9 fuel type, 7 IE, RE name, 12 INR basic information, 7 electronically signing, 15 invoice, 17 MWs, 8 payment, 17 payment denied by financial institution, 17 project dates, 9 reviewing, 14 submit, 17 invoice, 17 latitude, longitude, 11 load transformer, 11 location map, 11

megawatt output, 8 MWs setting for project, 8 name of IE/RE, 12 naming the project, 7 payment debit block, 3 payment not taken by bank, 17 payment types for INR, 17 payments not processed, 3 POIKV, 11 project dates COD, 9 energization, 9 synchronization, 9 project name, 7 review INR, 14 signing INR, 15 submit INR, 17 synchronization date, 9 technology involved, 7 uploading files, 10