**DRAFT  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, December 7, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Blakey, Eric | Just Energy |  |
| Callender, Wayne | CPS Energy |  |
| Camet, Brooke | OPUC |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Jackson, Dan | ETC Endure Energy |  |
| Khan, Amir | Chariot Energy |  |
| Khanmohamed, Mansoor | EDF Trading North America |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Roberts, Bobby | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Scott | Tenaska |  |
| Wilson, Frank | Nueces Electric Cooperative |  |
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The following proxies were assigned:

* Frank Wilson to Connie Hermes
* Timothy Crabb to Wayne Callender

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| *Guests:* |  |  |
| Abbot, Kristin | Austin Energy |  |
| Ainspan, Malcolm | NRG |  |
| Beasley, Richard | CenterPoint Energy |  |
| Belin, Deb | MarketWise |  |
| Broach, Eric | Next Era Energy |  |
| Bunch, Kevin | EDF Trading |  |
| Couch, Andrea | TNMP |  |
| Do, Mary | Agility CIS |  |
| Doehring, Lee | CenterPoint Energy |  |
| Gibbs, Dale | Just Energy |  |
| Gibson, Cevera | CenterPoint Energy |  |
| Gutierrez, Toney | AEP |  |
| Hamilton, Brooks | TNMP |  |
| Hansen, Matthew | Gexa Energy |  |
| Hudson III, John | CenterPoint Energy |  |
| Hunt, Mark | AEP |  |
| Johnson, Anthony | CenterPoint Energy |  |
| Kamath, Ashwin | AEP |  |
| Krueger, Tyler | Big Data Energy |  |
| Levine, Norman | Direct Energy |  |
| Lotter, Eric | Grid Monitor |  |
| Morris, Sandy | Customized Energy Solutions |  |
| Okenfuss, James | Savion |  |
| Pak, Sam | Oncor |  |
| Pliler, Steve | Vistra |  |
| Puckett, Alyssa | Agility CIS |  |
| Ramaswamy, Ramya | PUCT |  |
| Reed, Carolyn | CenterPoint Energy |  |
| Rowley, Chris | Oncor |  |
| Shumate, Walt |  |  |
| Velasquez, Ivan | Oncor |  |
| Wall, Kim | Hansen Technologies |  |
| Wiegand, Sheri | Vistra |  |

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| *ERCOT Staff:* |  |  |
| Anderson, Troy |  |  |
| Boren, Ann |  |  |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Hanna, Mick  Michelsen, Dave |  |  |
| Phillips, Cory |  |  |
| Raish, Carl |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Jim Lee called the December 7, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Lee directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Mr. Lee reviewed items scheduled for a vote and noted changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*October 5, 2021*

Market Participants reviewed the October 5, 2021 RMS Meeting Minutes. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Technical Advisory Committee (TAC) Update (see Key Documents)

Mr. Lee reviewed the disposition of items considered at the November 29, 2021 TAC meeting.

Retail Emergency Conditions Task Force (RECTF)

*Sunset RECTF*

Sheri Wiegand summarized RECTF activities and with the Emergency Conditions List items completed, requested RMS consideration on the utility of the RECTF. Market Participants expressed support to sunset the RECTF. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

RMS Revision Request (see Key Documents)

*Impact Analysis*

*Retail Market Guide Revision Request (RMGRR) 169, Related to NPRR1095, Texas SET V5.0 Changes*

Market Participants reviewed the Impact Analysis for RMGRR169. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Revision Requests Tabled at RMS (see Key Documents)

*RMGRR166, Create Switch Hold Extract Repository*

Ms. Wiegand reviewed the 9/30/21 Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group comments to RMGRR166. Jordan Troublefield reminded Market Participants that amending RMGRR166 via the 9/30/21 TDTMS comments is expected to generate an Impact Analysis. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*RMGRR168, Modify ERCOT Responsibilities During the Mass Transition*

RMS took no action on this item.

ERCOT Updates (see Key Documents)

*2022 Retail Market and Listserv Market IT Services Service Level Agreement (SLA)*

Mick Hanna summarized the 2022 Retail Market and Listserv Market IT SLA. Market Participants offered clarifications to the SLA. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*2022 Market Data Transparency Service Level Agreement*

Mr. Hanna summarized the 2022 Market Data Transparency SLA. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*IT Report*

Mr. Hanna reported on service availability, incidents and maintenance occurring in November 2021 and summarized MarkeTrak Performance.

*Flight Update*

Dave Michelsen presented the Flight 0222 preview and details.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects.

*Demand Response Survey participation counts for Retail Electric Providers (REPs) and Non-Opt-In Entities (NOIEs)*

Carl Raish summarized the Demand Response categories and participation levels of both REPS and NOIEs in the 2022 Demand Response Survey.

Revision Requests Tabled at Protocol Revision Subcommittee (PRS) (see Key Documents)

*Nodal Protocol Revision Request (NPRR) 1102, ERCOT Discretion for Adjusting Non-Interval Data Recorder (NIDR) Backcasted Load Profiles - Waive Notice*

*Impact Analyses*

*NPRR1095, Texas SET V5.0 Changes - Waive Notice*

*System Change Request (SCR) 817, Related to NPRR1095, MarkeTrak Validation Revisions Aligning with Texas SET V5.0 - Waive Notice*

Mr. Lee noted that a successful motion to waive notice would be required for RMS to take action on NPRR1102, NPRR1095 and SCR817. Market Participants expressed support to grant the request to waive notice on these Revision Requests. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Randy Roberts summarized NPRR1102. Kathy Scott summarized NPRR1102 discussions at the November 11, 2021 Profiling Working Group (PWG) meeting and noted support from joint Transmission and/or Distribution Service Providers (TDSPs) to advance NPRR1102. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Troy Anderson presented the Impact Analyses for NPRR1095 and SCR817, noted ERCOT’s intent to deliver both as a single project, and summarized potential priority and rank options. Market Participants discussed a phased approach in consideration of the project duration and cost impacts for their system changes. Mr. Anderson offered a priority of 2023 and rank of 3700, with the intent for ERCOT to initiate the project in late 2022, engage with Market Participants in 2023, and target project go-live in the first half of 2024. Market Participants expressed support to request PRS assign a priority of 2023 and rank of 3700 for NPRR1095 and SCR817.

Mr. Lee noted that these items could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Combined Ballot

**Diana Rehfeldt moved to approve the Combined Ballot as follows:**

* **To approve the October 5, 2021 RMS Meeting Minutes as submitted**
* **To sunset the RECTF**
* **To endorse and forward to TAC the 10/5/21 RMS Report and the Impact Analysis for RMGRR169**
* **To recommend approval of RMGRR166 as amended by the 9/30/21 TDTMS comments**
* **To approve the 2022 Retail and ListServ Market IT Services SLA as revised by RMS**
* **To approve the 2022 Market Data Transparency SLA.v2 as submitted**
* **To waive notice in order to consider NPRR1102, NPRR1095, and SCR817**
* **To endorse NPRR1102 as presented**
* **To request that PRS assign a priority of 2023 and rank of 3700 for NPRR1095**
* **To request that** **PRS assign a priority of 2023 and rank of 3700 for SCR817**

**Eric Blakey seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

TDTMS Working Group (See Key Documents)

Ms. Wiegand reviewed TDTMS Working Group activities.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities.

PWG (see Key Documents)

Sam Pak reviewed PWG activities.

Retail Market Training Task Force (RMTTF)

Ms. Wiegand reviewed RMTTF activities.

Other Business (see Key Documents)

*Texas-New Mexico Power (TNMP) 3G Remediation Update*

Bobby Roberts summarized issues impacting the AT&T 3G network transition, noted the filing in Public Utility Commission of Texas (PUCT) Docket No. 51387 - Application of Texas-New Mexico Power Company for Change in Deployed Advanced Meter Technology, and reviewed potential impacts and interim meter solutions.

*Review Open Action Items List*

Market Participants reviewed the Open Action Items List and removed the completed items:

* TAC Assignment: Emergency Conditions List review (RMS/RECTF)
* TAC Assignment: Review submission of TDSP read meter data for Loads with Interval Data Recorder (IDR) Meters and Settlement Only Generators (SOGs) with IDRs prior to Initial Settlement of an Operating Day (RMS)
* Review the switch hold process and file transfers and provide RMS recommendations on potential enhancements to the process (TDTMS)
* Review Release Texas SET V5.0 timeline and provide recommendations (Texas SET Working Group)

*Review of* *PUCT Open Project Items*

Market Participants reviewed the PUCT Open Project Items List.

Adjournment

Mr. Lee adjourned the December 7, 2021 RMS meeting at 1:26 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   https://www.ercot.com/calendar/event?id=1600796000593 [↑](#footnote-ref-2)