**APPROVED  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, September 14, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Blakey, Eric | Just Energy |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Crabb, Timothy | City of College Station |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy |  |
| Smith, Scott | Tenaska |  |
| Werley, David | Bryan Texas Utilities |  |
| Wilson, Frank | Nueces Electric Cooperative |  |
|  |  |  | |
| *Guests:* |  |  | |
| Ainspan, Malcolm | NRG |  | |
| Balance, Lysette | CenterPoint Energy |  | |
| Beasley, Richard | CenterPoint Energy |  | |
| Belin, Deb | MarketWise |  | |
| Benson, Mariah | PUCT |  | |
| Berger, Joel | Customized Energy Solutions |  | |
| Broach, Eric | Next Era Energy |  | |
| Dew, Kimberly | CenterPoint Energy |  | |
| Do, Mary | Agility CIS |  | |
| Fernandez, Tomas | NRG |  | |
| Jacobs, Ryan | Vistra |  | |
| Khanmohamed, Mansoor | EDF Energy |  | |
| Levine, Norman | Direct Energy |  | |
| Lotter, Eric | Grid Monitor |  | |
| Morris, Sandy | Customized Energy Solutions |  | |
| Morrow, Cynthia | Next Era Energy |  | |
| Okenfuss, James | Savion |  | |
| Pak, Sam | Oncor |  | |
| Pliler, Steve | Vistra |  | |
| Puckett, Alyssa | Agility CIS |  | |
| Quintero, Amy | CenterPoint Energy |  | |
| Reed, Carolyn | CenterPoint Energy |  | |
| Roberts, Bobby | TNMP |  | |
| Rowley, Chris | Oncor |  | |
| Shumate, Walt |  |  | |
| Suter, Philip | CenterPoint Energy |  | |
| Wall, Kim | Hansen Technologies |  | |
| Wiegand, Sheri | TXU |  | |
| Wilson, Stephen | TXU |  | |

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| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  |  |
| Boren, Ann |  |  |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Hanna, Mick |  |  |
| Levine, Jonathan |  |  |
| Michelsen, David |  |  |
| Raish, Carl |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Jim Lee called the September 14, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Lee directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

There were no changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*August 3, 2021*

Market Participants reviewed the August 3, 2021 RMS Meeting Minutes. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Technical Advisory Committee (TAC) Update (see Key Documents)

Mr. Lee reviewed the disposition of items considered at the August 27, 2021 TAC meeting, including clarifications to the Emergency Conditions List, modifications to the Electric Reliability Council of Texas Technical Advisory Committee Procedures to codify quorum and voting participation requirements for TAC and TAC Subcommittee hybrid remote/in-person meetings, and the sunset of the Real-Time Co-Optimization Task Force (RTCTF). In response to discussion on the timeline for establishing the new ERCOT Board, ERCOT Staff clarified it is uncertain at this time and is dependent on the ERCOT Board Selection Committee, appointed by the Public Utility Commission of Texas (PUCT) to designate the new directors. Mr. Lee noted to comply with Senate Bill 2 ERCOT Staff will develop Market Impact Statements for Revision Requests that will be considered by the ERCOT Board and PUCT, and that TAC will review these statements. Mr. Lee summarized the discussion on the Ancillary Services analyses and cost impacts.

Retail Emergency Conditions Task Force (RECTF) (see Key Documents)

Sheri Wiegand reviewed RECTF activities.

RMS Revision Request (see Key Documents)

*Language Review*

*Retail Market Guide Revision Request (RMGRR) 168, Modify ERCOT Responsibilities During the Mass Transition*

Kathy Scott summarized RMGRR168. PUCT Staff requested additional time to review how RMGRR168 impacts P.U.C. Subst. R. 25.43, Provider of Last Resort (POLR). Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities.

*Draft Nodal Protocol Revision Request (NPRR),* *Texas SET V5.0 Changes*

Mr. Patrick presented the Draft NPRR, Texas SET V5.0 Changes for RMS consideration. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*Draft RMGRR, Texas SET 5.0*

Mr. Patrick noted Texas SET was finalizing Draft RMGRR, Texas SET 5.0 for consideration at the October 5, 2021 RMS meeting.

*2022 Flight Schedule*

Market Participants reviewed the 2022 Flight Schedule. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (See Key Documents)

*Draft System Change Request (SCR), Related to NPRRXXX, MarkeTrak Validation Revisions Aligning with Texas SET V5.0*

Ms. Wiegand reviewed TDTMS Working Group activities, and presented Draft SCR, Related to NPRRXXX, MarkeTrak Validation Revisions Aligning with Texas SET V5.0 for RMS consideration. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Revision Requests Tabled at RMS (see Key Documents)

*RMGRR166, Create Switch Hold Extract Repository*

Market Participants reviewed RMGRR166 and the 9/7/21 ERCOT comments. RMS took no action on this item.

Combined Ballot

**Diana Rehfeldt moved to approve the Combined Ballot as follows:**

* **To approve the August 3, 2021 RMS Meeting Minutes as submitted**
* **To table RMGRR168**
* **To approve the filing of NPRR Draft, Texas SET V5.0 Changes, as presented**
* **To approve the filing of SCR Draft, Related to NPRRXXX, MarkeTrak Validation Revisions Aligning with Texas SET V5.0, as presented**
* **To approve 2022 Flight Schedule as presented**

**Ms. Scott seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Retail Market Training Task Force (RMTTF) (see Key Documents)

Debbie McKeever reviewed RMTTF activities, training dates and the participant registration process for training classes.

ERCOT Updates (see Key Documents)

*IT Report*

Mick Hanna reported on service availability, incidents and maintenance occurring in August 2021 and summarized MarkeTrak Performance. Mr. Hanna reviewed the September Listserv issues, noting the emails were routed to a passive site and the issue has been resolved, and stated that Client Services is working on codifying the backup process.

*Flight Update*

Dave Michelsen presented the Flight 1021 preview and details.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects.

*Demand Response Survey Update*

Carl Raish provided an update on the Demand Response Survey and reviewed the survey timeline and key dates.

Other Business (see Key Documents)

*CenterPoint Energy Planned Outage*

Ms. Scott summarized the October 5, 2021 CenterPoint Energy planned outage for system upgrades, noted it was corporate-wide, that there may be some transactions impacted, and stated that the project may be cancelled due to potential weather events.

*October 13, 2021 Advanced Metering System (AMS) /* *Interval Data Recorder (IDR) Workshop*

Mr. Lee noted that the Profiling Working Group (PWG) was finalizing the AMS/IDR Workshop agenda at the 9/15/21 PWG meeting and encouraged Market Participants to attend the October 13, 2021 AMS/IDR Workshop by Webex only.

*November 2, 2021 Winter Weather Preparedness Workshop*

Mr. Lee announced the November 2, 2021 Winter Weather Preparedness Workshop by Webex only at 1:30 p.m.

*Review Open Action Items List*

Market Participants reviewed the Open Action Items List.

*Review of* *PUCT Open Project Items*

Eric Blakey presented proposed clarifications to the PUCT Open Project Items. There was no opposition to the proposed clarifications.

*September 17, 2021 Annual TAC Subcommittee Structural Review*

Market Participants discussed meeting efficiencies for RMS and its working groups and task force in consideration of the TAC criteria. Mr. Lee confirmed that he will report to TAC that RMS does not anticipate RMS changes in 2022 and encouraged Market Participants to attend the September 17, 2021 TAC and TAC Subcommittee Structural and Procedural Review by Webex only.

*Save the Dates*

Mr. Lee reminded Market Participants of the following:

* October 19, 2021 CenterPoint Energy 2021 Virtual Competitive Retailer Workshop
* October 28, 2021 AEP Texas 2021 Virtual Competitive Retailer Workshop

*No Report*

* *PWG*

Adjournment

Mr. Lee adjourned the September 14, 2021 RMS meeting at 12:13 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   http://www.ercot.com/calendar/2021/9/14/214116-RMS [↑](#footnote-ref-2)