**DRAFT
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, August 3, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:*  |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Couch, Andrea | TNMP | Alt. Rep. for Diana Rehfeldt |
| Crabb, Timothy | City of College Station |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy |   |
| Smith, Scott | Tenaska  |   |
| Werley, David | Bryan Texas Utilities  |  |

The following proxy was assigned:

* Frank Wilson to Connie Hermes

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG |  |
| Beasley, Richard | CenterPoint Energy |  |
| Belin, Deb | MarketWise |  |
| Crouch, Cliff | PUCT |  |
| Do, Mary | Agility CIS |  |
| Doehring, Lee | CenterPoint Energy |  |
| Gutierrez, Toney | AEP |  |
| Hudson III, John | CenterPoint Energy |  |
| Hunt, Mark | AEP |  |
| Jackson, Dan | Endure Energy-Energy Transfer |  |
| Johnson, Anthony | CenterPoint Energy |  |
| Khanmohamed, Mansoor | EDF Energy |  |
| Krueger, Tyler | Big Data Energy |  |
| Lee Barfield, Lori | Just Energy |  |
| Levine, Norman | Direct Energy |  |
| Lotter, Eric | Grid Monitor |  |
| Mendoza, Albert | Occidental |  |
| Morris, Sandy | Customized Energy Solutions |  |
| Morrow, Cynthia | Next Era Energy |  |
| Rainwater, Kim | LCRA |  |
| Reed, Carolyn | CenterPoint Energy |  |
| Roberts, Bobby | TNMP |  |
| Shumate, Walt |  |  |
| Suter, Philip | CenterPoint Energy |  |
| Velasquez, Ivan | Oncor |  |
| Wall, Kim | Hansen Technologies |  |
| Wiegand, Sheri | TXU  |  |
| Wilson, Stephen | TXU |  |

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| *ERCOT Staff:* |  |  |
| Boren, Ann |  |  |
| Clifton, Suzy |  |  |
| Connel, Seth |  |  |
| Matus, Trish |  |  |
| Phillips, Cory |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |
| Tucker, Don |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Jim Lee called the August 3, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Lee directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

There were no changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*July 13, 2021*

Market Participants reviewed the July 13, 2021 RMS Meeting Minutes. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Technical Advisory Committee (TAC) Update (see Key Documents)

Mr. Lee reviewed the disposition of items considered at the July 28, 2021 TAC meeting, stated that the Annual TAC/TAC Subcommittee Structural and Procedural Review will be scheduled for mid-September 2021, and encouraged working group and task force leadership to consider meeting efficiencies for consideration at the September 14, 2021 RMS meeting. Mr. Lee summarized TAC discussion on the ERCOT Roadmap presented by Brad Jones and stated that TAC Leadership is hosting an August 18, 2021 ERCOT Roadmap Item 36 Workshop. Mr. Lee noted that ERCOT Market Rules Staff reviewed motions, requested that going forward caveats to motions for approval or rejection of Revision Requests be avoided, and reminded Market Participants that subcommittee leadership can assign issues for review to its working groups or task forces. Mr. Lee stated that ERCOT Staff announced in-person Stakeholder meetings are anticipated to resume September 1, 2021, that individuals at all ERCOT facilities are required to wear a mask, and that TAC Leadership has requested a hybrid meeting approach for TAC and TAC Subcommittees meetings.

Retail Emergency Conditions Task Force (RECTF) (see Key Documents)

Mr. Lee reviewed RECTF activities.

RMS Revision Requests (see Key Documents)

*Impact Analyses*

*Retail Market Guide Revision Request (RMGRR) 166, Create Switch Hold Extract Repository*

ERCOT Staff summarized the 8/2/21 ERCOT comments to RMGRR166 and stated that due to P.U.C. Rules, ERCOT is unable to host RMGRR166’s switch hold repository. Market Participants discussed clarifications to RMGRR166 and requested additional time to review the issues. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*RMGRR167, Switch Hold Removal Documentation Clarification*

Market Participants reviewed the Impact Analysis for RMGRR167 and discussed the revised approval process, concluding with the Public Utility Commission of Texas (PUCT) approval. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities and presented Texas SET Change Controls for RMS consideration.

Texas SET Change Control Requests for Approval as Non-Emergency and for a Future Texas SET Release (see Key Documents)

*TXSET CC 2021-832, To support Change Control 2021-829 for Inadvertent Gain/Loss or Customer Rescission this change control adds 3 new rejection reasons*

*TXSET CC 2021-833, Add new Reject codes to the 814\_19 for support of the new CSA Start and End dates added in Change Control 2021-828*

*TXSET CC 2021-834, Add specific Unexecutable codes to provide detailed explanations rather than just "T018" for turndowns associated with unapproved Distributed Generation equipment or Auto Transfer Switch and/or no signed Interconnection Agreement received by TDSP*

Kathryn Thurman reviewed the Texas SET Change Control approval process. Mr. Lee noted that these items could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Combined Ballot

**Shawnee Claiborn-Pinto moved to approve the Combined Ballot as follows:**

* **To approve the July 13, 2021 RMS Meeting Minutes as submitted**
* **To table RMGRR166**
* **To endorse and forward to TAC the 7/13/21 RMS Report, with a recommended effective date of upon PUCT approval; and the Impact Analysis for RMGRR167**
* **To approve TX SET Change Control 2021-832 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TX SET Change Control 2021-833 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TX SET Change Control 2021-834 as presented, as non-emergency, and for a future Texas SET release**

**Kathy Scott seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Profiling Working Group (PWG) (see Key Documents)

Sheri Wiegand reviewed PWG activities and announced the October 13, 2021 Advanced Metering System (AMS) Interval Data Recorder (IDR) Workshop.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (See Key Documents)

Ms. Wiegand reviewed TDTMS Working Group activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Ms. Wiegand reviewed RMTTF activities.

ERCOT Updates (see Key Documents)

*IT Report*

Trish Matus reported on service availability, incidents and maintenance occurring in July 2021 and summarized MarkeTrak Performance.

*Flight Update*

Seth Connel presented the Flight 0621 details and Flight 1021 preview.

*Retail Projects Update*

Mr. Connel highlighted upcoming retail projects.

*Renewable Energy Credit (REC) Project Update*

Don Tucker summarized results of the recent REC project market-facing I-test, reminded Market Participants the go-live date is August 19, 2021, and encouraged Market Participants to change the account administrator or add new users into the production system after go-live.

Other Business (see Key Documents)

*Review Open Action Items List*

Market Participants reviewed the Open Action Items List and offered clarifications for status updates.

*Review of PUCT Open Project Items*

Market Participants reviewed the PUCT Open Project Items.

*Save the Dates*

Mr. Lee announced the following:

* September 16, 2021 Oncor 2021 Competitive Retailer Workshop (In-Person, Arlington)
* October 19, 2021 CenterPoint Energy 2021 Virtual Competitive Retailer Workshop
* October 28, 2021 AEP Texas 2021 Virtual Competitive Retailer Workshop

Adjournment

Mr. Lee adjourned the August 3, 2021 RMS meeting at 12:04 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

http://www.ercot.com/calendar/2021/8/3/214112-RMS [↑](#footnote-ref-2)