**DRAFT
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, July 13, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:*  |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Couch, Andrea | TNMP | Alt. Rep. for Diana Rehfeldt |
| Crabb, Timothy | City of College Station |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rachel Smith, Holly | Walmart, Inc.  |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy |   |
| Smith, Scott | Tenaska  |   |
| Wilson, Frank | Nueces Electric Cooperative |  |

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG |  |
| Beasley, Richard | CenterPoint Energy |  |
| Belin, Deb | MarketWise |  |
| Benson, Mariah | PUCT |  |
| Couch, Andrea | TNMP |  |
| Crouch, Cliff | PUCT |  |
| Earnest, Melinda | APE |  |
| Farmer, Angela | CenterPoint Energy |  |
| Gutierrez, Toney | AEP |  |
| Hansen, Matthew | Gexa Energy |  |
| Hunt, Mark | AEP |  |
| Levine, Norman | Direct Energy |  |
| Morris, Sandy | Customized Energy Solutions |  |
| Pak, Sam | Oncor |  |
| Pliler, Steve | TXU |  |
| Reed, Carolyn | CenterPoint Energy |  |
| Rowley, Chris | Oncor |  |
| Suter, Philip | CenterPoint Energy |  |
| Wall, Kim | Hansen Technologies |  |
| Wiegand, Sheri | TXU  |  |
| Wilson, Stephen | TXU |  |

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| *ERCOT Staff:* |  |  |
| Albracht, Brittney  |  |  |
| Boren, Ann |  |  |
| Hanna, Mick |  |  |
| Matus, Trish |  |  |
| Michelsen, Dave |  |  |
| Opheim, Calvin |  |  |
| Phillips, Cory |  |  |
| Raish, Carl |  |  |
| Roberts, Randy |  |  |
| Troublefield, Jordan |  |  |
| Tucker, Don |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Jim Lee called the July 13, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Lee directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

There were no changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*June 9, 2021*

Market Participants reviewed the June 9, 2021 RMS Meeting Minutes. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Technical Advisory Committee (TAC) Update (see Key Documents)

*June 23, 2021*

*June 30, 2021*

Mr. Lee reviewed the disposition of items considered at the June 23, 2021 TAC meeting and June 30, 2021 Special TAC meeting.

Retail Emergency Conditions Task Force (RECTF) (see Key Documents)

Sheri Wiegand reviewed RECTF activities.

RMS Revision Requests (see Key Documents)

*Impact Analyses*

*Retail Market Guide Revision Request (RMGRR) 165, Modify ERCOT Pre-Launch Responsibilities in a Mass Transition*

Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*RMGRR166, Create Switch Hold Extract Repository*

Market Participants reviewed the 7/8/21 ERCOT comments. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*Language Review*

*RMGRR167, Switch Hold Removal Documentation Clarification*

Steve Pliler summarized RMGRR167. Market Participants applied clarification language to RMGRR167 and reversed the striking of paragraphs (1)(a)(ii)(F) in Sections 7.16.4.3.2, Steps for Removal of a Switch Hold for Meter Tampering for Purposes of a Move in, and 7.17.3.3.2, Steps for Removal of a Switch Hold for Deferred Payment Plans for Purposes of a Move in, respectively. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (See Key Documents)

*System Change Request (SCR) 815, MarkeTrak Administrative Enhancements – Urgent*

Ms. Wiegand reviewed TDTMS Working Group activities. Ms. Wiegand summarized SCR815, the request for Urgent Status, and the 7/8/21 ERCOT comments. Market Participants expressed support for advancing SCR815 with Urgent status in consideration of potential efficiencies in implementing with the MarkeTrak enhancement project. Mr. Lee noted this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Combined Ballot

**Shawnee Claiborn-Pinto moved to approve the Combined Ballot as follows:**

* **To approve the June 9, 2021 RMS Meeting Minutes as submitted**
* **To endorse Urgent status for SCR815 and to endorse SCR815 as amended by the 7/8/21 ERCOT comments**
* **To endorse and forward to TAC the 6/9/21 RMS Report and the Impact Analysis for RMGRR165**
* **To table RMGRR166 for one month**
* **To recommend approval of RMGRR167 as revised by RMS**

**Kyle Patrick seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Profiling Working Group (PWG) (see Key Documents)

Sam Pak reviewed PWG activities.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Mr. Patrick reviewed Texas SET Working Group activities.

ERCOT Updates (see Key Documents)

*Demand Response Survey*

Carl Raish stated that ERCOT would be distributing a market notice on August 1, 2021 regarding the 2021 Demand Response Survey and reviewed the response timeline.

*IT Report*

Mick Hanna reported on service availability, incidents and maintenance occurring in June 2021 and summarized MarkeTrak Performance.

*Flight Update*

Dave Michelsen presented Flight 0621 details and the Flight 1021 preview.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects.

*Renewable Energy Credit (REC) Project Update*

Don Tucker summarized the REC project discussions at the March 2 and June 9, 2021 RMS meetings, noted that the go-live target date is late August 2021, and announced the limited duration, market-facing I-test July 16 through July 23, 2021. Mr. Tucker stated that ERCOT will host a Webex for Market Participant questions or issues on Friday July 16, 2021 at 1:00 p.m. and Wednesday July 21, 2021 at 9:30 a.m.

Other Business (see Key Documents)

*Application for Chronic Condition or Critical Care*

Market Participants reviewed the updated Application for Chronic Condition or Critical Care posted on the Public Utility Commission of Texas (PUCT) website.

*Retail Market Training Task Force (RMTTF) Upcoming Training Dates*

Ms. Wiegand presented the September and October 2021 retail training dates.

*No Report*

* RMTTF

*Review Open Action Items List*

Market Participants reviewed the Open Action Items List.

*Review of PUCT Open Project Items*

Market Participants reviewed the PUCT Open Project Items and added the following item under Projects Open Due to February 2021 Winter Weather Event:

* 51812: Issues Related to the State of Disaster for the February 2021 Winter Weather Event

Adjournment

Mr. Lee adjourned the July 13, 2021 RMS meeting at 12:16 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

http://www.ercot.com/calendar/2021/7/13/214108-RMS [↑](#footnote-ref-2)