**DRAFT  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Wednesday, June 9, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Farhangi, Anoush | Demand Control 2 | Alt. Rep. for Chris Hendrix |
| Ghormley, Angela | Calpine Solutions |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kee, David | CPS Energy | Alt. Rep. for Wayne Callender |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy |  |
| Smith, Scott | Tenaska |  |
| True, Roy | Brazos Electric Cooperative | Alt. Rep. for Daniel Kueker |
| Werley, David | Bryan Texas Utilities |  |

The following proxy was assigned:

* Frank Wilson to Connie Hermes

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG |  |
| Belin, Deb | MarketWise |  |
| Benson, Mariah | PUCT |  |
| Couch, Andrea | TNMP |  |
| Cox, Candace | Direct Energy |  |
| Crouch, Cliff | PUCT |  |
| Do, Mary | Agility CIS |  |
| Doehring, Lee | CenterPoint Energy |  |
| Fails, Heather | Oncor |  |
| Gutierrez, Toney | AEP |  |
| Hudson III, John | CenterPoint Energy |  |
| Hunt, Mark | AEP |  |
| Huynh, Thuy | Potomac Economics |  |
| Levine, Norman | Direct Energy |  |
| Malkey, Karen | CenterPoint Energy |  |
| Mendoza, Albert | Occidental |  |
| Morris, Sandy | Customized Energy Solutions |  |
| Okenfuss, James | Savion Energy |  |
| Pak, Sam | Oncor |  |
| Pliler, Steve | TXU |  |
| Price, Chris | 61 Commodities |  |
| Rainwater, Kim | LCRA |  |
| Reed, Carolyn | CenterPoint Energy |  |
| Rich, Katie | Golden Spread Electric Cooperative |  |
| Rowley, Chris | Oncor |  |
| Shumate, Walt |  |  |
| Wall, Kim | Hansen Technologies |  |
| Wall, Perrin | CenterPoint Energy |  |
| White Gibson, Cevera | CenterPoint Energy |  |
| Wiegand, Sheri | TXU |  |
| Wilson, Stephen | TXU |  |

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| *ERCOT Staff:* |  |  |
| Brink, Kelly |  |  |
| Boren, Ann |  |  |
| Clifton, Suzy |  |  |
| Hailu, Ted |  |  |
| Hanna, Mick |  |  |
| Matus, Trish |  |  |
| Michelsen, Dave |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |
| Tucker, Don |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Jim Lee called the June 9, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Lee directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Market Participants reviewed the agenda and requested review of the Inadvertent Gains Status for Other Business.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*May 4, 2021*

Market Participants reviewed the May 4, 2021 RMS Meeting Minutes. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Technical Advisory Committee (TAC) Update (see Key Documents)

Mr. Lee reviewed the disposition of items considered at the May 26, 2021 TAC meeting, including the 2021 RMS Goals.

*Emergency Conditions List*

Mr. Lee summarized the Emergency Conditions List discussion on prioritization and process for modifications to the list, and noted that subcommittee leadership will provide draft clarifications to TAC leadership and ERCOT for TAC consideration in advance of the next scheduled meeting.

*Listserv Update*

Ted Hailu summarized the Listserv issues discussed at the May 20, 2021 Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group meeting and the May 26, 2021 TAC meeting, and stated that ERCOT will continue with the functionality provided by the current vendor and bring the redundancy needed in-house with implementation anticipated to be completed by the end of June 2021. Mr. Lee requested ERCOT and TDTMS continue to review Listserv performance analysis at TDTMS meetings, consider drafting clarifications to the Service Level Agreements (SLAs) for “super disaster events”, and provide recommendations for consideration at the July 13 or August 3, 2021 RMS meeting.

Retail Emergency Conditions Task Force (RECTF) (see Key Documents)

Sheri Wiegand presented RECTF clarifications to the Emergency Conditions List. Market Participants discussed the issues, offered additional clarifications, and expressed support for the clarifications to be considered by TAC at the June 23, 2021 TAC meeting.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities.

TDTMS Working Group (See Key Documents)

*Draft System Change Request (SCR), MarkeTrak Administrative Enhancements*

Ms. Wiegand reviewed TDTMS Working Group activities, including the Draft SCR, MarkeTrak Administrative Enhancements. Market Participants and ERCOT Staff discussed the Revision Request timeline, and expressed support for advancing the SCR with Urgent status in consideration of potential efficiencies in implementing with the MarkeTrak enhancement project. Mr. Lee noted this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

RMS Revision Requests (see Key Documents)

*Language Review*

*Retail Market Guide Revision Request (RMGRR) 165, Modify ERCOT Pre-Launch Responsibilities in a Mass Transition*

Mr. Patrick summarized RMGRR165 and the 6/4/21 Public Utility Commission of Texas (PUCT) Staff comments. Shawnee Claiborn-Pinto reviewed the 6/7/21 OPUC comments. Mr. Lee noted this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

*RMGRR166, Create Switch Hold Extract Repository*

Ms. Wiegand summarized RMGRR166. Market Participants discussed RMGRR166 and added references to P.U.C. SUBST. R. 25.126, Adjustments Due to Non-Compliant Meters and Meter Tampering in Areas Where Customer Choice Has Been Introduced, to the Revision Description and to paragraph (1) of Section 7.16.3, Transmission and/or Distribution Service Provider Switch Hold Notification for Meter Tampering. Mr. Lee noted this item could be considered for inclusion in the [Combined Ballot.](#Combo_Ballot)

Combined Ballot

**Diana Rehfeldt moved to approve the Combined Ballot as follows:**

* **To approve the May 4, 2021 RMS Meeting Minutes as submitted**
* **To recommend approval of RMGRR166 as revised by RMS**
* **To approve the filing of SCR, MarkeTrak Administrative Enhancements, as presented and with a request for Urgent status**
* **To recommend approval of RMGRR165 as amended by the 6/4/21 PUCT Staff comments**

**Claiborn-Pinto seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Retail Market Training Task Force (RMTTF) (see Key Documents)

Debbie McKeever reviewed RMTTF activities.

ERCOT Updates (see Key Documents)

*IT Report*

Mick Hanna reported on service availability, incidents and maintenance occurring in May 2021 and summarized MarkeTrak Performance for May 2021.

*Flight Update*

Dave Michelsen presented the Flight 0621 details.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects.

*May 28, 2021 Mass Transition Recap*

Mr. Michelsen summarized statistics for the ERCOT Mass Transition of Brilliant Energy’s non-residential Electric Service Identifiers (ESI IDs) to designated Providers of Last Resort (POLRs) that completed Friday, May 28, 2021, and expressed appreciation for collaborative efforts with Market Participants in meeting goals for an efficient and effective transfer.

*Renewable Energy Credit (REC) Project Update*

Don Tucker summarized the REC project discussion at the March 2, 2021 RMS meeting, including the multifactor authentication login, process for system generated emails, mapping transition and timeline. Mr. Tucker stated that the go-live target date is late August 2021, and that ERCOT anticipates a limited duration, market-facing I-test tentatively scheduled for July 12 through 23, 2021. Mr. Tucker reviewed the migration process and informed Market Participants that accounts where mapping is not provided by the account administrator will have all users removed from the account, including the account administrator, which will require them to contact ERCOT to gain access to the account.

Other Business

*Inadvertent Gain Status*

Market Participants and ERCOT Staff discussed the analysis of the March 2021 and 12 month average Inadvertent Gain or Loss and Rescission statistics for Retail Electric Providers (REPs), noted that MarkeTrak Inadvertent Gain web-based training is available, and encouraged repeat offenders to attend the training and improve their business processes.

*2022 Meeting Calendar*

Market Participants reviewed the 2022 Block Meeting Calendar and expressed support for the RMS meeting schedule, including the January 11, 2022 meeting. Market Participants discussed the potential to cancel the October 18, 2022 meeting in consideration of the October 3 through October 5, 2022 Gulf Coast Power Association (GCPA) meeting and Revision Request timeline, however, deferred the decision until 2022 RMS leadership is confirmed.

*No Report*

* Profiling Working Group (PWG)

*Review Open Action Items List*

Market Participants reviewed the Open Action Items List.

*Review of PUCT Open Project Items*

Market Participants reviewed the PUCT Open Project Items and added the following item under Projects Open Due to February 2021 Winter Weather Event:

* 51812: Issues related to the State of Disaster for the February 2021 Winter Weather Event

Adjournment

Mr. Lee adjourned the June 9, 2021 RMS meeting at 1:07 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   http://www.ercot.com/calendar/2021/6/9/214098-RMS [↑](#footnote-ref-2)