RMTTF Meeting Notes

Thursday, June 03, 2021

9:30 AM

Webex only

Sheri Wiegand opened the meeting and welcomed everyone.

Sheri read the Antitrust Statement.

**Introductions**

* Sheri Wiegand TXU
* Carolyn Reed CENTERPOINT
* Jim Lee AEP
* Art Deller ERCOT
* Debbie McKeever ONCOR
* Diana Rehfeldt TNMP
* Tomas Fernandez NRG

**ERCOT LMS Stats**

ERCOT Learning Management System Stats were provided by Art.

|  |  |  |  |
| --- | --- | --- | --- |
| **LMS WBT Stats** | In Progress | Complete | Total |
| MT YTD | 39 | 42 | 81 |
| MT All Time | 405 | 862 | 1267 |
| Retail 101 YTD | 107 | 45 | 152 |
| Retail 101 All Time | 869 | 408 | 1277 |
| Mass Tran YTD | 20 | 28 | 48 |
| Mass Tran All Time | 20 | 28 | 48 |

Art noted that the online module for Retail 101 has been updated and is now available on the ERCOT LMS.

Registration as of today for upcoming training;

* 54 registered for RETAIL 101
* 24 registered for MARKETRAK

Art stated that all of the changes noted for the various Marketrak online modules during the last couple of RMTTF meetings have been updated. The actual changes were completed by Matt and script updates done as well so now all of the online Marketrak modules are current.

Art said that for numbers for the Mass Transition module, there was no significant increase which is surprising given there was so much Mass Transition activity this year.

Some discussion regarding the functionality of the LMS modules indicating how to make sure the most current version of a module is being taken; Art said if someone accesses a module from your “history” and it hadn’t been completed but was “in progress” it will go to the version previously taken and NOT the latest version. Art said this is intentional by design. Those that want the most current version of a module should go directly to the link and not through their “history”.

**2021 Training**

RMTTF determined preferred dates for remainder of the 2021 Training Schedule

All will be “instructor led” and currently scheduled as webex. Art doesn’t know what the plan is for ERCOT to resume in person training classes so best to list as webex for now.

Those attending today said that we should definitely go forward with dividing up the Marketrak-IAG into two classes because all the info is just too much and since we are web-ex, no reason to not divide it up into two half day training sessions. Marketrak will be the first half day and Inadvertent Gain will be the second half day, if possible the very next day.

Those attending reviewed the ERCOT calendar and Art provided the known training dates for the remainder of this year. Most are listed on the LMS. Below are the best available dates for Fall sessions. TX SET is noted as tentative because it is dependent on RMTTF completing revisions to the existing training.

Thursday, September 30 Retail 101 – full day starting at 8:30 AM

Wednesday, October 6 Marketrak –half day starting at 8:30 AM

Thursday, October 7 Inadvertent Gain (IAG) – half day starting at 8:30 AM

Monday, November 8 TX SET – TENTATIVE - half day starting at 1:00 PM, ending at 4:00 PM

Tuesday, November 9 TX SET – TENTATIVE – half day class starting at 8:30 AM, ending at Noon

For next week’s class, RMTTF SMEs/Presenters do not need to register for the class for Marketrak-IAG. Access the webex from the training page.

**TX SET Training Revisions**

We don’t have enough time to discuss today.

We will need to identify sections needing revisions and we don’t have the ability to interact.

Action Item:

Homework assignment for all presenters. Look at your individual sections and determine what changes need to be made and these will be discussed at our next meeting. Remember we won’t have our large props.

**Mass Transition Module Revisions**

We have an action item from the RECTF that is included in the Emergency Conditions List. We need to modify the current Mass Transition module to be more robust including being descriptive of what needs to be done and be more specific on processes and times.

The first question is…”What do we want to modify”?

Suggestion:

Add clarity that all official notices through each Mass Transition are ONLY sent to the TAR, TAB and TAT. We need to include this as part of notification responsibilities of ERCOT.

Add to TDSP responsibilities that Switch Holds should be removed BY THE TDSP prior to the event. This is in the Market guide but not in the module.

ERCOT initiated Marketrak to impacted POLR CRs. Need to include they should be aware they will receive and they must be worked.

ESI id list – “noticed action” – per Sheri

Additional Ideas for revisions

* MT-ERCOT Initiated – list of inflight transactions
* On ESI id list received, a list of noticed actions required – DTP, MVI, MVO
* Include that parties involved in the Mass Transition MUST stay engaged till the final notice is sent from ERCOT noting the MT is complete.

**Next meeting**

* Mass Transition Module

Sheri will pass along our work as an update to the next RECTF meeting.

Need to make some progress at our next meeting.

* TX SET TRAINING

Everyone bring your homework (action item as noted above)

*Action Item:*

*Homework assignment for all presenters. Look at your individual sections and determine what changes need to be made and these will be discussed at our next meeting. Remember we won’t have our large props.*

**Adjourned**