**APPROVED
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, May 4, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:*  |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Brewster, Chris | City of Eastland |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy |   |
| Smith, Scott | Tenaska  |   |
| Wilson, Frank | Nueces Electric Cooperative |  |

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG |  |
| Barnes, Bill | NRG |  |
| Belin, Deb | MarketWise |  |
| Benson, Mariah | PUCT |  |
| Compton, Dawn | Oncor |  |
| Couch, Andrea | TNMP |  |
| Crouch, Cliff | PUCT |  |
| Damen, Lauren | NRG |  |
| Do, Mary | Agility CIS |  |
| Hamilton, Brooks | Texas New Mexico Power |  |
| Hansen, Matt | GEXA Energy |  |
| Hernandez, Amber | Oncor |  |
| Hudson III, John | CenterPoint Energy |  |
| Johnson, Anthony | CenterPoint Energy |  |
| Levine, Norman | Direct Energy |  |
| Li, Jennifer | Tomorrow Energy |  |
| Mendoza, Albert | Occidental |  |
| Morris, Sandy | Customized Energy Solutions |  |
| Pak, Sam | Oncor |  |
| Pliler, Steve | TXU |  |
| Reed, Carolyn | CenterPoint Energy |  |
| Rich, Katie | Golden Spread Electric Cooperative |  |
| Roberts, Bobby | TNMP |  |
| Rowley, Chris | Oncor |  |
| Shumate, Walt |  |  |
| Velasquez, Ivan | Oncor |  |
| Wall, Kim | Hansen Technologies |  |
| Wall, Perrin | CenterPoint Energy |  |
| Wiegand, Sheri | TXU  |  |
| Wilson, Stephen | TXU |  |

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| *ERCOT Staff:* |  |  |
| Anderson, Troy |  |  |
| Brink, Kelly |  |  |
| Boren, Ann |  |  |
| Clifton, Suzy |  |  |
| Comstock Read |  |  |
| Hailu, Ted |  |  |
| Hanna, Mick |  |  |
| Michelsen, Dave |  |  |
| Raish, Carl |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Spells, Vanessa |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were participating in the vote.*

Jim Lee called the May 4, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Lee directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

There were no changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*April 14, 2021*

Market Participants reviewed the April 14, 2021 RMS Meeting Minutes. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot)

Technical Advisory Committee (TAC) Update (see Key Documents)

*Emergency Conditions List*

Mr. Lee reviewed the disposition of items considered at the April 28, 2021 TAC meeting, including the 2021 TAC Goals, summarized the Emergency Conditions List discussion on prioritization and process for modifications to the list, and noted the May 3, 2021 Summer Preparedness Workshop hosted by TAC leadership.

2021 RMS Goals (see Key Documents)

Market Participants reviewed the 2021 TAC Goals and Strategic Initiatives and offered clarifications to the draft RMS Goals.v2. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot)

Retail Emergency Conditions Task Force (RECTF) (see Key Documents)

*Charter*

*Leadership*

Market Participants reviewed the RECTF Charter and expressed support for the RECTF Charter and Co-Chairs Mr. Lee, AEP and Sheri Wiegand, TXU. Mr. Lee noted that these items could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot)

RMS Revision Requests (see Key Documents)

*Impact Analysis*

*Load Profiling Guide Revision Request (LPGRR) 068, Add BUSLRG and BUSLRGDG Profile Types*

Market Participants reviewed the Impact Analysis and discussed the appropriate priority and rank for LPGRR068. Mr. Lee noted that this item could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot)

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed Texas SET Working Group activities and presented Texas SET Change Controls for RMS consideration.

Texas SET Change Control Requests for Approval as Non-Emergency and for a Future Texas SET Release (see Key Documents)

*TXSETCC 2021-831, Add new REF segment in order to provide Meter Service Type*

*TXSETCC 2021-830, Add additional Reject Codes and Reject Reasons to provide more descriptive rejects*

*TXSETCC 2021-829, Add a new indicator to indicate regain due to Inadvertent Gain/Loss and Right of Rescission*

*TXSETCC 2021-828, Add DTM Start and End segments to the 814\_18 Establish/Delete CSA Request and the 814\_19 Establish/Delete CSA Response*

*TXSETCC 2021-827, Allow Competitive Retailer to provide customer's email to TDSP*

*TXSETCC 2020-821, Add necessary data elements to transactions to allow the submission of County to be communicated*

*TXSETCC 2020-819, Clarify REF~4P and REF~IX are not provided when NM109 is NONE or UNMETERED in the 814\_20*

*TXSETCC 2020-818, Update the 814\_28 Guide as a result of the market recommendations following Hurricane Harvey*

*TXSETCC 2020-817, Update the 650\_04 Guide as a result of the market recommendations following Hurricane Harvey*

*TXSETCC 2020-816, Update the 650\_02 Guide as a result of the market recommendations following Hurricane Harvey*

*TXSETCC 2020-815, Update the 650\_01 Guide as a result of the market recommendations following Hurricane Harvey*

Kathryn Thurman reviewed the Texas SET Change Control approval process. Mr. Lee noted these items could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot)

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (See Key Documents)

*Draft System Change Request (SCR) Create Switch Hold Extract Repository*

Ms. Wiegand reviewed TDTMS Working Group activities and presented the Draft SCR, Create Switch Hold Extract Repository for RMS consideration. Mr. Lee noted this item could be considered for inclusion in the [Combined Ballot.](#Combined_Ballot)

Combined Ballot

**Eric Blakey moved to approve the Combined Ballot as follows:**

* **To approve the April 14, 2021 RMS Meeting Minutes as submitted**
* **To approve the 2021 RMS Goals.v2 as revised by RMS**
* **To approve the RECTF charter as presented**
* **To confirm Mr. Lee and Ms. Wiegand as 2021 RECTF Co-Chairs**
* **To endorse and forward to TAC the 4/14/21 RMS Report and the Impact Analysis for LPGRR068 with a recommended priority of 2021 and rank of 3320 and a proposed effective date of upon system implementation but no earlier than February 1, 2022**
* **To approve TXSETCC 2021-831 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2021-830 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2021-829 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2021-828 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2021-827 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2020-821 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2020-819 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2020-818 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2020-817 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2020-816 as presented, as non-emergency, and for a future Texas SET release**
* **To approve TXSETCC 2020-815 as presented, as non-emergency, and for a future Texas SET release**
* **To approve the filing of SCR, Create Switch Hold Extract Repository, as presented**

**Debbie McKeever seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

ERCOT Updates (see Key Documents)

*IT Report*

Mick Hanna reported on service availability, incidents and maintenance occurring in April 2021, presented the IT Services activities document, and summarized MarkeTrak Performance for April 2021. Mr. Hanna expressed appreciation for Market Participants efforts in the May 2021 Non-Standard Extended Outage and noted that there may be potential for ERCOT to include one release with an extended outage in the 2022 IT Service Level Agreement.

*Flight Update*

Dave Michelsen presented the Flight 0621 details.

*Retail Projects Update*

Mr. Michelsen highlighted upcoming retail projects.

Other Business

*Upcoming Retail Market Training Opportunities*

Ms. McKeever encouraged Market Participants to attend the June 8, 2021 Retail 101 and June 15, 2021 MarkeTrak Inadvertent Gain Webex trainings.

*ERCOT Listserv Update*

Ted Hailu summarized the Listserv issues discussed at the April 28, 2021 TAC meeting, presented the interim solution, and reviewed ERCOT Next Steps for vetting potential vendor solutions. Market Participants requested ERCOT provide monthly Listserv performance reports to TDTMS.

*2022 Meeting Calendar*

Market Participants reviewed the 2022 Meeting Calendar and offered clarifications to the RMS meeting schedule. Mr. Lee encouraged Market Participants to review the proposed dates for consideration at the June 9, 2021 RMS meeting.

*No Report*

* Retail Market Training Task Force (RMTTF)
* Profiling Working Group (PWG)

*Review Open Action Items List*

Market Participants reviewed the Open Action Items List.

*Review of Public Utility Commission of Texas (PUCT) Open Project Items*

Market Participants reviewed the PUCT Open Project Items.

Adjournment

Mr. Lee adjourned the May 4, 2021 RMS meeting at 12:03 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

http://www.ercot.com/calendar/2021/5/4/214104-RMS [↑](#footnote-ref-2)