



**Request for Proposal for
Executive Search Firm Services for
Chief Executive Officer Search**

Date of Release: March 15, 2021

1. General Information

1.1. Request for Proposal (RFP) Objective

The objective of Electric Reliability Council of Texas, Inc. (ERCOT) in this procurement is to identify and contract with a qualified vendor (Executive Search Firm) to provide services in assisting the ERCOT Board of Directors (Board) in identifying, investigating, qualifying and presenting a pool of qualified candidates for ERCOT's President and Chief Executive Officer (CEO) position.

Electric Reliability Council of Texas will be using Scout RFP to manage the submission process for this RFP.

In order to participate, each respondent is required to create a free supplier account with Scout by accessing the following link and following the instructions for new account creation.

<https://go.scoutrfp.com/rfps/public/189956>

Once registered, you can view details and ask questions (via Scout's message center) to Electric Reliability Council of Texas within the Scout platform. You will also be able to invite additional team members to collaborate, and submit your RFP response.

1.2. ERCOT Point of Contact

The sole point of contact for inquiries concerning this RFP is:

ERCOTRFP@ercot.com
 ERCOT
 2705 West Lake Drive
 Taylor, Texas 76574

All communications relating to this RFP must be directed to the specified ERCOT Point of Contact. All other communications between a Respondent and ERCOT staff concerning this RFP are prohibited. Failure to comply with this section may result in ERCOT's disqualification of the proposal.

1.3. Procurement Timeline

Procurement Timeline	
RFP Release Date	March 15, 2021
Optional Notice of Intent to Propose Due	March 19, 2021
Respondent Questions Due	March 24, 2021
Response to Respondent Questions Sent	March 29, 2021
Respondent Proposals Due	April 09, 2021
Respondent Presentations (if needed)	TBD May/June, 2021
Anticipated Contract Award	TBD – To be Set by Board
Anticipated Contract Start Date	TBD – To be Set by Board