**APPROVED**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, January 12, 2021 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:*  |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Brewster, Chris | City of Eastland  |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Crabb, Timothy | City of College Station |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy |   |
| Smith, Scott | Tenaska  |   |
| Werley, David | Bryan Texas Utilities  |  |
| Wilson, Frank | Nueces Electric Cooperative |  |

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG |  |
| Barnes, Bill | NRG |  |
| Beasley, Richard | CenterPoint Energy |  |
| Belin, Deb | MarketWise |  |
| Couch, Andrea | TNMP |  |
| Cox, Candace | Direct Energy |  |
| Crouch, Cliff | PUCT |  |
| Damen, Lauren | NRG |  |
| Hansen, Matt | GEXA Energy |  |
| Hunt, Mark | AEP Texas |  |
| Johnson, Anthony | CenterPoint Energy |  |
| Kilroy, Taylor | TPPA |  |
| Levine, Norm | NRG |  |
| Nunes, Frank | EC Infosystems |  |
| Pliler, Steve | TXU |  |
| Rabago, Debra | Ambit Energy |  |
| Rainwater, Kim | LCRA |  |
| Roberts, Bobby | TNMP |  |
| Rowley, Chris | Oncor |  |
| Singh Rastogi, Rama | PUCT |  |
| Wall, Kim | Hansen Technologies |  |
| White, Cevera | CenterPoint Energy |  |
| Wiegand, Sheri | TXU  |  |
| Velasquez, Ivan | Oncor |  |

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| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  |  |
| Boren, Ann |  |  |
| Boswell, Bill |  |  |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Hanna, Mick |  |  |
| Hull, Gibson |  |  |
| Michelsen, Dave |  |  |
| Phillips, Cory |  |  |
| Raish, Carl |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Suzy Clifton called the January 12, 2021 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. Clifton directed attention to the ERCOT Antitrust Admonition, which was displayed.

Election of 2021 RMS Chair and Vice Chair

Ms. Clifton reviewed the leadership election process codified in the Technical Advisory Committee Procedures and opened the floor for nominations.

**Eric Blakey nominated Jim Lee for 2021 RMS Chair.** Mr. Lee accepted the nomination. **Mr. Lee was named 2021 RMS Chair by acclamation.**

**Mr. Blakey nominated John Schatz for 2021 RMS Vice Chair.** Mr. Schatz accepted the nomination. **Mr. Schatz was named 2021 RMS Vice Chair by acclamation.**

Agenda Review

There were no changes to the agenda.

TAC/Subcommittee Stakeholder Process Overview (see Key Documents)[[1]](#footnote-2)

Jordan Troublefield presented an overview of the TAC and TAC Subcommittee process, including the committee structure, voting, Revision Request process, TAC procedures, and Stakeholder meeting guidelines.

Approval of RMS Meeting Minutes (See Key Documents)

*December 1, 2020*

Market Participants reviewed the December 1, 2020 RMS Meeting Minutes.

**Diana Rehfeldt moved to approve the December 1, 2020 RMS meeting as submitted. Kathy Scott seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

NPRRXXX, Modify IDR Meter Requirement and Eliminate IDR Meter Requirement Report

Randy Roberts summarized concepts in the draft Nodal Protocol Revision Request (NPRR), Modify IDR Meter Requirement and Eliminate IDR Meter Requirement Report and discussions from the September 17 and November 6, 2020 Profile Working Group (PWG) meetings, and the June 1 and October 6, 2020 Advanced Metering System (AMS) and Interval Data Recorder (IDR) Meter Workshops.

RMGRRXXX, Eliminate Section 7.13, IDR Meter Removal and Installation Process, and Associated Forms

Mr. Roberts summarized concepts in the draft Retail Market Guide Revision Request (RMGRR), Eliminate Section 7.13, IDR Meter Removal and Installation Process, and Associated Forms and discussions from the September 17 and November 6, 2020 PWG meetings, and the June 1 and October 6, 2020 AMS and IDR Workshops.

LPGRRXXX, Add BUSLRG and BUSLRGDG Profile Types

Mr. Roberts summarized concepts in the draft Load Profiling Guide Revision Request (LPGRR) and discussions from the October 13 and November 6, 2020 PWG meetings. Mr. Roberts reviewed the implementation timeline for the associated Revision Requests and noted that the NPRR and RMGRR could proceed through the Stakeholder process without waiting on the LPGRR due to its 150 day market notice requirement.

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

*Inadvertent Gains Report*

Sheri Wiegand reviewed TDTMS Working Group activities, including the User’s Guide to Inadvertent Gains and Losses Statistics Performance report and an alternative repository for the switch hold notification file process.

Texas Standard Electronic Transaction (SET) Working Group (see Key Documents)

Kyle Patrick reviewed recent Texas SET Working Group activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Debbie McKeever reviewed RMTTF activities, including the new Mass Transition Module and 2021 training dates.

ERCOT Updates (see Key Documents)

*IT Report*

Mick Hanna reported on service availability, incidents and maintenance occurring in December 2020, presented the IT Services activities document, and summarized MarkeTrak Performance for December 2020.

*Flight Update*

Dave Michelsen presented the Flight 0221 preview.

*Annual Demand Response Reporting Workshop*

Carl Raish encouraged Market Participants to attend the January 19, 2021 Demand Response (DR) Data Collection Lessons Learned workshop and requested comments, questions or documents be submitted to drsurvey@ercot.com in advance of the workshop.

Other Business (see Key Documents)

*2021 RMS Goals*

Mr. Lee requested Market Participants review the posted 2020 RMS Goals and provide suggested clarifications to be considered for 2021 RMS Goals.

*2021 Working Group and Task Force Leadership*

Mr. Lee encouraged Market Participants to consider Leadership opportunities at RMS Working Groups or RMTTF, and stated that leadership will be considered at the February 2, 2021 RMS meeting.

*Potential Extended Release May 1-2, 2021*

Mr. Michelsen discussed issues in updating ERCOT systems for a May release that may impact the May 1 through May 2, 2021 outage timeline with the potential to necessitate an exception. Market Participants expressed concern for the potential exception and impacts of an extended release and requested additional review of the issues. Mr. Lee requested TDTMS review the issues.

*No Report*

* *PWG*

Adjournment

Mr. Lee adjourned the January 12, 2021 RMS meeting at 11:09 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

http://www.ercot.com/calendar/2021/1/12/214082-RMS [↑](#footnote-ref-2)