**DRAFT  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, December 1, 2020 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Crabb, Timothy | City of College Station |  |
| Ghormley, Angela | Calpine Solutions |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Kueker, Daniel | Brazos Electric Cooperative |  |
| Lee, Jim | AEP Service Corporation |  |
| Levine, Norm | Direct Energy |  |
| McKeever, Debbie | Oncor |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| Smith, Christopher | Austin Energy | Alt. Rep. for Robert Heimer |
| Smith, Scott | Tenaska | Alt. Rep. for John Moschos |
| Wilson, Frank | Nueces Electric Cooperative |  |

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG |  |
| Barnes, Bill | NRG |  |
| Belin, Deb | MarketWise |  |
| Clemenhagen, Barbara | Customized Energy Solutions |  |
| Collier-Brown, Carrie | ARM |  |
| Compton, Dawn | Oncor |  |
| Couch, Andrea | TNMP |  |
| Crouch, Cliff | PUCT |  |
| Damen, Lauren | NRG |  |
| Do, Mary | Znalytics |  |
| Fails, Heather | Oncor |  |
| Fernandez, Tomas | NRG |  |
| Glass, Michael | NEC COOP Energy |  |
| Hansen, Matt | GEXA Energy |  |
| Hendrix, Chris | Demand Control 2 |  |
| Hudson, John | CenterPoint Energy |  |
| Hunt, Mark | AEP Texas |  |
| Johnson, Anthony | CenterPoint Energy |  |
| Malkey, Karen | CenterPoint Energy |  |
| Morris, Sandy | Direct Energy |  |
| Murphree, Stacey | CenterPoint Energy |  |
| Pak, Sam | Oncor |  |
| Rabago, Debra | Ambit Energy |  |
| Rainwater, Kim | LCRA |  |
| Reinhart, Patrick | CenterPoint Energy |  |
| Roberts, Bobby | TNMP |  |
| Rowley, Chris | Oncor |  |
| Wall, Kim | Hansen Technologies |  |
| Wall, Richard | CenterPoint Energy |  |
| Weidman, Noah | Direct Energy |  |
| White, Cevera | CenterPoint Energy |  |
| Wiegand, Sheri | TXU |  |
| Velasquez, Ivan | Oncor |  |

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| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  |  |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Hailu, Ted |  |  |
| Hanna, Mick |  |  |
| Michelsen, Dave |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Eric Blakey called the December 1, 2020 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Blakey directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

There were no changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*October 6, 2020*

Market Participants reviewed the October 6, 2020 RMS Meeting Minutes. Mr. Blakey noted that this item could be considered in the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update

Mr. Blakey reviewed the disposition of items considered at the November 18, 2020 TAC meeting.

ERCOT Updates (see Key Documents)

*2021 Retail Market IT Services Service Level Agreement (SLA)*

Mick Hanna summarized the 2021 Retail Market IT Services SLA. Mr. Blakey noted that this item could be considered in the [Combined Ballot](#Combined_Ballot).

*2021 Market Data Transparency SLA*

Mr. Hanna summarized the 2021 Market Data Transparency SLA. Mr. Blakey noted that this item could be considered in the [Combined Ballot](#Combined_Ballot).

*IT Report*

Mr. Hanna reported on service availability, incidents and maintenance occurring in November 2020, and summarized MarkeTrak Performance for November 2020.

*Flight Update*

Dave Michelsen summarized Flight 1020 details and presented the Flight 0221 preview.

*Retail Projects Update*

Mr. Michelsen stated that two major projects were implemented in November, including the ERCOT and North American Energy Standards Board (NAESB) upgrade and the Electronic Data Interchange (EDI) Translator replacement and summarized process improvement analyses.

Combined Ballot

**Diana Rehfeldt moved to approve the Combined Ballot as follows:**

* **To approve the October 6, 2020 RMS Minutes as submitted**
* **To approve the 2021 Retail Market IT Services SLA as submitted**
* **To approve the 2021 Market Data Transparency SLA as submitted**

**Kyle Patrick seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

*Inadvertent Gains Report*

Sheri Wiegand reviewed TDTMS Working Group activities, including the deep dive in Inadvertent Gains and Losses and presented the analyses, process review and summary results.

Profile Working Group (PWG) (see Key Documents)

Sam Pak reviewed PWG activities, including the Annual Weather Sensitivity Changes.

*Draft NPRR-Modify IDR Meter Requirement and Eliminate IDR Meter Requirement Report*

*Draft RMGRR-Eliminate Section 7.13, IDR Meter Removal and Installation Process*

*Draft LPGRR-IDRRQ\_to\_LRG*

*Draft LPGRR-Appendix\_D\_Profile\_Decision\_Tree*

Randy Roberts presented four revision requests and summarized discussion on the Interval Data Recorder (IDR) concepts at previous PWG meetings and the IDR/Advanced Metering System (AMS) workshop. Market Participants and ERCOT Staff discussed the implementation timeline and 150 day notice requirement in the draft Load Profiling Guide Revision Request (LPGRR).

Texas Standard Electronic Transaction (SET) Working Group (see Key Documents)

Mr. Patrick reviewed recent Texas SET Working Group activities, including Texas SET Version 5.0.

Market Participants reviewed the Open Action Item list and offered clarifications to the release timeline for Texas SET Version 5.0 in consideration of Real-Time Co-Optimization (RTC) and other ERCOT projects and resource constraints.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Ms. Wiegand reviewed RMTTF activities, including the 2021 training dates.

Other Business (see Key Documents)

*Transmission and/or Distribution Service Provider (TDSP)/Retail Electric Provider (REP) Solar Workshop*

Chris Rowley summarized discussion at the October 14, 2020 TDSP and REP Solar Workshop.

*CenterPoint Energy Post-Customer Information System Conversion Update*

John Hudson summarized final outstanding issues on the Customer Information System conversion project.

*Texas-New Mexico Power (TNMP) Change in Deployed AMS Technology Update*

Bobby Roberts summarized activities for the TNMP AMS meter technology update and noted the completion date is now anticipated for 2022 Q4.

*TNMP Removal of SFTP CBC Cypher Access*

Andrea Couch summarized the December 4, 2020 TNMP market notice sent to REPs to remind them that January 1, 2021 is the effective date to transition to their new secure portal to access switch hold files. Market Participants discussed potential security issues and potential enhancements to file transfer activity. Mr. Blakey requested TDTMS review the switch hold process and file transfers in parallel with the TNMP removal of SFTP CBC Cypher Access release timeline and provide RMS recommendations on potential enhancements to the process.

Adjournment

Mr. Blakey adjourned the December 1, 2020 RMS meeting at 12:17 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   http://www.ercot.com/calendar/2020/12/1/189663-RMS [↑](#footnote-ref-2)