DATE: November 10-11, 2020

Time: 9:00 AM – 4:00 PM Tuesday *(break at 10:30-10:45, lunch 12:00-1:00, break at 2:30-2:45)*

8:00 AM – 12:00 PM Wednesday *(break at 9:30-9:45)*

Location: WebEx

*Note: Please sign into WebEx using your name and the company you represent as this will be used for attendance purposes. Example: John Doe (ABC Utilities).*

**ERCOT SPWG Meeting – November 10 & 11**

1. Anti-trust Admonition – John Karlik
2. Roster & Calendar review/update – John Karlik
   1. Pass around Membership Roster & Sign-in Sheet (WebEx Log)
   2. Pass around internal SPWG Coordination Roster (By Email)
   3. Introduce & welcome new members
   4. Review SPWG Calendar
      1. Review 2020 Calendar
      2. Review draft of 2021 Calendar
3. Review and approval of minutes from previous meeting – John Karlik
4. Action Item review and status update – John Karlik
5. Document Review – SPWG Members
   1. SPWG Short-circuit case-building Procedures
   2. SPWG Procedures
   3. Contact & Attendance Roster
6. Nomination of 2021 Vice Chair – SPWG Members
7. Updates from TRE – David Penney
   1. 2020 Q2 Mis-op report
   2. Update on relay failure data
8. Verification of AC Quantities during Protection System Design and Commissioning Review – David Penney
9. NERC PRC Standard Activities Report to ERCOT SPWG – Glenn Hargrave / Armin Klusman (Tentative)
10. ERCOT Activity & Updates – ERCOT Personnel (Tentative)
11. SPWG ASPEN OneLiner Issues – John Karlik
12. Military Highway Lock-Out Relay Failure/Trip – Bret Burford
13. Interesting Event Reviews – Volunteers
14. Other Items
    1. Open discussion – Volunteers
15. Review of items requiring submittal before next SPWG meeting (March 2nd & 3rd) – Vincent Roberts
16. Review of new Action Items and Assignments – Vincent Roberts

Adjourn