**APPROVED  
Minutes of the Retail Market Subcommittee (RMS) Meeting**

**Webex Only**

**Tuesday, September 1, 2020 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Callender, Wayne | CPS Energy |  |
| Claiborn-Pinto, Shawnee | OPUC |  |
| Ghormley, Angela | Calpine Solutions |  |
| Gutierrez, Toney | AEP Service Corporation | Alt. Rep. for Jim Lee |
| Heimer, Robert | Austin Energy |  |
| Hermes, Connie | South Texas Electric Cooperative |  |
| Khan, Amir | Chariot Energy |  |
| Levine, Norm | Direct Energy |  |
| McKeever, Debbie | Oncor |  |
| Moschos, John | Tenaska |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Scott, Kathy | CenterPoint Energy |  |
| True, Roy | Brazos Electric Company | Alt. Rep. for Daniel Kueker |
| Wiegand, Sheri | Luminant Generation | Alt. Rep. for John Schatz |
| Wilson, Frank | Nueces Electric Cooperative |  |

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| *Guests:* |  |  |
| Barnes, Bill | NRG |  |
| Beasley, Richard | CenterPoint Energy |  |
| Belin, Deb | MarketWise |  |
| Benson, Mariah | PUCT |  |
| Bonde, Vrushal | PNM Resources |  |
| Chada, Abhinav | ePsolutions, Inc |  |
| Collier-Brown, Carrie | Locke Lord Law |  |
| Collins, Sonja | CenterPoint Energy |  |
| Couch, Andrea | TNMP |  |
| Crouch, Cliff | PUCT |  |
| Damen, Lauren | NRG |  |
| Floyd, Esther | CenterPoint Energy |  |
| Gerick, Matt | AEP Service Corporation |  |
| Glass, Michael | NEC COOP Energy |  |
| Hudson, John | CenterPoint Energy |  |
| Hunt, Mark | AEP Texas |  |
| Johnson, Anthony | CenterPoint Energy |  |
| Jones, Liz | Oncor |  |
| Krueger, Tyler | Big Data Energy |  |
| Lowerre, Dee | NRG |  |
| Macias, Jesse | AEP Service Corporation |  |
| Mendoza, Albert | Occidental |  |
| Murphree, Stacey | CenterPoint Energy |  |
| Nagendran, Thayanidhi | PNM Resources |  |
| Peters, Patrick | CenterPoint Energy |  |
| Pliler, Steven | Vistra |  |
| Rochelle-Bradburn, Jenni | Customized Energy Solutions |  |
| Roberts, Bobby | TNMP |  |
| Rowley, Chris | Oncor |  |
| Smith, Chris | Austin Energy |  |
| Stanley, Michael | PNM Resources |  |
| Smith, Scott | Tenaska |  |
| Taipalus, Darice | PNM Resources |  |
| Wall, Kim | Hansen Technologies |  |
| White, Cevera | CenterPoint Energy |  |

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| *ERCOT Staff:* |  |  |
| Albracht, Brittney |  |  |
| Angele, Leo |  |  |
| Boren, Ann |  |  |
| Boswell, Bill |  |  |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Cox, Cathy |  |  |
| Hailu, Ted |  |  |
| Hale, Aubrey |  |  |
| Hull, Gibson |  |  |
| Laney, Luke |  |  |
| Lofton, Amy |  |  |
| Krishnaswamy, Sankara |  |  |
| Matus, Trish |  |  |
| Michelsen, Dave |  |  |
| Phillips, Cory |  |  |
| Roberts, Randy |  |  |
| Ruane, Mark |  |  |
| Thurman, Kathryn |  |  |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Eric Blakey called the September 1, 2020 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Mr. Blakey directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

There were no changes to the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*July 14, 2020*

Market Participants reviewed the July 14, 2020 RMS Meeting Minutes. Mr. Blakey noted that this item could be considered in the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update

Mr. Blakey reviewed the disposition of items considered at the July 29, 2020 and August 26, 2020 TAC meetings.

Texas Standard Electronic Transaction (Texas SET) Working Group (see Key Documents)

Kyle Patrick reviewed recent Texas SET Working Group activities.

Texas SET Implementation Guide Revisions (see Key Documents)

Kathryn Thurman summarized clarifications to the Texas SET Implementation Guides Version 4.0A and the requested effective date of November 2, 2020. Mr. Blakey noted that this item could be considered in the [Combined Ballot](#Combined_Ballot).

Combined Ballot

**Diana Rehfeldt moved to approve the Combined Ballot as follows:**

* **To approve the July 14, 2020 RMS Minutes as submitted**
* **To approve the Texas SET 4.0A Implementation Guides as presented, with a November 2, 2020 effective date**

**Sheri Wiegand seconded the motion. The motion carried unanimously via roll call vote.** *(Please see ballot posted with Key Documents.)*

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Ms. Wiegand reviewed TDTMS Working Group activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Debbie McKeever reviewed RMTTF activities.

Profile Working Group (PWG) (see Key Documents)

Ms. Wiegand reviewed PWG activities.

ERCOT Updates (see Key Documents)

*IT Report*

Leo Angele reported on service availability, incidents and maintenance occurring in August 2020, and summarized MarkeTrak Performance for August 2020.

*Flight Update*

Dave Michelsen summarized Flight 1020 details.

*Retail Projects Update*

Mr. Michelsen reminded Market Participants of the November 2, 2020 ERCOT and North American Energy Standards Board (NAESB) upgrade project migration date.

*Market Information System (MIS) Integration Update*

Aubrey Hale summarized the MIS redesign, benefits, and release plan. Mr. Angele reviewed the impacts to data access and the Application Programmatic Interface (API) process.

COVID-19 Electricity Relief Program Operational Transaction Process Questions

Chris Rowley summarized the COVID-19 Electricity Relief Program decommissioning timeline.

Other Business

*CenterPoint Energy Post-Customer Information System Conversion Update*

John Hudson summarized the challenges in the Customer Information System conversion project, noted it was more complex than anticipated, and reviewed the root causes that led to the backlog in transactions. Mr. Hudson stated they hope to resolve the issues by the end of the year. In response to Market Participant questions, Mr. Hudson summarized the metrics used to evaluate progress in resolving the transactions. Market Participants requested more effective communication from CenterPoint Energy as the issues are being worked.

*Weather Moratorium Notices*

Mr. Blakey reminded Market Participants of the new distribution list for weather moratorium notices.

*Review Public Utility Commission of Texas (PUCT) Open Projects Lists*

Mr. Blakey summarized clarifications to the RMS PUCT Open Project Lists.

*Annual TAC Subcommittee Structural Review*

Mr. Blakey announced the September 14, 2020 TAC and TAC Subcommittee Structural and Procedural Review and encouraged Market Participants to consider working group and task force meeting efficiencies.

*2021 Draft Meeting Calendar*

Market Participants reviewed the 2021 draft meeting calendar and offered clarifications.

*Advanced Metering System (AMS) and Interval Data Recorder (IDR) Meter Workshop II October 6, 2020*

Mr. Blakey encouraged Market Participants to attend the October 6, 2020 AMS and IDR Workshop.

*Demand Response Survey*

Mr. Blakey reminded Market Participants that September 1, 2020 was the snapshot date for the Demand Response Survey and that the data would be due in October 2020.

Adjournment

Mr. Blakey adjourned the September 1, 2020 RMS meeting at 12:10 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   http://www.ercot.com/calendar/2020/9/1/189651-RMS [↑](#footnote-ref-2)