

TAC/TAC Subcommittee Structural and Procedural Review – Sept 17, 2020
RMS Report

Retail Market Subcommittee (RMS):

- Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
 - Scope still valid, no revisions needed at this time.
- Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
 - Open Action Items list is reviewed at each RMS meeting. Clean up is performed where necessary.
- How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
 - RMS meetings are scheduled monthly, typically adjourning by 12pm. Quorum has been reached every month with no attendance issues. RMS has cancelled only 1 meeting in 2020 due to no voting items – August. RMS held WebEx only meetings since March, and “Informational Sessions” in March, April and May.
- Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
 - No, RMS has a unique scope with its focus on Retail issues.
- If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
 - Due to COVID-19, RMS conducted “Informational Sessions” in March, April and May. With changes to TAC procedures this year, RMS has been conducting its regular RMS monthly meetings remotely since June. The voting process, log in and related processes are continually reviewed and refined to allow for maximum participation and address identified issues that impact meeting effectiveness. These procedural changes have allowed RMS to conduct all necessary business. While this does not match the benefits of in-person meetings, we are pleased with the productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement until in-person meetings are allowed to resume.
- Is the subcommittee/working group/task force still necessary?
 - Yes.

Texas Standard Electronic Transaction Working Group (TXSET):

- Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
 - Yes. Scope still valid, no revisions needed at this time.
- Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
 - Yes. TXSET discusses open & ongoing issues on a monthly basis related to EDI transactions.
- How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
 - TXSET meets monthly with good attendance. TXSET typically runs from 9:30a- 4p. TXSET and TDTMS are scheduled back to back to promote further attendance from MPs.
- Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
 - No, TXSET has a unique scope which is difficult to share/consolidate with another RMS working group.
- If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)

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- Due to COVID-19, TXSET has met remotely since March using WebEx to share and review various proposals. While this does not match the benefits of in-person meetings, we are pleased with the productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement until in-person meetings are allowed to resume.
- Is the subcommittee/working group/task force still necessary?
 - Yes.

Texas Data Transport and MarkeTrak Systems Working Group (TDTMS):

- Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
 - Scope still valid, no revisions needed at this time.
- Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
 - TDTMS discusses open & ongoing issues on a monthly basis related to MarkeTrak.
- How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
 - TDTMS meets monthly with good attendance. TDTMS typically runs from 9:30a- 12:30p when conducting WebEx only meetings during COVID. In person meetings typically conclude at 3:30. TDTMS and TXSET are scheduled back to back to promote further attendance.
- Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
 - No, TDTMS has a unique scope which is difficult to share/consolidate with another RMS working group.
- If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
 - Due to COVID-19, TDTMS has met remotely since March using WebEx to share and review various proposals. While this does not match the benefits of in-person meetings, we are pleased with the productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement until in-person meetings are allowed to resume.
- Is the subcommittee/working group/task force still necessary?
 - Yes.

Retail Market Training Task Force (RMTTF):

- Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
 - Scope still valid, no revisions needed at this time.
- Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
 - RMTTF discusses open & ongoing issues on a monthly basis related to Retail market training.
- How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
 - RMTTF meets monthly with good attendance. RMTTF typically runs from 9:30a- 12:30p when conducting WebEx only meetings during COVID. In person meetings typically conclude at 3:30.

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- Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
 - No, RMTTF has a unique scope which is difficult to share/consolidate with another RMS working group.
- If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
 - Due to COVID-19, RMTTF has met remotely since March using WebEx to share and review various proposals. While this does not match the benefits of in-person meetings, we are pleased with the productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement until in-person meetings are allowed to resume.
- Is the subcommittee/working group/task force still necessary?
 - Yes.

Profiling Working Group (PWG):

- Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
 - Scope was updated in September 2019, no additional revisions needed at this time.
- Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
 - Yes. PWG discusses open & ongoing issues related to Profiling.
- How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
 - PWG changed to monthly meetings this year with good attendance. Historically it had been purposefully scheduled for quarterly due to the reduction in overall profiling issues in the market. But this year there has been significant work on converting IDR to AMS data and addressing the associated issues. We will continue to monitor the meeting frequency and will adjust accordingly.
- Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
 - No, RMTTF has a unique scope which is difficult to share/consolidate with another RMS working group.
- If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
 - Due to COVID-19, PWG has met remotely since March using WebEx to share and review various proposals. While this does not match the benefits of in-person meetings, we are pleased with the productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement until in-person meetings are allowed to resume. PWG will review their procedures at the next scheduled meeting in November.
- Is the subcommittee/working group/task force still necessary?
 - Yes.