Retail Market Subcommittee

and Task Force/Working Group Review

Sept 2020

RMS:

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope still valid, no revisions needed at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* Open Action Items list is reviewed at each RMS meeting. Clean up is performed where necessary.
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* RMS meets monthly, typically adjourning by 12pm. We have reached quorum every month with no attendance issues. RMS has cancelled only 1 meeting in 2020 due to no voting items – August. Due to COVID 19 RMS held “Informational Sessions” in March, April and May, and voting items were considered via email vote.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* No, RMS has a unique scope with its focus on Retail issues.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* With changes to TAC procedures this year, RMS has been conducting its regular RMS monthly meetings remotely since June. The voting process, log in and related processes are continually reviewed and refined to allow for maximum participation. These procedural changes have allowed RMS to conduct all necessary business. While this does not match the effectiveness and efficiency of in-person meetings, we are pleased with the productivity, very appreciative of ERCOT staff for its support, and will continue to review processes for improvement.
* Is the subcommittee/working group/task force still necessary?
* Yes.

TXSET:

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope still valid, no revisions needed at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* TXSET discusses open & ongoing issues on a monthly basis related to EDI transactions.
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* TXSET meets monthly with good attendance. TXSET typically runs from 9:30a‐ 4p. TXSET and TDTMS are scheduled back to back to promote further attendance from MPs.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* No, TXSET has a unique scope which is difficult to share/consolidate with another RMS working group.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* TXSET procedures are current and will review when needed.
* Is the subcommittee/working group/task force still necessary?
* Yes.

TDTMS:

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope still valid, no revisions needed at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* TDTMS discusses open & ongoing issues on a monthly basis related to MarkeTrak.
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* TDTMS meets monthly with good attendance. TDTMS typically runs from 9:30a‐ 3:30p. TDTMS and TXSET are scheduled back to back to promote further attendance.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* No, TDTMS has a unique scope which is difficult to share/consolidate with another RMS working group.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* TDTMS procedures are current and will review when needed.
* Is the subcommittee/working group/task force still necessary?
* Yes.

RMTTF:

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope still valid, no revisions needed at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* RMTTF discusses open & ongoing issues on a monthly basis related to Retail market training.
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
* RMTTF meets monthly with good attendance. RMTTF typically runs from 9:30a‐ 3:30p.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* No, RMTTF has a unique scope which is difficult to share/consolidate with another RMS working group.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* RMTTF procedures are current and will review when needed.
* Is the subcommittee/working group/task force still necessary?
* Yes.

PWG:

* Review of Scope – Is the Scope still valid and is the subcommittee/working group/task force still performing these functions; Does the scope need to be revised?
* Scope was updated in September 2019, no additional revisions needed at this time.
* Review Open Action Items list – Is the subcommittee/working group/task force discussing open issues, ongoing issues, etc.
* PWG discusses open & ongoing issues related to Profiling.
* How often does the subcommittee/working group/task force meet and how long are their meetings? Are meetings well attended?
	+ PWG meets quarterly with good attendance. It is purposefully scheduled for quarterly due to the reduction in overall profiling issues in the market.
* Does the subcommittee/working group/task force have a similar scope with another subcommittee/working group/task force – if so, can the groups be consolidated?
* PWG has a unique scope but can be a candidate for consolidation if truly needed. Since PWG only meets 4 times a year, the infrequency helps alleviate an extended use of resources and meeting space by ERCOT and market participants.
* If applicable, review subcommittee/working group/task force procedures. (voting, process, etc.)
* PWG will review their procedures at the next scheduled meeting in November.
* Is the subcommittee/working group/task force still necessary?
* Yes.