



MEMORANDUM

To: All Interested Parties
From: Bill Magness, ERCOT President and Chief Executive Officer
Date: April 16, 2020
Re: Routine Reports Originally Prepared for Regularly-Scheduled April 13-14, 2020 Board and Committee Meetings

As I noted at the April 14, 2020 ERCOT Urgent Board of Directors meeting, the business of ERCOT must continue as we work in the ways necessary to respond to COVID-19 risks. ERCOT staff strives to meet its Objectives and Key Results (OKRs), Key Performance Indicators (KPIs), and other goals even as we work remotely and under special on-site work rules. In that spirit, ERCOT is posting the corporate updates that we normally provide for consideration by the Board and its Committees.

ERCOT is posting the normal meeting materials for non-urgent items that would have been posted in association with either the April 13, 2020 Finance and Audit (F&A) Committee or Human Resources and Governance (HR&G) Committee meetings that were cancelled, or the April 14, 2020 ERCOT Board of Directors (Board) meeting had it remained a regular, non-urgent meeting.

The following non-urgent materials are included in this posting:

- The 2020 Financial Summary for the cancelled April 13, 2020 F&A Committee meeting;
- The Human Resources Operations Report for the cancelled April 13, 2020 HR&G Committee meeting; and
- The ERCOT Monthly Operational Overview for March 2020, which will also be posted to the Board page on [ercot.com](http://www.ercot.com/committee/board): <http://www.ercot.com/committee/board>.

These materials will be highlighted for review and discussion at the June 8-9, 2020 Board and Board Committee meetings, along with any other updates posted between now and the June meetings.