**TDTMS**

**February 20, 2020**

**ERCOT MET CENTER #168**

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| --- | --- | --- | --- | --- | --- |
| Attendee | Company | Attendee | Company | Attendee | Company |
| \*Diana Rehfeldt | TNMP | \*Jim Lee | AEP |  |  |
| \*Sam Pak | Oncor | Darilyn Mueller | ? |  |  |
| \*Kathy Scott | CenterPoint | Dave Michelsen | ERCOT |  |  |
| \*Sheri Wiegand | TXU | Mark Ruane | ERCOT |  |  |
| \*Jordan Troublefield | ERCOT | \*Eric Blakey  | Just Energy |  |  |
| \*Kyle Patrick | NRG |  |  |  |  |
| \*Dave Paglaia | ERCOT |  |  |  |  |
| \*In Person |

**Minutes & Antitrust**

* Antitrust Admonition was read by Sheri
* Minutes from 1/23/20 were approved

**ERCOT System Instances And MarkeTrak Monthly Performance Review**

* All SLAs were met for January’s report (same report presented at RMS)
* MT response and availability were good
* 1/24 high volume of transactions “slowed down” ERCOT processing
	+ ~150,000 to 200,000 814\_20s were dropped overnight
	+ Took ~7 hours to recover to normal processing times

**Market Data Transparency SLA**

* annual review does not have a home – makes sense for this to fall under purview of Dave Paglaia’s team and TDTMS
	+ Dave will draft an email to RMS and TDTMS leadership requesting this SLA move to the purview of TDTMS
	+ Eric will forward email to WMS leadership for consent
	+ Scope may be revised as necessary
* Current SLA was reviewed and consent was granted

**Transport Layer Security (TLS) Discussion/Timeline**

* Cybersecurity team developed roadmap and how it impacts NAESB operation
* Machine to machine access, not browser based, APIs are secure
* Moved from SSL to TLS and now upgrading to version 1.2
* Testing to occur in RMTE in Q3/Q4
* Expected to conclude 1.0 in Feb 2021 around the first flight test in 2021
* MIS and MT API now support TLS 1.2 and market participants can make the change at any time now
* Dave plans to bring presentation to RMS and will host a market call if needed

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**ERCOT NAESB Upgrade**

* Targeting combined implementation with EDI
* ERCOT testing in Sept/Oct timeframe for RMTE
* May or may not coordinate with October flight
* Large and small file testing available for a few weeks in RMTE
* November GO LIVE

**2019 Accomplishments/ 2020 Goals**

* Reviewed summaries prepared by Kyle, Sam, and Sheri
* Will present at next RMS

**TDTMS**

**2020 Goals**

* Support Texas data transport improvement initiatives and continue joint efforts with other retail market working groups.
* Establish data/reporting requirements for ERCOT to assist TDTMS in ongoing MarkeTrak sub-type analysis. (Possible SCR)
* Support initiatives related to MarkeTrak system:
	+ Identify process improvements based on MarkeTrak sub-type analysis
	+ Prioritize enhancements utilizing supporting data from MarkeTrak sub-type analysis
	+ Development of SCR for future upgrade
	+ Update documentation
* IAG/IAL
	+ Continue review of IAG/IAL market statistics
	+ Review Retail Market Guide 7.3
* Perform annual review of the Retail Market Services Service Level Agreement (SLA) and work with ERCOT to evaluate and implement any potential changes, as needed.
* Review the quarterly ERCOT Retail Market Performance Measures.
* Support ERCOT resolution efforts in addressing each outage and/or degradation of service
* Review of Market Data Transparency Service Level Agreement (SLA)

**2019 Accomplishments**

* Performed MarkeTrak Sub type Analysis:
	+ - Established a biannual review of overall MarkeTrak SubTypes
		- Detailed monthly market analysis:
			* IAG/IAL
			* Rescission
			* Usage and Billing Missing
			* Usage and Billing Disputes
			* Switch Holds
			* Missing Enrollment Transactions
			* AMS LSE Dispute
* Based on MarkeTrak sub-type analysis collaborated with RMTTF:
	+ Recommended IAS/IAL Training
	+ Identified areas of improvement for training possibilities/gaps
* Created a MarkeTrak system enhancement matrix
* Supported ERCOT projects:
	+ SSL Update
	+ NAESB 1.2 Upgrade
	+ EDI Gateway Upgrade
* Completed the annual review of the 2020 Retail Market Services SLA for endorsement to RMS
* Reviewed quarterly Performance Measures for 2019
* Reviewed and monitored monthly IT retail incident and service availability
* Reviewed all MarkeTrak supporting documentation on MarkeTrak Information landing page on ERCOT.com:
	+ Began versioning documents

Recommended removal of old outdated materials

**TDTMS landing page review**

* reviewed and suggested TDTMS Scope RMS from 2015 be archived
* Procedures may be updated if move Market Data Transparency SLA



**MarkeTrak Information Page**

* Reviewed and the following actions recommended:
	+ *MarkeTrak Bulk Insert Tips and Tricks –* to post updated “version stamped”
	+ *MarkeTrak Tips and Tricks –*to post updated “version stamped”
	+ *Background Report –* leave as posted
	+ *Bulk Insert Templates –*leave as posted
	+ *MarkeTrak IAG Training Final 20150605 v2 –*suggest archiving
	+ *MarkeTrak API Technical Files –*leave as posted
	+ *MarkeTrak Administrator Form –*leave as posted
	+ *MarkeTrak Bulk Insert Appendix A –* leave as posted
	+ *MarkeTrak States Transitions –* TO BE REVIEWED
	+ *MarkeTrak SubTypes Quick Reference Guide –* Kathy to provide ‘cleaned up’ version for posting
	+ *MarkeTrak User’s Guide –* leave current version posted – TDTMS has postpones updating
	+ *MarkeTrak Workflows –* delete
* ACTION: Sheri will send email to Market Support Services for any new posting/revisions/archiving/deletions

**MarkeTrak Subtype Analysis – SCR – Data points**

* the following subtypes were reviewed for necessary data points to perform analysis requested – see separate spreadsheet
	+ Switch hold removal
	+ Missing Enrollment Transactions
	+ U/B Missing / U/B Disputes / AMS LSE Disputes
	+ Rescissions / IAGs / IALs

**Next Meeting – Tuesday, March 24th ERCOT Met Center**

* Review Subtype Analysis data points request
* Review States and Transitions posting on MT Information landing page
* Review MT Enhancement list and add any new suggestions
* Review TDTMS calendar for any additional Friday meetings and possibly move

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| Action Items | Due Date |
| Dave Paglai to send email to RMS and TDTMS leadership on Market Data Transparency SLA | **3/24/20** |
| Sheri to send email to Market Support Services on revisions to landing pages  | **Pending** |
| Sheri to send email requesting updated meeting date – moving from 3/27 to 3/24 | **2/25/20** |
| Sam to provide updated MarkeTrak Bulk Insert Tips and Tricks , MarkeTrak Tips and Tricks to Sheri  | **2/20/20** |
| Kathy Scott to provide updated version of MarkeTrak SubTypes Quick Reference Guide | **2/20/20** |
| Sheri and Sam to have a conversation with Dave M regarding MT upgrade – complete in 2021 with possible Serena upgrade  | **3/24/20** |
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