**APPROVED**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 7620 Metro Center Drive – Austin, Texas 78744**

**Tuesday, January 7, 2020 – 9:30 a.m.**

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| Attendance |  |  |
| *Members:* |  |  |
| Black-Huynh, Emily | EDF Trading North America |  |
| Blakey, Eric | Just Energy |  |
| Brewster, Chris | City of Eastland |  |
| Callender, Wayne | CPS Energy |  |
| Crabb, Timothy | City of College Station |  |
| Ghomley, Angela | Calpine Corporation |  |
| Khan, Amir | Chariot Energy |  |
| Lee, Jim | AEP Service Corporation | Via Teleconference |
| Levine, Norm | Direct Energy |  |
| Loving, Alicia | Austin Energy | Alt. Rep. for Robert Heimer |
| McKeever, Debbie | Oncor |  |
| Moschos, John | Tenaska Power Services |  |
| Patrick, Kyle | Reliant Energy Retail Services |  |
| Powell, Christian | Pedernales Electric Cooperative |  |
| Rehfeldt, Diana | TNMP |  |
| Schatz, John | Luminant Generation |  |
| Scott, Kathy | CenterPoint Energy |  |
| True, Roy | Brazos Electric Cooperative | Alt. Rep. for Daniel Kueker  Via Teleconference |
| Wilson, Frank | Nueces Electric Cooperative | Via Teleconference |

The following proxies were assigned:

* Jim Lee to Kathy Scott

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| *Guests:* |  |  |
| Ainspan, Malcolm | NRG | Via Teleconference |
| Belin, Deb | MarketWise | Via Teleconference |
| Benson, Mariah | PUCT | Via Teleconference |
| Bunch, Kevin | EDF Trading North America |  |
| Couch, Andrea | TNMP | Via Teleconference |
| Crouch, Cliff | PUCT | Via Teleconference |
| Do, Mary | Znalytics | Via Teleconference |
| Gibbs, Dale | Just Energy |  |
| Gross, Blake | AEP | Via Teleconference |
| Helm, Donny | Oncor |  |
| Hermes, Connie | STEC | Via Teleconference |
| Kent, Esther | CNP |  |
| Krueger, Tyler | Big Data Energy |  |
| Paez, Karla | Just Energy |  |
| Pak, Sam | Oncor |  |
| Rainwater, Kim | Environmental Defense Fund |  |
| Roberts, Bobby | TNMP |  |
| Rochelle, Jennifer | Customized Energy Solutions | Via Teleconference |
| Rowley, Chris | Oncor |  |
| Smith, Chris | Office of the Texas Governor | Via Teleconference |
| Smith, Chris | Austin Energy | Via Teleconference |
| Velasquez, Ivan | Oncor | Via Teleconference |
| White, Cevera | CenterPoint Energy | Via Teleconference |
| Wiegand, Sheri | TXU Energy |  |

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| *ERCOT Staff:* |  |  |
| Boswell, Bill |  | Via Teleconference |
| Brink, Kelly |  |  |
| Clifton, Suzy |  |  |
| Comstock, Read |  | Via Teleconference |
| Hailu, Ted |  | Via Teleconference |
| Jandhyala, Saritha |  |  |
| Michelsen, Dave |  |  |
| Pagliai, Dave |  |  |
| Patterson, Mark |  |  |
| Roberts, Randy |  | Via Teleconference |
| Ruane, Mark |  |  |
| Shimp, Tedd |  |  |
| Thurman, Kathryn |  | Via Teleconference |
| Troublefield, Jordan |  |  |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Suzy Clifton called the January 7, 2020 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. Clifton directed attention to the ERCOT Antitrust Admonition, which was displayed.

Election to 2020 RMS Chair and Vice Chair

Ms. Clifton reviewed the leadership election process codified in the Technical Advisory Committee Procedures and opened the floor for nominations.

**John Schatz nominated Eric Blakey for 2020 RMS Chair.** Mr. Blakey accepted the nomination. **Mr. Blakey was named 2020 RMS Chair by acclamation.**

**Kyle Patrick nominated Jim Lee for 2020 RMS Vice Chair.** Mr. Lee accepted the nomination. **Mr. Lee was named 2020 RMS Vice Chair by acclamation.**

Agenda Review

Mr. Blakey reviewed items scheduled for a vote and noted changes to the order items would be taken up.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*November 5, 2019*

**Debbie McKeever moved to approve the November 5, 2019 RMS as submitted. Mr. Schatz seconded the motion. The motion carried with one abstention from the Independent Power Marketer (IPM) Market Segment (EDF Trading).**

Technical Advisory Committee (TAC) Update

*Summer Assessment Items*

Mr. Blakey reviewed discussion at the November 20, 2019 TAC meeting, including the 2019 Summer Lesson Learned items. Mark Patterson summarized the challenges in collecting data and developing the analysis for the 2019 Demand Response Study on the revised timeline, and encouraged Market Participants to attend the January 24, 2020 Update to Nodal Protocol Revision Request (NPRR) 933, Reporting of Demand Response by Retail Electric Providers and Non-Opt-In Entities Workshop. Market Participants added the “Process for Summer Demand Response Study” to the RMS Open Action Items list.

New Protocol Revision Subcommittee (PRS) Referrals

There were no new Revision Requests referred from PRS.

Revision Requests Tabled at PRS, Referred to RMS (see Key Documents)

*NPRR933, Reporting of Demand Response by Retail Electric Providers and Non-Opt-In Entities*

RMS took no action on this item.

*NPRR946, Allow TDSPs to Use 814\_28, Complete Un-executable Transactions for 814\_03 Switch Transactions Involved In A Mass Transition Event*

Diana Rehfeldt presented the Texas Standard Electronic Transaction (Texas SET) Working Group request for withdrawal of NPRR946 for RMS consideration.

**Ms. Rehfeldt moved to endorse the Texas SET recommendation for the withdrawal of NPRR946 as submitted. Mr. Schatz seconded the motion. The motion carried unanimously.**

Review of RMS Revision Request Language & Impact Analyses

*Language Review*

*Impact Analyses*

There were no RMS Revision Requests or Impact Analyses for Review.

Revision Requests Tabled at RMS

There were no RMS Revision Requests tabled at RMS.

ERCOT Updates (see Key Documents)

*IT Report*

Dave Pagliai reported on service availability, incidents and maintenance occurring in December 2019, and summarized MarkeTrak Performance for December 2019.

*Retail Projects Update*

Saritha Jandhyala provided an update on 2020 retail projects.

Profiling Working Group (PWG)

*PWG Scope/Procedures*

Sheri Weigand reviewed recent PWG activities, including the 2019 Business Annual Validation.

Texas SET Working Group (see Key Documents)

Ms. Rehfeldt reviewed recent Texas SET Working Group activities.

*TX SET Change Control 2019-809 - Requesting a new Construction Hold Pending Code (CHP) to the 814\_04 and 814\_05 to help REPs identify the reason for potential delays on a MVI request*

Kathryn Thurman summarized Texas SET Change Control Request 2019-809.

**Kathy Scott moved to approve Texas SET Change Control Request 2019-809 as recommended by Texas SET Working Group. Amir Khan seconded the motion. The motion carried unanimously.**

*TX SET Change Control 2011-794 - Make the "Unmetered Service Type" found in the REF~PRT segment "Optional" for the TDSP when the information is available at the time the 814\_20 Create transaction is established and communicated to ERCOT*

Ms. Thurman summarized Texas SET Change Control Request 2011-794.

**Ms. McKeever moved to approve Texas SET Change Control Request 2011-794 as recommended by Texas SET Working Group. Ms. Scott seconded the motion. The motion carried unanimously.**

Texas Data Transport and MarkeTrak Systems (TDTMS) Working Group (see Key Documents)

Mr. Patrick reviewed recent TDTMS Working Group activities.

Retail Market Training Task Force (RMTTF) (see Key Documents)

Ms. McKeever presented the 2020 Retail Training modules and dates.

Other Business (see Key Documents)

*2020 RMS Goals*

Mr. Blakey stated RMS Leadership would present the 2019 RMS Goals and Accomplishments at the February 4, 2020 RMS meeting and that 2020 RMS Goals would be considered at that time.

*Oncor/AEP Texas Mission-McAllen ESIID Transition Update*

Mr. Lee provided an update on the Oncor and AEP Texas Mission-McAllen ESIID transition.

*CNP System Change Update*

Ms. Scott summarized the CenterPoint Energy Customer Information System (CIS) Conversion Project migration revised timeline, processes and communication plan for January 2020, and responded to Market Participant questions and comments on the Release Schedule.

*TNMP Placement of Switch Hold Files and Tampering Documentation*

Andrea Crouch reviewed the Texas-New Mexico Power Company timeline and transition plan for accessing meter tampering and switch-hold reports, and responded to Market Participant comments and questions.

*Smart Meter Texas 2.0 Update*

Bobby Roberts summarized the December 10, 2019 Smart Meter Texas Version 2.0 transition, noted there were no adverse impacts, presented the 2020 release timeline for anticipated performance reports, and responded to Market Participant comments and questions.

*Review of Open Action Items*

Ms. Rehfeldt provided an update to the Texas SET Working Group RMS Action Item.

*Review of PUCT Open Project Items*

Market Participants reviewed the PUCT Open Project Items list.

Adjournment

Mr. Blakey adjourned the January 7, 2020 RMS meeting at 11:50 a.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at:

   http://www.ercot.com/calendar/2020/1/7/189613-RMS [↑](#footnote-ref-2)