### 3.2.3 Site Approval Request Package

(1) The Site Approval Request Package should be provided within 60 days after the site has been certified and must include:

(a) Site Certification Form;

(b) EPS Meter Test Report;

(c) Copy of Meter Programming File;

(d) TDSP meter multiplier calculation sheet as prescribed in Section 3.3, Calculation Sheet Requirements;

(e) TDSP pulse multiplier calculation sheet as prescribed in Section 3.3;

(f) TDSP transformer and line loss compensation calculation sheet as prescribed in Section 3.3;

(g) Certification of instrument transformers. Such certification shall include the nameplate information and either a manufacturer’s certificate of test (preferred) or certification by a professional engineer registered in the State of Texas. Such certification shall include the criteria used to certify that such instrument transformer’s accuracy is in compliance with Protocol Section 10, Metering, and this Settlement Metering Operating Guide (SMOG);

(h) Redlined or final as built detailed one-line drawings of the complete metering facility and a three line drawing detailing the metering circuit with TDSP EPS Meter Inspector’s initials. Note: If a redlined version is supplied, the final as built drawings shall be submitted within 45 days of the submittal of the Site Approval Request Package;

(i) Readable photos of the nameplates of newly installed or replaced instrument transformers. When instrument transformers are physically located inside an apparatus and nameplate photos cannot be provided, a statement bearing the seal of a professional engineer registered in the State of Texas must be submitted as replacement for the nameplate photos. Such statement shall provide all nameplate information for the instrument transformer(s), a certification that the information provided represents the installed equipment and the basis for the certification;

(j) Other information as required.

### 7.5.2 Nameplate Data

(1) Nameplate information should conform to IEEE C57.13 in effect at the time of instrument transformer manufacture.

### 7.5.6 Insulating Oil (if present)

(1) Non-polychlorinated biphenyl (non-PCB) insulating oil shall be used in oil filled instrument transformers. The transformer shall be equipped with a non-corroding nameplate that indicates the dielectric fluid is non-PCB. If no nameplate statement is present, or the nameplate is inaccessible, a confirmed year of manufacture after 1979 or documentation of oil sample testing traceable to the individual instrument transformer may be utilized.