

# Operations Training Working Group (OTWG)

December 12th, 2019

ERCOT 800 Airport Drive, Taylor, Building TCC 1, Room 252/WebEx

0900-1200

* **Anti-trust Admonition**
  + To avoid raising concerns about antitrust liability, participants in ERCOT activities should refrain from proposing any action or measure that would exceed ERCOT’s authority under federal or state law. For additional information, stakeholders should consult the Statement of Position on Antitrust Issues for Members of ERCOT Committees, Subcommittees, and Working Groups, which is posted on the ERCOT website.
* **Disclaimer**
  + All presentations and materials submitted by Market Participants or any other Entity to ERCOT staff for this meeting are received and posted with the acknowledgement that the information will be considered public in accordance with the ERCOT Websites Content Management Operating Procedure.
* **Previous meeting minutes**
  + Motion to pass – Wozny motioned – Goulding seconded

**CURRENT/UPCOMING EVENTS**

* None

**OPERATIONS NOTICES, NOGRRs and NPRRs**

* NOGRR/NPRR
  + NOGRR 194 approved 11/01/2019 <http://www.ercot.com/mktrules/issues/NOGRR194>
* No additional news to report

**ITEMS FOR DISCUSSION/**

* ERCOT Initial Operator Training Program
  + Update – ON HOLD
    - Inhouse curriculum is ongoing
    - Market Participant curriculum will be revisited upon NERCs decision re: one Certification for adjustments as necessary
* ERCOT Fundamentals manual
  + Update – ON HOLD
    - Under review
    - Redlines to suggest changes/updates for incorrect/confusing information and more in-depth “how” where needed
* ERCOT Certification Exam
  + Update – E.Johnson
    - ERCOT Legal has closed the exam to non-ERCOT personnel (anyone not represented by an ERCOT market participant) <http://www.ercot.com/services/training/exams>
    - 13 of 35 passed since 01/01/2019
    - Possible to utilize remote testing?
      * Matter for ERCOT Operator Certification Task Force (EOCTF) in 2020
        + Does OTWG favor this?
        + Approved proctoring for LMS test?
        + Cost for test Facility?
* Human Performance Improvement (HPI) Task Force
  + Update – B.Legg
    - Scope Document accepted
    - TF to set terms for WG by February 2020
    - Preparing NDAs for members – ERCOT Legal review
  + Gathering data from NATF/WECC presentations – OE Reports in route
    - NERC HPI conference (03/26-27/2019) <https://www.nerc.com/pa/rrm/hp/Pages/default.aspx>
    - Feedback on NATF HPI workshop (10/22-24/2019) Collinsville IL

**TRAINING EVENTS**

* Black Start and Restoration Training
  + Update – E.Johnson
    - 2020 BST Market Notice 12/2019 – 29 CEHs (ILT)
      * Pilot: February 25-27, 2020
      * Session 1: March 17-19
      * Session 2: March 24-26
      * Session 3: March 31-April 2
      * Session 4: April 7-9
      * Session 5: April 14-16
      * Session 6: April 21-23
* ERCOT Region Operator Training Seminar
  + Update – S.Wozny
    - 2020 OTS Market Notice 06/2020 – 14+ CEHs (ILT)
      * Pilot: August 11-13, 2020
      * Session 1: August 25-27
      * Session 2: September 1-3
      * Session 3: September 8-10
      * Session 4: September 15-17
      * Session 5: September 22-24
      * Session 6: September 29-October 1
* Other Training
  + Update – J.Jarmon
    - 2020 Hurricane Drill Market Notice 03/2020
      * May 2020 timeframe – TBD
      * Remote training format

**New Business**

* 2020 Chair/Vice Chair nominations
  + Survey Monkey results
* Draft a revised OTWG Scope (include Task Forces to identify content and develop more indepth topics/scripts for MANDATORY training)
* Black Start Training (BSTTF)
* Operator Training Seminar (OTSTF)
* Severe Weather Drills (SWDTF)
* ERCOT Operator Certification (EOCTF) includes ERCOT Fundamentals Review/Exam Writing
* Human Performance Improvement (HPITF)

**Adjourn**

* Next Meeting Dates <http://www.ercot.com/committees/board/tac/ros/otwg/>
  + January (9am) TCC 1, RM 252 / WebEx
  + February (9am) TCC 1, RM 252 / WebEx
  + March (9am) TCC 1, RM 252 / WebEx
  + April (9am) TCC 1, RM 252 / WebEx
  + May (9am) TCC 1, RM 252 / WebEx
  + June (9am) TCC 1, RM 252 / WebEx
  + July (9am) TCC 1, RM 252 / WebEx
  + August (9am) TCC 1, RM 252 / WebEx
  + September (9am) TCC 1, RM 252 / WebEx
  + October (9am) TCC 1, RM 252 / WebEx
  + November (9am) TCC 1, RM 252 / WebEx
  + December (9am) TCC 1, RM 252 / WebEx