

Operations Training Working Group (“OTWG”) Scope

The OTWG reports to the Reliability and Operations Subcommittee (“ROS”) and is responsible for developing training topics and securing presenters for the Annual ERCOT Operators Training Seminar, discussing changes to the Annual ERCOT Black Start training, developing annual Severe Weather Drills and updating the ERCOT Fundamentals Manual as necessary. The ERCOT Fundamentals Exam Task Force will be a sub-group of the OTWG and will work with ERCOT to update ERCOT Certification Exam questions as necessary to support updates of the ERCOT Fundamentals Manual.

The OTWG, with input from the Operations Working Group (“OWG”), will focus on training to support the reliable operation of the ERCOT System. The OTWG will provide a forum to discuss and provide guidance on training related issues affecting the various Market Participants within the ERCOT Region. The OTWG will report its activities to ROS on a regular basis as directed by ROS.

The OTWG is responsible for coordinating with ERCOT, the ROS, and other working groups as appropriate to identify and recommend changes to support the Nodal Protocols, Operating Guides, NERC Reliability Standards and training criteria that has operational impacts on the ERCOT System.

Membership should consist of representatives from Transmission and/or Distribution Service Providers (“TDSPs”), Transmission Operators, Resource Entities, and Qualified Scheduling Entities (“QSEs”) who, as a part of their duties, are responsible for the training of operational personnel. Participation by ERCOT is required for the OTWG and ERCOT Fundamentals Exam Task Force and the Chair or Vice Chair should be an ERCOT employee. Public Utility Commission of Texas (“PUCT”), the Texas Reliability Entity (“Texas RE”), NERC and any other appropriate governing agency may participate as well.

The OTWG will be an OPEN meeting for all aspects of the OTWG as listed above with the **EXCEPTION** of the ERCOT Fundamentals Exam Task Force. Members who wish to participate in the ERCOT Fundamentals Exam Task Force must be an ERCOT Certified Operator and sign the appropriate ERCOT Non-Disclosure Agreement (“NDA”) and receive approval from ERCOT. To facilitate this process, you may email the ERCOT Legal department at NDA@ercot.com. Members must also agree to the terms of the Antitrust Admonition.

Management of the membership lists for the OTWG and ERCOT Fundamentals Task Force shall be the responsibility of ERCOT and coordinated with the OTWG chair. Once approved, members shall be permitted access to the appropriate e-mail distribution lists. Members of the ERCOT Fundamentals Task Force will also receive access to the appropriate ERCOT Secure Documents Library, and the permission to attend ERCOT Certification Exam writing workshops.

The ROS Chair, with ROS confirmation, approves the OTWG chair and vice chair as recommended by the OTWG.

When consensus cannot be achieved on an issue, it is presented to the ROS for disposition.

The chair of the OTWG schedules meetings as required to discharge its responsibilities.