RMTTF MEETING NOTES

THURSDAY, FEBRUARY 07, 2019

ERCOT MET CENTER, ROOM 102

9:30 AM

Sheri opened the meeting and read the antitrust.

Attending in person:

Sheri Wiegand TXU

Debbie McKeever Oncor

Jim Lee AEP

Carolyn Reed Centerpoint Energy

Kathy Scott Centerpoint Energy

Art Deller ERCOT

Tomas Fernandez NRG

Call in:

Diana Rehfeldt TNMP

Meeting notes from January meeting were approved.

Action Item: Sheri to make a single document with timings/schedule for each presenter for both Retail 101 and TX SET

**LMS Stats for Marketrak**

* 261 in progress
* 641 complete
* 902 total

This year to date

* 5 in progress
* 2 complete
* 7 total

Action Item:

Art to bring stats for Retail 101 online module to next meeting

**Registration Numbers**:

*Georgetown Training February*

Max able to attend: 50

Retail 101 41 registered and approx. 10 presenters including ERCOT

TX SET 39 registered and approx. 10 presenters including ERCOT

*Dallas May training*

Max able to attend 30

Retail 101 11 registered and approx. plus 10 presenters including ERCOT

TX SET 16 registered and approx. plus 10 presenters including ERCOT

**Logistics for February training**

Art:

1 laptop – both days

Coffee for attendees – both days

Relationship slide – printed

AMS Data slide - printed

TX SET dot answer sheet – printed for presenters

Jeopardy Game – provide current version and printed answer sheet

Swim lanes - printed

2 sheets for the transactions – large printout

Debbie:

Confirm number for attendees – 55 per day

Tomas:

Index cards and laminated cards for TX SET

Kathy:

Nametags, markers, candy and props

Sheri:

Cell numbers collected for presenters, laminated cards

send email notification reminder about Georgetown training ( check in @ 8:30, entrance main door on 8th street, coffee/water and lunch will be served) requesting any folks who are unable to attend to please cancel; reminder about Dallas training and that seats are filling up fast

**TX SET Presentation:**

Action Item – Art: Change slide 55. Added 2 transactions;

#5 867\_04 from TDSP to ERCOT, ERCOT to POLR/VREP

#6 867\_03 F from TDSP to ERCOT, ERCOT to Defaulting CR

Also , Art to compare the Mass Trans slide with the TX SET swim lane for Mass Tran and ensure accuracy – the two won’t match bc of the large number of transactions involved.

Changing QR code for survey on both TX SET and Retail 101 decks

**RETAIL 101 Presentation**:

In June – Art to reduce the history currently in Retail 101 on the module and instructor led material.

TF to review ERCOT Fundamentals and history covered there so we may pare down the History section of Retail 101.

Surveys for the TX SET training and Retail 101 will both be online surveys, no paper. We might provide index cards for participants to note what they liked about the class and what they would suggest we improve/change about the class. QR code surveys will be strongly encouraged.

**Mass Transition Module**

Sheri created an outline – see doc for details/modified during the meeting.



**Next meeting…**

* Training class discussion
* Survey results
* LMS Stats including May training registration numbers
* ERCOT Foundations module – review to get perspective for reducing Retail 101 history slides
* Identify objectives for mass transition module

Meeting adjourned at 1:07 pm