**TDTMS Meeting NOTES**

**November 27, 2018**

**Agenda**

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| 1. | Antitrust Admonition |  | 9:30 am |
| 2. | Introductions   * Sam Pak (Oncor) * Crystal Luna (Stream) * Kaci Jacobs (TXU) * Kyle Patrick (NRG) * Kathy Scott (CNP) * Megan H. (Think) * Dave Michelsen (ERCOT) * Dave Pagliai (ERCOT) * Phil Bracy (ERCOT) * Teresa Rodriguez (Stream) * Eric Blakey (Just Energy) |  |  |
| 3. | Last Month Meeting Notes – updates if any  October 23, 2018 meeting notes were reviewed and approved |  |  |
| 4. | ERCOT System Instances & MarkeTrak Monthly Performance Review  Reviewed October 2018 Instance Report highlights:   * Retail Market IT systems met all SLA targets * Market Data Transparency IT systems met all SLA targets * All MT performance metrics are within SLO targets |  |  |
| 5. | Review and endorsement of 2019 Retail SLA: |  |  |
|  | Review 2019 release scheduled dates |  |  |
|  | Removal of reference to Appendix B: Notification Lists (pg 2 & 14) |  |  |
|  | Removal or update reference to outdated COPS Mkt Guide, Appendix A (pg 6) |  |  |
|  | Discuss GUI response & 15 second SLO performance benchmark  2019 Retail SLA was endorsed by TDTMS for RMS approval/vote at December’s 4th meeting with the following suggested changes:   * Agreement to the proposed 2019 release schedule dates * Removal of reference to Appendix B: Notification Lists (pg 2 & 14) * Revision to Market Notice language on page 6 * Update the MT API & GUI table (pg 10) to include:   + Lowering the MarkeTrak GUI response SLO target to 10 seconds   + Including 12 month Average for GUI response time (sec)   ACTION ITEM:   * Sam Pak will send Dave Pagliai SLA redline version with agreed changes above for final revisions. * Dave P. will post revised 2019 SLA to RMS agenda as a voting item to the December 4th meeting. |  |  |
| 6. | Review 2018 Goals  2018 TDTMS Goals were reviewed and suggested achievements were documented. To be reviewed once again at the TDTMS January 2019 meeting. |  |  |
| 7. | Establish 2019 Goals  2019 TDTMS Goals were drafted. To be reviewed once again at the TDTMS January 2019 meeting. |  |  |
| 8. | Parking Lot Items: MT Subtype Template & Data Analysis  It was suggested and proposed to retain previous methodology/templates (2017) when requesting MT Subtype analysis. To be discussed further at the next TDTMS meeting in January 2019. |  |  |
| 9. | Adjourn – next meeting TBD-January 2019  Next meeting January 16, 2019 with proposed agenda items:   * Leadership Elections * ERCOT System Instances & MarkeTrak Monthly Performance Review * MT Subtype Template & Data Analysis * ERCOT IT Roadmap Update * Review and finalize 2018 & 2019 Goals |  |  |