**TDTMS Meeting NOTES**

**November 27, 2018**

**Agenda**

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| 1. | Antitrust Admonition |   | 9:30 am |
| 2. | Introductions* Sam Pak (Oncor)
* Crystal Luna (Stream)
* Kaci Jacobs (TXU)
* Kyle Patrick (NRG)
* Kathy Scott (CNP)
* Megan H. (Think)
* Dave Michelsen (ERCOT)
* Dave Pagliai (ERCOT)
* Phil Bracy (ERCOT)
* Teresa Rodriguez (Stream)
* Eric Blakey (Just Energy)
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| 3. | Last Month Meeting Notes – updates if anyOctober 23, 2018 meeting notes were reviewed and approved |   |   |
| 4. | ERCOT System Instances & MarkeTrak Monthly Performance ReviewReviewed October 2018 Instance Report highlights:* Retail Market IT systems met all SLA targets
* Market Data Transparency IT systems met all SLA targets
* All MT performance metrics are within SLO targets
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| 5. | Review and endorsement of 2019 Retail SLA: |   |   |
|   | Review 2019 release scheduled dates |   |   |
|   | Removal of reference to Appendix B: Notification Lists (pg 2 & 14) |   |   |
|   | Removal or update reference to outdated COPS Mkt Guide, Appendix A (pg 6) |   |   |
|   | Discuss GUI response & 15 second SLO performance benchmark2019 Retail SLA was endorsed by TDTMS for RMS approval/vote at December’s 4th meeting with the following suggested changes:* Agreement to the proposed 2019 release schedule dates
* Removal of reference to Appendix B: Notification Lists (pg 2 & 14)
* Revision to Market Notice language on page 6
* Update the MT API & GUI table (pg 10) to include:
	+ Lowering the MarkeTrak GUI response SLO target to 10 seconds
	+ Including 12 month Average for GUI response time (sec)

ACTION ITEM:* Sam Pak will send Dave Pagliai SLA redline version with agreed changes above for final revisions.
* Dave P. will post revised 2019 SLA to RMS agenda as a voting item to the December 4th meeting.
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| 6. | Review 2018 Goals2018 TDTMS Goals were reviewed and suggested achievements were documented. To be reviewed once again at the TDTMS January 2019 meeting. |   |   |
| 7. | Establish 2019 Goals2019 TDTMS Goals were drafted. To be reviewed once again at the TDTMS January 2019 meeting. |   |   |
| 8. | Parking Lot Items: MT Subtype Template & Data AnalysisIt was suggested and proposed to retain previous methodology/templates (2017) when requesting MT Subtype analysis. To be discussed further at the next TDTMS meeting in January 2019. |   |   |
| 9. | Adjourn – next meeting TBD-January 2019Next meeting January 16, 2019 with proposed agenda items:* Leadership Elections
* ERCOT System Instances & MarkeTrak Monthly Performance Review
* MT Subtype Template & Data Analysis
* ERCOT IT Roadmap Update
* Review and finalize 2018 & 2019 Goals
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