## RMTTF

Tuesday, September 18th

ERCOT Met Center, Austin

Sheri Wiegand, co-Chair opened the meeting reading the Anti-trust Admonition

Agenda was reviewed.

Attending:

In Person

* Debbie McKeever Oncor
* Tomas Fernandez NRG
* Kathy Scott Centerpoint
* Sheri Wiegand TXU
* Art Deller ERCOT
* Jim Lee AEP
* Carolyn Reed CNP
* Kathryn Thurman ERCOT
* Diana Rehfeldt TNMP
* Monica Jones NRG
* Phil Bracy ERCOT

On the phone

* Eric Blakey Just Energy

**Minutes from the last meeting** were approved. ACTION items were reviewed.

**LMS Stats**

51 of 100 completed YTD

621 of 861 completed All-time

**September Training – Houston – September 25th & 26th**

Registration to date:

* + Retail 101 – SOLD OUT – 3 on the waiting list
	+ TX SET – SOLD OUT – 7 on the waiting list

Follow up notice via LMS to all registered participants indicating registration is at 8:30 and reminder to kindly cancel if unable to attend to allow for waiting list participants to attend.

Reviewed LOGISTICS for training…

Printing the presentation for TX SET:

10 extra books printed for TX SET training

5 extra books for the Retail 101 training

Tomas – index cards, laminated transaction flow

Kathy – candy, name tags, markers

Sheri – laminated cards of transaction inventory

Art – color slides for Retail 101:

* Relationship room
* AMS data flow
* TX SET answer sheet (dots)

 Color slides/handouts for TX SET:

* swimlanes as handout (not included in deck)
* handout for TX SET Transaction Inventory card (2 sheets)
	+ answers to CP questions and transaction flows

**FUTURE TRAINING – 2019 – all Instructor Led**

Austin: February 19th & 20th – Georgetown Library – Art to confirm

Dallas: May 1st, 2nd 0r 3rd – Debbie to confirm

Houston: September 24th, 25th or 26th – Kathy to confirm

REVISIONS to TXSET PRESENTATION to be discussed at 10/4 meeting

* 49 – bubble before transaction
* 50 - bubble before transaction
* 51- did not like last question
* 53 – do we need 810­\_02
* 60 – 814\_25 should be #2
* 61 – change one possible choice to 810\_02
* 79 – viewer should be ROR
* 80 – add both screen shots together on same slide and box out each attribute as discussed
* FINAL EXAM – Change the names of the provider

***NEXT RMTTF meeting will be Thursday, October 4th***

* Review feedback on TXSET deck
* Suggest revisions to presentation

**Future Meetings**

November 1st and December 6th RMTTF meetings in Austin are cancelled and combined to meet on **Tuesday, November 13th** in **Houston** (prior to CNP workshop). Kathy Scott has confirmed Training Room 1350 on the 13th floor same floor as this month’s Retail 101 and TX SET Training for our meeting.