RMTTF Meeting

Thursday, August 2nd

9:30 AM

ERCOT – Room 168

Meeting Notes

Attending in Person

* Sheri Wiegand TXU
* Art Deller ERCOT
* Kathy Scott Centerpoint
* Carolyn Reed Centerpoint
* Jim Lee AEP
* Debbie McKeever Oncor

Attending via Web-ex

* Kaci Jacobs TXU
* Diana Rehfeldt TNMP

Antitrust was read by Sheri

Notes were posted later in the meeting and approved.

**Schedule for Development of TX SET**

8/2 & possibly 8/3 – next RMTTF meeting where TXSET deck will be reviewed in its entirety

9/6 – RMTTF meeting – review of any revisions made during 8/2 & 8/3 RMTTF meetings

NOTE: meeting is moved to Thursday, August 30th

Start time will be 9:30 if TAC is canceled or 1:00 if TAC convenes

9/14 – FINAL FINAL TXSET deck will be available for presenters

9/18 – dry presentation (Tuesday before TXSET and TDTMS) – 9:30 start time

Week of 9/17 – 21st – TXSET deck goes to print

9/26 – TXSET training class

**Online Training Update from Art**

Training Stats for online modules for Retail:

**all time #s**

222 in progress

614 complete

836 total

**YTD:**

31 in progress

44 complete

75 total

**Registration for Retail 101 and TX SET training in Houston**

Retail 101 – 33 out of 60 have registered

TX SET – 46 out of 60 have registered

**Logistics**

Printing the presentation for TX SET:

10 extra books printed for TX SET training

5 extra books for the Retail 101 training

Tomas – index cards, laminated transaction flow

Kathy – candy, name tags, markers

Sheri – laminated cards of transaction inventory

Art – color slides for Retail 101:

* Relationship room
* AMS data flow
* TX SET answer sheet (dots)

Color slides/handouts for TX SET:

* swimlanes as handout (not included in deck)
* handout for TX SET Transaction Inventory card (2 sheets)
* answers to CP questions and transaction flows

ACTION: Sheri to provide answers to CP questions (completed during review)

ACTION: Debbie to reserve room for 9/18 dry run & contact Dave Michelson/Kathryn Thurman to see if they may attend the dry run

**Communication**

Sheri to send follow up email (piggybacking earlier notice) on 9/4 reminding to register by 9/21.

* Arrive 15 minutes early
* No WebEx
* Please cancel if unable to attend so someone on wait list may be accommodated
* Current registration #s

Art to send list of attendees (so far) to Kathy on 9/17 to make arrangements with CNP Security

**TX SET Overview Suggested Revisions**

Antitrust will be added

**Slide #**

4 – spelling

7- spelling

10 – Add CR and TDSP Weebles and remove “CIS systems”

11 – As is

12 – Add MOU and EC to LSE

13 – As is

14 – As is

15 – ‘define’

16 – Automatic pop up red boxesw

17 – As is

18 – As is

19 – As is

20 – Change “go” to “flow”

21 – As is

22 – As is

23 – As is

24 – Add RMG 7.15 for AMS File Format

25 – Add appendix 9 G

26 – Add 11.4 “Retail Electric Provider (REP) Operating Rule”

27 – As is

28 – As is

29 – As is

30 – Change first sentence to “TX SET implementation guides provide technical details. Current version 4.0 supports PUC Substantive Rules and market process revisions. Also Remove “information”

31 – As is

32 – Add Weebles

Change color of 824 arrow

Change color on key below

Add box around ERCOT

Add “reject” to 824

Add 814 – add double arrow from CR - TDSP – add “ Point to Point” 814 PC/PD

814- “ESI ID relationship”

Change 820 to “remittance”

Change 824 to “rejects”

33 – Delete “clearing house” and capitalize “Registration Agent”

Delete the tombstone

Remove “invoice”

34 - Removing “usage” – also keeping tombstone

35 – Change “document” to “transaction”

Add bullet: Found on TX SET WG page

36 - Delete

37 - Delete

38 - Delete

39 – As is

40 – Moving to later in the presentation and also on question 4, change dashes to underscore and move this question to later in the slides. Delete question 4 and move 5 to 52 – slide 40 will be deleted

41 – As is

42 - As is

43 – Center on page

44 - As is

45 - Change “customer sends permit to TDSP” to “permit received” - voiceover – TNMP, no 814\_28 and 867\_02 will not appear if new installation

46 - remove customer “permit not received within 20 days”

47 – As is

48 – As is

49 – MVI

50 – Add an F to 867\_03

51 - Has been deleted by Art

52 – Move #9 to after the move outs. Also add 814\_01 to the question and remove 867\_03F

Move #10 to after switch

53 - Delete #11

#12 Type “permit required” for PR

#14 – change “scenario” to “question #13”

54 – Swap 54 and 55

54 should say “accept” instead of “approve”

55 –

56 – As is

57 – As is

58 – Swap 58 and 61

59 - Deleted

60 - Deleted

61 – Remove 650\_02 and add 810\_02

Note! Add a slide introducing Switch Hold

62 – Delete

63 – on the tombstone – Use the MT process to remove SH when MVI situation

64 – Question numbers - changes

65 - As is

66 – As is

67 - As is

68 – Use with Italics bc it is a direct quote from the stacking rules.

Bubble before tombstone

No italics in tombstone

69 - Bubbles

Text at the top – same time as bubbles

Tombstone pops up later

71 –Delete question

72 –Two number 16s –

Remove a space between 16 and 16

On the 2nd #16 – spell out Completed Unexecutable instead of just listing CU

Swap 17 and 18

73 – As is

74 –“Change “current REP” to REP for Customer A

“Change “another REP” to REP for Customer B

75 – As is

76 – Swap flow 1 and 4 and add the Fs

77 - Deleted

78 - Deleted

79 – Question 24 – change “Continuous Service Agreement”.

80 – Change “\*Applies to competitive area only” to “does not apply to MOU ECs”

Add tombstone stating “to cancel a DNP a CR must send a 650 RNP to TDSP”

81 – Change “\*Applies to competitive area only” to “does not apply to MOU ECs”

Add tombstone – 650\_02 has a date and time of completion

82 – Deleted

83 – As is

Note! Where is the question…”Which transactions are point to point”.

84 - Create a slide defining where we are going.

84, 85, 86, 87 – move to after MIS portal – slide 99

88 -

90 – add slide on Find ESI ID – where to enter ESIs

Pop the arrow at the end

Start date – viewing REP became ROR

Add slide on Find Transactions – showing drop down date & how to enter ESIs

Add boxes and animation

Flows – ACTION: Sheri to add MVO trumps SWI series

Final Exam:

Transaction #

Add prompt -> “Customer calls REP B to cancel new service the day prior to the scheduled date”

“Accept” first

Show what happens when the cancel is rejected

Final Usage to REPA

If cancel is rejected, who is the REP of Record?

BONUS: What is the end-result if the cancel is rejected?

Moved 84-87 after MIS Portal & add cover page

84 – remove subtitle

86- add link to guides & examples ; tombstone “data elements” & have pop

87- delete 814\_20 question

101 – remove commas and periods

102 –“issues can evolve”

103 – capitalize MP and “required to test”

104 – “supported, managed, and maintained by…

Tombstone – “CR” to Market Participant

Capitalize R after 19.8

APPENDIX:

110 – as is

111 – as is

120 – move up 2 slides

Add “Other Training” available slide at the end

**TX SET Agenda & Assigned Presenters**

ACTION: Sheri to send out separate list to presenters

**Welcome** – host company -  Kathy Scott

1. **Introduction to TX SET** – Debbie McKeever
2. **Governing Documents** – Kathy Scott
3. **Transaction Overview** – Sheri Wiegand
4. **Transaction Process Flows** 
   1. MVI – Jim Lee
   2. Switch – Jim Lee
   3. MVO – Tomas Fernandez
   4. DNP/RNP – Tomas Fernandez
5. **Market Information System (MIS) Portal** 
   1. Find ESI ID – Jim Lee
   2. Find Transactions – Jim Lee
      1. MVI w/ permit required – Jim Lee
      2. MVO w/ date change & cancel – Sheri Wiegand
      3. MVO w/ SWI – Sheri Wiegand
6. **TX SET Implementation Guides** – Kathy Scott/Debbie McKeever
7. **TX SET Working Group** – Diana Rehfeldt
8. **Appendix** – Diana Rehfeldt
   1. Other Binding Documents
   2. TX SET Swimlanes
   3. TX SET Implementation Guides
   4. Retail Market Testing

**Closing** – RMTTF leadership

**Next Meeting**: Thursday, August 30th @ 1:00 PM ERCOT MET Center (9:30 am if TAC is cancelled)

Proposed Agenda:

1. Review completed full draft TX SET Overview Training
2. Review section assignments for presenters for September training
3. Review “to dos” for September training sessions
4. Prepare document for TAC Sub-Committee Restructure Meeting