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| 1. Antitrust Admonition | 9:30am |
| 2. Introductions |  |
| 3. Last Month Meeting Notes – updates if any (Approved) |  |
| 4. ERCOT System Instances & MarkeTrak Monthly Performance Review* **ERCOT addressed the impacts of the January 27, 2018 outage**
* **ERCOT IT to Market Participant IT Forum- Market notice was sent out 2/12/2018. The first forum will be held 2/23/2018.**
* **ERCOT Retail IT Recap- Retail specific**
* **ERCOT possibly have meeting once a quarter**
* **Dave P will investigate whether the 1/28 site fail over had any implications on the 1/27 processing issues where the files were lost**
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| 5. Digital Certificate Download Process- Production change scheduled for Wednesday 02/07/18* **Ercot reported no issues reported**
* **Dave to review and confirm if wording around the password creation had been updated**
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| 6.NPRR778 Stabilization* Reporting & stats – how to report stats to RMS?
* Lessons Learned from January meeting
* **See the updated Lessons Learned draft on the TDTMS meeting page key docs**
* **Action Items**:
	+ **Jim/Carolyn to draft RMTE User Guide changes(i.e. how esids are loaded, characteristics of initial load, refresh and comment updates)- Take up in the March TDTMS meeting**
	+ **Draft SCR to ensure TDTMS includes all requirements to enhance the current RMTE- take up in March TDTMS meeting**
	+ **NPRR778 Lessons Learned provided in the TDTMS update to RMS**
	+ **RMTE User Guide Changes- request ERCOT SME feedback**
	+ **Request ERCOT to provide an official report with the overall market numbers ( take up in April TDTMS meeting) and the results to RMS in May with volume of Cancel w/Approval MarkeTrak**
	+ **Monica- send request to Tammy(ERCOT) for Cancel w/approval MT’s for Dec2016-Mar2017 against Dec2017-March2018- possibly take up in March TDTMS**
	+ **Send Market notice on February 28, 2018 communicating MT cancel w/approval effective date of March 1, 2018**
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| 7. Final Review MarkeTrak User’s Guide Cancel w/ Approval Edits* **No additional edits needed**
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| 8. Standing Item: MT Subtype Analysis |  |
| 9.TXSET Collaborative Items – if any |  |
| 10. Adjourn – next meeting March 21, 2018 |  |