**AMWG March 2017 Meeting Notes**

**March 28, 2017**

**1:30 p.m. – 4:30 p.m.**

**ERCOT Met Center Room 206 and WebEx**

1. **Antitrust Admonition**- Esther Kent
2. **Introductions** – Attendees

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| **Name** | **Company** |
| Esther Kent  | CenterPoint Energy |
| John Schatz | TXU Energy |
| Rebecca Zerwas | NRG |
| Andrea O’Flaherty-Brown | Solutions Cube – SMT |
| Michele Gregg | OPUC |
| Liz Jones | Oncor |
| Sam Pak | Oncor |
| Carolyn Reed | CenterPoint Energy |
| Eric Blakey | Just Energy |
| Bobby Roberts | TNMP |
| Kathy Scott | CenterPoint Energy |
| Therese Harris | PUC |
| Kristin Abbott | PUC |
| Randy Roberts | ERCOT |
| Sheri Wiegand | TXU Energy |
| Chris Rowley | Oncor |
| Jim Lee | AEP |
| Zack Korman | Awesome Power Texas |
| Brian Bowen | First Fuel |
| Crystal Perez | Engie |
| John Magispok | ? |

1. **Review draft meeting notes and action items from the January AMWG meeting and make necessary updates/revisions**
	* The group reviewed the January 2017 meeting notes, with no revisions
	* **Action Item:** *Esther Kent will send the notes to ERCOT for posting on the AMWG January 2017 meeting page*
	* **Action Item:** *Esther will post the 2017 AMWG goals to the AMWG main page*
2. **Review of ERCOT AMS Data Reports**
	* Randy Roberts led the group through a review of the ERCOT AMS Data Reports
	* The group had very few questions and minimal discussion about the reports
	* On the AMS Volume and Count Report, a participant noted the “spike” in estimated data during December 2016 for Initial Settlement
		+ AEP reported the “spike” was largely due to AEP’s MDM conversion, noting that actual data was available for ERCOT’s final settlement period
	* A broader discussion then ensued about future reporting requirements, specifically which reports are needed and on what frequency
	* **Action Item:** *Rebecca Zerwas and John Schatz (and other interested REPs) will determine the types and frequency of ERCOT AMS Variance reports, and present a recommendation to the TDUs*
3. **Update on SMT**
* Andrea O’Flaherty led the group through a review of:
	+ Q1 and Q2 SMT maintenance activities
	+ Noted the February 18th and March 18th minor releases were successfully implemented
	+ SMT Share Feedback – the group reviewed January and February customer shared feedback
		- A meeting participant inquired if customer suggestions were developed into future SMT Change Requests, to which the response was that SMT will not be accepting Change Requests for new SMT functionality until further notice
		- It was noted that SMT does respond to customer inquiries / questions
		- **Action Item:** *Andrea to confer with the JDOA re: reviewing/revising SMT responses to customer requests/inquiries about new SMT functionality*
		- The group concurred that Customer Sharefeedback reports will no longer be produced
	+ Monthly log-in report: the group noted that the monthly log-in report did not provide transparency to the number of unique log-ins, and subsequently decided that no further monthly log-in reports are needed
	+ SMT Monthly Market Reports – the group reviewed the Help Desk Ticket report and the SMT Update Reports for Jan. / Feb. – there were no significant discussion / questions
	+ 3rd Party Statistics Report - there were no significant discussion / questions
	+ 3rd Party Service Renewal and Continued Investigation – SMT provided a one-time report addressing customer renewals of third party agreements
		- 264 customers have renewed 3rd party agreements with the same 3rd party and 19 3rd parties have renewed their agreements, since the 3rd Party Functionality Implementation (as of 3/9/17). It was noted that a significant quantity of customer agreements and 3rd party agreements are approaching their renewal opportunity
		- 3 customers have had an agreement with more than one 3rd party (as of 3/9/17)
		- **Action Item:** *Michele Gregg (OPUC) and Liz Jones (Oncor) will work together to determine what information will be needed pertaining to 3rd Parties for possible future reporting enhancements.*
1. **Decide on April AMWG meeting date/time and location**
	* The group decided that the April and May AMWG meetings are cancelled, and subsequent meetings would occur on an “as-needed” basis.
	* The group also concurred that certain reports (e.g., 3rd Party Statistics, Help Desk Tickets, and SMT Monthly Statistics) would continue to be produced, posted to the respective AMWG monthly meeting page, and distributed to the AMWG list-serve.
	* **Action Item:** *John Schatz will notify ERCOT of the April and May meeting cancellations. John will also broadcast the cancellations via the AMWG list-serve.*
2. **Review action items and agenda items**
	* The action items were reviewed with the group
3. **Identify items to present in the next RMS meeting**
	* Not taken up
	* **Action Item:** *John Schatz will prepare an AMWG update for the May RMS meeting*

Meeting adjourned at ~3:32 p.m.

**Other Business:**

**Action Item:** *Kathy Scott and Rebecca Zerwas will draft and send to the RMS and AMWG list serves a notice highlighting the 2 PUC-sponsored workshops: Project #46204 3rd Party Access to SMT Data and Project #42786 Review of Advanced Metering System Web Portals*

Next meeting: TBD