



MEMORANDUM

To: ERCOT Board of Directors
From: Sean Taylor, Controller
Date: February 7, 2017
Re: Item 17 – 2016 Internal Revenue Service Form 990 Questionnaire

As you may recall or may be aware, ERCOT must file a Form 990 informational tax return with the U.S. Internal Revenue Service (IRS) on an annual basis. Once filed, the completed Form 990 will become a publicly available document. For those of you who served on the ERCOT Board in 2016, you may recall that the Form 990 return requires a high level of detail with regard to the organization's operations and corporate governance.

ERCOT staff is currently preparing the Form 990 return for the 2016 tax year with an anticipated filing date of August 15, 2017, and has developed a schedule for review of the return by its third-party tax consultants and ERCOT staff (including its finance, executive management, legal, and human resources teams).

In order to gather the relevant information for the Form 990, in the near future, ERCOT staff will provide a Questionnaire for completion to those who were identified as ERCOT Board members or officers, key employees, and highly compensated employees during the 2016 year as those groups are defined by the IRS. Please refer to page two of this memorandum for a list of all current Board members who served in 2016 and will need to complete the Questionnaire.

Please note that responses to the Questionnaire will be due **no later than April 12, 2017** in order for ERCOT staff to meet the proposed schedule for completion of the return.

The final draft of the 2016 Form 990 return will be presented to the Board for its review at the June 13, 2017 Board meeting.

Please let Vickie Leady, Assistant General Counsel and Assistant Corporate Secretary, know if you have any questions or comments regarding the Questionnaire. If you have any questions regarding financial matters reported on the Form 990, please contact Sean Taylor.

**2017 ERCOT Board Members expected to complete the
2016 Form 990 Questionnaire**

Name	Title
Tonya Baer	Director
Peter Cramton	Director
Craven Crowell	Director
Jack Durland	Director
Keith Emery	Director
Nick Fehrenbach	Director
Randy Jones	Director
Clifton Karnei	Director
Bill Magness	ERCOT CEO; Director
Donna Nelson	PUCT Chairman; Director
Karl Pfirrmann	Director
Carolyn Shellman	Director
Judy Walsh	Director
Seth Cochran	Segment Alternate
Kevin Gresham	Segment Alternate
Sam Harper	Segment Alternate
Mike Kezar	Segment Alternate
Kenneth Mercado	Segment Alternate
Jennifer Richie	Segment Alternate
Wade Smith	Segment Alternate
John Werner	Segment Alternate
Phil Williams	Segment Alternate