**AMWG October 2016 Meeting Notes**

**October 7, 2016**

**9:30 a.m. – 12:00 p.m.**

**ERCOT Met Center Room 168/210 & WebEx**

**Meeting began at ~10:00 a.m. due to audio technical issues**

1. **Antitrust Admonition**- Esther Kent
2. **Introductions** – Attendees

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| **Name** | **Company** |
| Esther Kent  | CenterPoint Energy |
| Andrea O’Flaherty-Brown | Solutions Cube – SMT |
| Jim Lee | AEP |
| Rebecca Zerwas | NRG |
| Michele Gregg | OPUC |
| Rob Bevill | SPEER |
| Sam Pak | Oncor |
| Carolyn Reed | CenterPoint Energy |
| Jeff Stracener | AEP |
| Gerry Metzler | QBA Corporation |
| Eric Blakey | Just Energy |
| **WebEx** |  |
| Caitlin Smith | Clear Result |
| John Schatz | TXU Energy |
| Sheri Wiegand | TXU Energy |
| Bobby Roberts | TNMP |
| Ken Conway | Oncor |
| Kristin Abbott | PUCT |
| Kathy Scott | CenterPoint Energy |
| Lindsay Butterfield | ERCOT |
| Michael Murray | Mission Data |
| Suzanne Bertin | TAEBA |
| Therese Harris | PUCT |
| Brian Bowen | First Fuel |
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1. **Review draft meeting notes and action items from the August AMWG meeting and make necessary updates/revisions**
	* The group reviewed the August 2016 meeting notes, with no revisions
	* **Action Item:** *Esther Kent will send the notes to ERCOT for posting on the AMWG August 2016 meeting page*
2. **ERCOT Questions**
	* 6/1/16 “spike” on the slide titled “ESI ID Count / Percent Estimated by ERCOT (Initial)
		+ ERCOT responded: “This is actually 2 spikes occurring on 5/27/2016 (missing 53,928) & 5/28/2016 (missing 100,727).  Both of these were due to file level errors due to missing intervals.  For op\_day 5/27 there was one file failure which occurred on 5/28 & for op day 5/28 there were two file failures which occurred on 5/29.”
		+ “Year to date, there have been 28 file level errors.  For 26 of those we identified a problem with the file and there were 2 that failed prior to attempting to load in the settlement system.  For those 2, we requested the TDSP resubmit and they were successfully processed on the second attempt.”
	* Review data report, AMSR Cycle Reads Above Threshold, using a +/- 2% kWh threshold
		+ The group reviewed the report, which contained data using a +/- 2 kwh threshold
		+ It was noted that the volume for all thresholds increased for July 2016 vs. March 2016
		+ Ensuing discussion revealed that weather (particularly) rain can impact meter communications, which may result in estimated intervals, which may lead to higher instances of the sum of the intervals not matching the 867\_03
		+ Discussion also took place regarding the 15 day lag vs. 45 day lag. It was noted that the lag period (i.e., number of days) does not affect meter register reads
	* Decide if the ERCOT-produced report “AMWG 867 vs. AMS xxx” still requires the detailed charts contained in tab 5 through the end of the report
		+ This item was brought forth by ERCOT, and during the ensuing discussion the group recommended for consideration the following options:
			1. Display the data in a quarterly view instead of a monthly view
			2. Reduce the data shown to display only AMS-R meters
			3. ERCOT provides the data on an “as-needed” basis
	* **Action Item:** *John Schatz to provide Randy the group’s options discussed at the meeting*
	* **November Agenda Item:** *Randy Roberts to discuss report options for the 867 vs. AMS xxx report*
3. **MDWG, along with ERCOT, is proposing an initiative to re-architect and update ERCOT’s External Web Services (EWS)**
	* Brian Brandaw led the group through a review of the proposed EWS changes. There were no question / comments from the group
4. **Update on SMT**
* Upcoming releases, maintenance, and Disaster Recovery: Andrea reviewed the information and schedule
	+ The December ’17 Minor Release *may* include a usability enhancement (clearer display on SMT of multiple meters / multiple ESIs) and a 3rd party functionality enhancement (correcting the issue of a hyphen in a 3rd party name which prevents invitations from being sent)
* Share Feedback functionality: the group discussed how much information was available, and what actions were to be driven (if any) from the information
* **Action Item:** *Andrea to extract all Share Feedback information, provide to the group, with specific information to be discussed “as needed” at the November AMWG meeting*
* **November Agenda Item:** *Discuss customer enhancement suggestions received via Share Feedback*
* SMT Monthly Market Reports: Discuss questions / concerns
	+ A request was made to share / disclose SMT SLAs related to SMT Help Desk Tickets
* **Action Item:** Andrea to review available information and determine what info / data may be shared regarding SMT SLAs
* **November Agenda Item:** *Review information regarding SMT SLAs*
* On-Demand Reads (ODR): how many ESIs were represented in the 8,245 residential July ODR requests?
	+ There were 9,076 ODRs in August, representing 1,549 ESIs
* How many 3rd party agreements were terminated, and 2) how many 3rd party agreements are rejected and for what reason, and time frame of rejection and numbers by 3rd party?
	+ The group reviewed the 3rd party Statistics Report, including the number of terminated 3rd
* **Action Item:** *Andrea to add “naturally expiring agreement invitations to the 3rd party Statistics Report*
* Review information regarding the “81 ROR Validation” help requests
	+ Only 2 tickets were actually related to a ROR validation issue
	+ The remaining 79 tickets were for various other issue categories
	+ ROR Validation is a “dumping ground” for issues with no pre-defined categories
	+ The group suggested that new categories / buckets be developed to more accurately capture issue types
* Review and categorize (e.g., Reporting, 3rd Party, Usability) all AMWG Change Requests
	+ The group reviewed the Change Request categories, prepared by Andrea
* **Action Item:** *Andrea to identify the individual Change Requests of each category*
* **November Agenda Item:** *Overview of the Change Requests buckets, containing the individual Change Requests*
* Summary of any substantive changes that were made to the SMT Terms & Conditions (T&Cs)
	+ The group reviewed the July 2016 changes to the SMT T&Cs
	+ The changes allowed 3rd parties to use vendors for integration to SMT FTPS and API services. 3rd party vendors are not to share customer data
1. **Discussion about third party access scenarios and the experience for inclusion at the November meeting**
	* The group engaged in general discussion about the topic
	* **November Agenda Item:** *Review Navigation Tool for 3rd Party Access*
2. **Discussion about data collected by SMT, reports currently produced and future reports**
	* The group engaged in general discussion about the topic
	* **November Agenda Item:** *Discuss the list of any existing SMT reports that are not currently received / reviewed by AMWG*
3. **Change Request Process Flow Review Clarification**
	* This item not taken up for discussion as the group determined there was no need to review process flow documents
4. **Discussion about capabilities / functionality of Green Button Connect (GBC)**
	* Rob Bevill led the group through a presentation of GBC
5. **Review action items and agenda items**
	* The action items and agenda items were reviewed with the group
6. **Identify items to present in the next RMS meeting**
	* Not take up

Meeting adjourned at ~3:40 p.m.

Next meeting: November 15th, 9:30 a.m. – 3:00 p.m., at ERCOT Met Center room 168 and Web-Ex